

**LANE END PARISH COUNCIL  
MINUTES OF FULL COUNCIL MEETING**

**Held on 2<sup>nd</sup> November 2009 at 7.30 pm in the Sycamore Room of Lane End Village Hall.**

**ATTENDANCE:** Councillors Coulter, Detsiny, Davis, Dunn, Mansell, Nicolson, Pullen, Stewart.

**ACTING CLERK:** Sharon Henson Dist Cllr I. McEnnis

**MEMBERS OF THE PUBLIC: 20**

<p><b>1) To Co-opt a Councillor and sign the Declaration of Acceptance:</b> Mrs Jane Osborn was co-opted onto the Parish Council and signed the Declaration of Acceptance</p> <p><b>2) Apologies:</b> To receive apologies and to approve reasons for absence Apologies received from Cllr Harris due to work commitments oversea. Dist Cllr Mrs Teesdale gave her apologies as she had hoped to be involved in the discussions relating to Car Parking in the centre of Lane End, she however had to attend a Cabinet meeting at WDC.</p> <p><b>3) Declarations of Interest:</b></p> <ul style="list-style-type: none"> <li>a) Register of Interests: Councillors are reminded of the need to update their register of interests</li> <li>b) To declare any Personal Interests in items on the Agenda and their nature. Cllr Detsiny declared a personal interest in item 8 on the agenda – Moorend Common Bridleway. Cllr Dunn declared a personal interest in items 8 Moorend Common Bridleway and 16 to appoint a Parish Clerk. Cllr Mrs Osborn declared a personal interest in item 8 Moorend Common Bridleway</li> <li>c) To declare any Prejudicial Interests in items on the Agenda and their nature. Cllr Davis declared a prejudicial interest in item 16 on the Agenda as he is the husband of one of the candidates</li> </ul> <p><b>4) Public Questions:</b> The Chairman closed the meeting for Public Question time (maximum 20 minutes) Cllr Coulter advised the public that he would close the meeting during agenda item 9 – Parking issues in Lane End to enable them to make comments.</p> <p>Philmore Miller and a group of young people from Lane End Junior Youth Club gave a short presentation, on their activities and the benefits to the young people of Lane End who attend the club, in order to support their request for financial support from the Parish Council. It is the Parish Council's continued support which enables them to employ a youth support worker to work with the young people for which they are very grateful. Dist Cllr McEnnis, Chairman of the Junior Youth Club stated how important the group was to the community and something to which he was very committed.</p> <p>Phil Mann and Nigel Finn representatives from the Twinning Association gave a presentation to the Parish Council asking for support for their planned activities for the 10<sup>th</sup> Anniversary of the Twinning Association. They would appreciate help for hiring the Community Centre, the Reception, hire of display boards and towards the cost of publicity – approximately £560.</p> <p>A resident complained about the amount of rubbish being left on the sport field and currently there is nowhere for the rubbish to be deposited as the rubbish bin paid for by LESA has been moved so is no longer available for general access. The Parish Council pay s to have the litter cleared in the play area but then it is difficult to dispose of that. Concerns about the state of the play area.</p> <p>Mrs Wright asked if an update on the Parish Plan could be published in the March issue of Clarion.</p> <p>Mr Livesey spoke on the Moorend Bridleway and stated that the Parish Council had made a decision contrary to the Moorend Common Management Plan which had stated that there should be a 'separation of equestrian/pedestrian use' whereas the proposal on the table is combining that use. Cllr Coulter reported that the bridleway project had evolved and developed from the Management Plan. Mrs Detsiny had sent a letter which had been issued to all Councillors stating that she felt that £5000 was not a good use of public money (the Parish Council are only contributing £1000) for one horse rider and questioning the use of a permissive bridleway by cyclists.</p> <p>Cllr Coulter re-opened the meeting</p>	<p>Action: Finance Committee</p> <p>Action: Finance Committee</p> <p>Action: To investigate the problem as a matter of urgency</p> <p>Action: March Clarion</p>
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**5) Minutes:** Approval of Minutes of Full Parish Council Meeting of 5<sup>th</sup> October  
The Full Parish Council Meeting Minutes of 5<sup>th</sup> October were agreed as a true and accurate record.  
The Chairman signed off the Minutes.

