

LANE END PARISH COUNCIL



**YOU ARE SUMMONED TO ATTEND THE FULL PARISH COUNCIL MEETING TO BE HELD
ON TUESDAY 9th May 2017 AT 7.30 pm AT CADMORE END VILLAGE HALL
MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND**

AGENDA

- 1) Apologies for absence (v)
- 2) Declarations of any personal or prejudicial interests (v)

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPEN**

- 3) **Minutes -**
Approval of the Full Parish Council Meeting on 7th April 2017 (note amended minutes) (p/c)
- 4) **Matters Arising (v)**
- 5) **Finance -**
 - i) Approval of payment of Accounts for April 2017 (p)
 - ii) Proposed revisions to Budget Lines- Cllr Coulter (p&v)
 - iii) 1st half precept received from WDC £60,275.49 plus the WDC LCTS grant £5,649.02
 - iv) As per the NALC 2-year agreement 2016-18, which the council resolved to implement in 2016, a 1% pay increase for the clerk to take effect 01/04/17. The council to resolve to approve.
 - v) Church path contribution to scalping's and labour (£30)
 - vi) To note that the parish council's pension contributions to the BCC pension scheme are 21.8% for 2017/18.
- 6) **Lane End Playing fields (v)**
 - i) MUGA update
 - ii) Clubhouse update
 - iii) Proposed management structure of playing fields
 - iv) Finance matters
- 7) **Cadmore End Broadband survey**
Request from Harlequin if council would be amenable to allowing wayleave for a BT super-fast broadband cabinet on Cadmore End common
- 8) **Fete**
 - i) To give permission for the church fete on Ditchfield Common
 - ii) Would the council like to man a stall?
- 9) **Fencing of parish council land on Moorend Common. (p)**
- 10) **Allotments update**
- 11) **Invitations to Meetings, Correspondence & Reports received (v)**
Correspondence
- 12) **Clerk's report (p)**
- 13) **Matters raised by Councillors (v)**
- 14) **Planning: To consider new applications and receive Wycombe District Council
Decisions and Appeals (v)**

New Applications

17/05828/FUL	Lutetia, Nursery Drive	Householder application for insertion of rear dormer and 3 velux rooflights to front with new window in each side gable all in connection with loft conversion.
17/05826/FUL	Essex Place, Finings Road	Change of use of ground floor from class A3 (restaurants and Cafes) to use as Sui Generis (Dog Parlour) (retrospective)

Wycombe District Council planning decisions

17/05520CLP Grant certificate of proposed use

The Bramble, Bullocks Farm Lane, Wheeler End certificate for proposed insertion of 2x rooflights to front roofslope and 4x rooflights to rear roofslope in connection with loft conversion.

17/05339/FUL Application Permitted

Harecramp Farmhouse Chequers Lane Cadmore End Buckinghamshire HP14 3PH
Householder application for erection of single storey rear extension

17/05223/FUL Application Permitted

Chiltern View Moor Common Lane End Buckinghamshire HP14 3HR
Householder application for construction of detached timber-framed double garage to front

NEXT MEETING: Ordinary meeting will be held on Monday 5th June 2017 at 7.30pm in Cadmore End Village Hall.

