

LANE END PARISH COUNCIL



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Lane End
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To all Members of the Full Parish Council

You are hereby summoned to attend a Full Parish Council Meeting of Lane End Parish Council to be held in the Sycamore Room of the Village Hall on Monday 6th June 2009 at 7:30 p.m. for the purpose of transacting the following business.

- 1) **Apologies:** To receive apologies and to approve reasons for absence
- 2) **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Personal Interests in items on the Agenda and their nature
 - c) To declare any Prejudicial Interests in items on the Agenda and their nature(Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2))
- 3) **Public Questions:** : The meeting will be adjourned for Public Question time (maximum 20 minutes)
- 4) **Minutes:** Approval of Off Camera Minutes of 16th March, 6th April two sessions, 5th May and Off Camera Minutes 5th May, AGM Minutes 11th May and Committee Minutes 18th May
- 5) **Action point review:** - from pre reading summary to agree those actions discharged and carried forward
- 6) **Finance:** - Approval of payment of Accounts for June 09
 - 6.1 **Year End Accounts:** Sign Off of the Accounts Year Ending 31st March 09 (pre-reading) prior to submission to External Auditors.
 - 6.2 **LE Community Safety Forum:** Annual S137 request
 - 6.3 **Neighbourhood Action Group:** S137 request for fun day support
 - 6.4 **LE Sports Association:** To note receipt of S137 request for repairs to roof.
 - 6.5 **Additional Bank Signatory:** To identify and agree new fourth signatory
 - 6.6 **SITA Trust Grant Application:** To agree to grant submission and Councils financial contribution (pre-reading supplied)
 - 6.7 **Sustainable Development Grant:** To agree to grant submission and Council's financial contribution (pre-reading supplied)
- 7) **Easement Request:** To agree to the request for three Easements for White Cottage (pre-reading supplied)
- 8) **Committee Structure & Delegated Powers:** To receive revised proposals (pre-reading supplied)
- 9) **Clerk's report:** including Correspondence and Reports received (List as pre-reading, which are available for inspection from the Clerk on request)
- 10) **Invitations to Meetings and Events received:** To confirm attendees.
- 11) **Councillors reports and items for future agenda:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
(Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

NEXT MEETING: To confirm that the next **Planning Committee Meeting will be held on Monday 15th June 2009** from 7:30 pm in the Sycamore Room of Lane End Village Hall.

Closed Session: In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2

- 12) **Forge Cottage:** To receive an update on the current situation and agree next steps
- 13) **Cadmore End Drainage:** To consider tenders received and agree which contractor to utilise should project go ahead.

Signed

M J Dunning

Clerk

26th May 2009