

LANE END PARISH COUNCIL



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Sands,
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Bucks.
HP12 4LG

E-Mail: clerk@laneendparishcouncil.org.uk

To all Members of the Full Parish Council

- 1) You are hereby summoned to attend a Full Parish Council Meeting of Lane End Parish Council to be held in the Sycamore Room of the Village Hall on Monday 1st February 2010 at 7.30pm for the purpose of transacting the following business.
- 2) **To co-opt a new Parish Councillor and sign the Deceleration of Acceptance Book**
- 3) **Apologies:** To receive apologies and to accept reasons for absence
- 4) **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Personal Interests in items on the Agenda and their nature
 - c) To declare any Prejudicial Interests in items on the Agenda and their nature(Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2))
- 5) **Public Questions:** The meeting will be adjourned for Public Question time
- 6) **Minutes:** Approval of Minutes for Full Parish Council of 12th January 2010, approval of Closed Session Minutes of 12th January 2010
- 7) **Action point review:** - from pre reading summary to agree those actions discharged and carried forward
- 8) **Finance:** -i) Approval of payment of Accounts for January 2010
ii) Expenditure against budget
- 9) **Grass Cutting** – To consider if Council should put this out for tender and if the number of cuts per year is still appropriate
- 10) **Committee Structure** – To consider the Committee Structure
- 11) **To agree to pay the Chairman's allowance and to set the figure**
- 12) **To consider the purchase of a grit bin for Nursery Drive**
- 13) **Proposed Pedestrian Refuge** – To consider and agree the way forward
- 14) **To agree advertising rates for Clarion** – rates for 2010
- 15) **Clerk's report:** including Correspondence and Reports received (List as pre-reading, items will be circulated by the Clerk on request)
- 16) **Invitations to Meetings and Reports received:** To confirm attendees & agreement on Consultations received

17) Councillor's reports and items for future agendas: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

(Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

18) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

10/05011/FUL – Muzwell Farm – Change of use of part of barn to a single 3 bed dwelling

10/05022/FUL – The Foundary Cottage – Erection of double garage, refurbishment and alterations to existing cottage to provide 1 x 4 bed and 1 x 3 bed dwellings with associated external and internal alterations

10/05109/FUL – The Osborne Arms – Construction of single storey rear extension

Hatchett Wood, Shogmoor Lane, Frieth – To consider proposed Traffic Management Plan

Closed Session: *In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2*

19) Freedom of Information Act – To consider if a refund should be given based on the Acting Clerks information

NEXT MEETING: To confirm that a **Full Parish Council Meeting will be held on Monday 1st March 2010** from 7:30 pm in the Sycamore Room of Lane End Village Hall

H. Glasgow

Mrs Hayley Glasgow
Clerk to Lane End Parish Council
26th January 2010