

LANE END PARISH COUNCIL



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Lane End
HIGH WYCOMBE
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E-Mail: clerk@laneendparishcouncil.org.uk

To all Members of the Full Parish Council

You are hereby summoned to attend a Committee Meeting of Lane End Parish Council to be held in the Sycamore Room of the Village Hall on Tuesday 5th May 2009 at 7:40 p.m. for the purpose of transacting the following business.

- 1) **Apologies:** To receive apologies and to approve reasons for absence
- 2) **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Personal Interests in items on the Agenda and their nature
 - c) To declare any Prejudicial Interests in items on the Agenda and their nature(Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2))
- 3) **Public Questions:** : The meeting will be adjourned for Public Question time (maximum 20 minutes)
- 4) **Minutes:** Approval of Minutes of 6th April, including Off Camera Sessions & 20th April 09
- 5) **Action point review:** - from pre reading summary to agree those actions discharged and carried forward
- 6) **Finance:** - Approval of payment of Accounts for May 09
 - **Wages Services:** To agree retention of provider including terms for employee's wages.
 - **HSBC Deposit Bond:** To agree to utilise for longer term investments.
 - **Old Computer** Agree disposal arrangements.
- 7) **Children's Play Area:** To receive a report from Cllr Fitzpatrick
- 8) **Parish Plan Groups:** Confirmation of Council lead role representatives (interim arrangements)
- 9) **Committee Remits:** To receive draft proposals on revised Committee remits
- 10) **Committee Chairs/Vice Chairs:** To agree interim arrangements prior to endorsement of item 9 in June.
- 11) **Cadmore End Drainage:** To receive and endorse Cllr Stewarts 'statement of works' & agree next steps.
- 12) **WDALC Representatives:** To agree representatives going forward and payment of fees.
- 13) **Member of the Public Enquiry regarding Parking:** To agree response
- 14) **Opens Spaces Committee:** To identify outstanding batons items to pass to new Committee Chair once appointed.
- 15) **Youth & Community Committee:** To identify outstanding batons items to pass to new Committee Chair once appointed.
- 16) **Clerk's report:** including Correspondence and Reports received (List as pre-reading, which are available for inspection from the Clerk on request)
- 17) **Invitations to Meetings and Events received:** To confirm attendees.
- 18) **Councillors reports and items for future agenda:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
(Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

NEXT MEETING: To confirm that the next **Planning Committee Meeting will be held on Monday 18th May 2009** from 7:30 pm in the Sycamore Room of Lane End Village Hall.

Closed Session: In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2

19) **Forge Cottage:** To agree next steps (pre-reading previously supplied)

20) **Holy Trinity Church:** To agree next steps (pre-reading supplied)

Signed

M J Dunning

Clerk

28th April 2009