

LANE END PARISH COUNCIL



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HIGH WYCOMBE
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E-Mail: clerk@laneendparishcouncil.org.uk

To all Members of the Council

You are hereby summoned to attend a Full Council Meeting of Lane End Parish Council to be held in the Sycamore Room of the Village Hall on Monday 5th January 2009 at 7:30 p.m. for the purpose of transacting the following business.

- 1) **Apologies:** To receive apologies and to approve reasons for absence
 - 2) **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Personal Interests in items on the Agenda and their nature
 - c) To declare any Prejudicial Interests in items on the Agenda and their nature(Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2))
 - 3) **Public Questions:** The meeting will be adjourned for Public Question time (maximum 20 minutes)
 - 4) **Minutes:** Approval of Minutes of 1st & 15th December 08
 - 5) **Action point review:** - from pre reading summary to agree those actions discharged and carried forward
 - 6) **Finance:** - Approval of payment of Accounts for January 09
 - 7) **Business Plan Presentation:** To receive a presentation on the future plans of Lane End Sports Association
 - 8) **Parish Plan Update:** To receive a report on the progress to date of the working groups and next planned actions - Parish Plan Coordinator Cllr Coulter
 - 9) **Proposed Revised Committee Structure:** To consider the draft revised Committee structure (supplied as pre-reading) in support proposed changes to Committee remits and the Revised Standing Orders.
 - 10) **Wycombe District Association of Local Councils:** Proposed revised subscriptions, and membership implications – Cllr Wright
 - 11) **Annual Parish Meeting:** To consider and agree initial Agenda items, reports actions and responsibilities.
 - 12) **2009 Meeting Schedule:** Provided as information only.
 - 13) **Clerk's report:** including Correspondence and Reports received (List as pre-reading, which are available for inspection from the Clerk on request)
 - 14) **Invitations to Meetings and Events received:** To confirm attendees.
 - 15) **Councillors reports and items for future agenda:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
(Councillors are respectfully reminded that this is not an opportunity for debate or decision making)
- NEXT MEETING:** To confirm that the next **Planning Committee Meeting will be held on Monday 19th January 2009** from 7:30 pm in the Sycamore Room of Lane End Village Hall.

Closed Session: In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2

- 16) **Grass Cutting Tenders Bids** - consideration and selection of contractor(s).
- 17) **White Cottage Boundaries** - consideration to next steps.
- 18) **PCC Grant objection/challenge** - update.

Signed

M J Dunning

Clerk

Date: 30th December 2008