

LANE END PARISH COUNCIL



The Parish Council

**74 New Road,
Sands,
High Wycombe,
Bucks.
HP12 4LG**

Telephone No: 01494 437111

E-Mail: clerk@laneendparishcouncil.org.uk

To all Members of the Full Parish Council

- 1) You are hereby summoned to attend a Full Parish Council Meeting of Lane End Parish Council to be held in the Sycamore Room of the Village Hall on Tuesday 12th January 2010 at 7.30pm for the purpose of transacting the following business.
- 2) **To agree to Co-opt a new Parish Councillor**
- 3) **Councillors to sign the new Deceleration of Acceptance book**
- 4) **Apologies:** To receive apologies and to accept reasons for absence
- 5) **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Personal Interests in items on the Agenda and their nature
 - c) To declare any Prejudicial Interests in items on the Agenda and their nature(Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2))
- 6) **Public Questions:** The meeting will be adjourned for Public Question time
- 7) **Minutes:** Approval of minutes for the Finance Committee on 10th November, Approval of Minutes for Full Parish Council of 7th December, approval of Closed Session Minutes of 7th December 2009
- 8) **Action point review:** - from pre reading summary to agree those actions discharged and carried forward
- 9) **Finance:** -i) Approval of payment of Accounts for December 09
ii) To agree to pay the ex-clerk the annual increment (April – July)
- 10) **Proposed Pedestrian Facility** – To discuss the letter received from BCC regarding the proposed pedestrian facility on Church Road
- 11) **Bid for Pelican Crossing outside Cadmore End School** – To consider whether LEPC should contribute £5000 towards the bid
- 12) **Footpath 25** – To agree to place an order with SEC
- 13) **Tree work on Church Road** – To consider the observations from Pete Whipp
- 14) **Grass Cutting** – To consider if we should put this out for Tender, it is the Clerks recommendation to put Grass Cuttings for tender
- 15) **Clerk's report:** including Correspondence and Reports received (List as pre-reading, items will be circulated by the Clerk on request)

16) To confirm that the Chairman will exercise the discretion available to Council in determining the Clerks weekly hours in accordance with the contractual range of 20 – 24 hours that has already agreed by Council

17) Invitations to Meetings and Reports received: To confirm attendees & agreement on Consultations received

18) Councillor's reports and items for future agendas: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

(Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

19) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

09/07292/FUL – Belmont House – Change the use from offices to residential and conversion to 2 x 2 bed flats

09/07346/FUL – Little Finings – Householder application for conversion of existing stable/store into living accommodation ancillary to main dwelling

Closed Session: *In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2*

20) To consider the re-design of Clarion

NEXT MEETING: To confirm that a Full Parish Council Meeting will be held on Monday 1st February 2010 from 7:30 pm in the Sycamore Room of Lane End Village Hall

H. Glasgow

Mrs Hayley Glasgow
Clerk to Lane End Parish Council
4th January 2010