Deirdre Hansen

Acting Clerk to Lane End Parish Council

**(p) Paper Included (v) Verbal report (p/c) previously circulated.*

Wednesday 3rd May 2017

ACCOUNTS SUBMITTED AND RECEIVED IN April FOR PAYMENT IN May 2017

EXPENDITURE	Cheque No	Total	VAT	NET	Description	Budget Number
Direct Debits						
EON	DD	£739.00	£123.17	£615.83	electricity invoice 01/03/17-28/03/17	210/001
BT Group	DD	£52.00	£8.67	£43.33	phone line	103/002
Total Direct Debits		£ 791.00	£ 131.84	£ 659.16	Direct debits taken in March	
Expenditure : Cheque Payments						
Mrs K Dunn	100909	£400.00	£0.00	£400.00	editor Clarion salary -March	160/001
Cadmere End Village Hall	100910	£105.00	£0.00	£105.00	Hal hire x3	240/001
SSEContracting Ltd	100911	£437.71	£72.95	£364.76	repairs March qtr 2017	210/003
SSEContracting Ltd	100911	£701.66	£116.94	£584.72	street lighting maintenance charge March 2017	210/002
Buckland Landscapes	100913	£938.96	£156.49	£782.47	Grass cutting Feb	190/001
Buckland Landscapes	100913	£348.00	£58.00	£290.00	Grass Cutting - Devolved Services BCC Feb	200/001
Chiltern Sports Contractors Ltd	100915	£56,527.48	£9,421.25	£47,106.23	MUGA Completed works to date	120/004
Mr C Stewart	100916	£165.60	£27.60	£138.00	milage costs re MUGA/Clubhouse refurb.	125/005
Mr C Stewart	100916	£19.20	£3.20	£16.00	2 padlocks for MUGA	125/005
BALC	100917	£501.29	£0.00	£501.29	Subscription 2017/18	107/001
Squirrel self storage	100918	£912.60	£152.10	£760.50	unit rent 17/04/17-15/04/18	103/009
Wycombe District Council	100919	£100.00	£0.00	£100.00	Donation cop cards scheme S137	250/016
Chilterns Conservation Board	100920	£150.00	£0.00	£150.00	Donation Hillforts in the Chilterns Landscape	250/026
Lane End Youth and Community Centre ,	100921	£148.75	£0.00	£148.75	room hire and refreshmenst	230/001
Mrs H Glasgow	100922	£610.90	£0.00	£610.90	Maternity pay clerk	101/001
D Hansen	100923	£774.11	£0.00	£774.11	Acting clerk salary April	101/001
D Hansen	100924	£76.05	£12.68	£63.38	Clerks March Expenses - Travel	102/001
D Hansen	100924	£50.00	£0.00	£50.00	Clerks Marcg Expenses - Office Rent	103/001
D Hansen	100924	£5.00	£0.00	£5.00	Clerks March Expenses - Broadband	103/008
D Hansen	100924	£2.70	£0.45	£2.25	Clerks March Expenses - paper and pins	103/004
D Hansen	100924	£136.64	£0.00	£136.64	course fees for J Osborn and T Nolan	111/001
BCC Pensions	100925	£465.77	£0.00	£465.77	Pension cheque	101/003
HMRC	100926	£75.95	0	£75.95	PAYE and NI	101/002
Total cheque paymentst		£63,653.37	£10,021.65	£53,631.72		
INCOME						
BCC		£3,254.23	£0.00	£3,254.23	BCC Devolved services	50

ACCOUNTS SUBMITTED AND RECEIVED IN April FOR PAYMENT IN May 2017

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Clarion advertising income	£435.00	£0.00	£435.00	Clarion advertising income
Total Income	£3,689.23	£0.00	£3,689.23	Income banked in April

Current Account : Opening Balance	£229,265.21		
Less Presented Cheques	-£144,983.42	Bank Statement Balance b/f :	29/03/2017
Less Direct Debits	-£791.00	Cheques cleared in :	April
Plus Income Received	£3,689.23	Direct Debits taken in :	April
Current Account : Closing Balance	87,180.02	Income banked in :	April
		Bank Statement Balance c/f :	03/05/2017

Current Account : Closing Balance	£87,180.02		
Less Approved Expenditure	-£63,653.37	Expenditure listed above excluding Direct Debits	
Less Unpresented Cheques		Cheques that have not cleared the bank	
Current Account : Effective Balance	£23,526.65	True money available after expenditure & unpresented cheques	

Summary : All Accounts :

Current Account : Effective Balance	£23,526.65
HSBC Bank : Reserve Account	£66,682.27
Barclays Bank :	closed
All Accounts : Total Effective Balance	£90,208.92

Note : Unpresented Cheques

Total Unpresented Cheques	£0.00
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