**6) Action point review:** To agree those actions discharged and carried forward.

The Acting Clerk read through the Action Point summary to see if any items could be updated/removed.

Cllr Detsiny reported that he still had work to complete on the Procedure and Policy document.

Cllr Detsiny stated that the Street Dreams item could be removed as after a series of meetings a paper will be present to the Parish Council

The HSBC Bond will be completed as soon as possible due to difficulties caused by HSBC.

The LESA project has been moved to the list of Parish Council priorities and to the Working Group which will report back to full Council.

Cllr Coulter reported that the Committee Remits and Delegated Powers would be held in abeyance pending the appointment of the new Clerk however the amendments have been approved by Council  
Councillors agreed to postponing discussion on the Councils Policy on Easements until  
January/February

Cllr Coulter confirmed those items discharged, amended, those to be carried forward and items to be added.

## **7) Finance:**

### **i) - Approval of payment of Accounts for November 09**

Cllr Coulter confirmed all the papers that were for consideration. Council resolved to accept the expenditure for the month unanimously.

### **ii) To appoint Cllr John Nicolson to the Finance Committee and to set the date for a Finance Committee meeting**

It was resolved to appoint Cllr Nicolson to the Finance Committee

It was resolved to hold a Finance Committee meeting on Tuesday 10<sup>th</sup> November at 7.30pm in the Sycamore Room, Lane End Village Hall.

### **iii) To consider the discussions of the Spending Priorities Group**

Cllr Coulter reported that three Councillors and two parishioners form the group. They have met and gone through the list of requests and suggestions and prioritized them. Some were moved to be dealt with under the Precept rather than a capital project list. The list will be handed to the Finance Committee for consideration. Some subjects will require external advice. The criteria are that projects chosen should benefit the community and they will focus on the 'problem' areas'. The final suggestions will be brought back to Full Council at the January or February meetings.

### **8) To consider the Risk Assessment by Bucks CC of the final suggested route of the proposed Moorend Common Bridleway following a site visit and to make a final decision on whether to proceed with the project.**

Cllr Detsiny left the table

Cllr Coulter reminded everyone that in principal a decision to proceed had been taken at the October meeting subject to the Risk Assessment. BCC had produced a report stating that the Risk Assessment is low with a recommendation that some low branches be cleared. Councillors took into account the comments and letters from the public. Cllr Stewart felt that he could not support the proposal unless the Council answered the parishioner's questions.

The views of the Moorend Conservation Group were referred to however Councillors were reminded that it was an advisory group that met once per year and reported on the management of the Common but that the Parish Council is actually responsible for the Common.

Cllr Nicolson agreed with Cllr Stewart but felt that a decision had to be made.

Cllr Davis felt that a decision must be made as so much time and effort had been put into site visits, reports and discussions.

A vote was taken – 4 in favour, 2 abstentions, 1 against. By a majority it was resolved to proceed with the project.

Cllr Detsiny rejoined the table

### **9) To receive a report on Parking issues in Lane End**

Cllr Coulter closed the meeting

There are two main issues lack of capacity and obstructive parking. There is a shortage of parking in the village centre as the main car park is at certain times full to capacity.

Action: 10<sup>th</sup> November

Action: List to Finance Committee. Agenda  
Jan/February

Action: Clerk to place order for the work

Obstructive parking is a part of modern life with many homes having insufficient parking spaces for the number of cars per household. Obstructive parking where less than a double buggy width is available for pedestrians is a police issue but very rarely gets their attention.

Parking opportunities identified in the village centre at the Grouse and Ale, The Sun and the Village Hall. Parking is often available at Edmunds Parade but is not usable due to the lack of a link to the village centre.

Parishioners felt that some parking problems were caused by drivers using it for 'Park and Ride' and by employees of some of the companies on the Lane End Business Park. Need to create some parking further away for long term parking thereby freeing up more spaces to provide short term parking for shopping. Employees are part of the community.

The link path, which should be straight to provide greater visibility with no hidden areas and well lit, would be an asset to the community.

We need to understand the real root causes for the increased parking.

Need to carry out a survey of the village centre to ask questions to help identify the problems.

Concerns raised about speeding traffic, blind spots and the obstructive parking.

Cllr Coulter re-opened the meeting.

Councillors agreed to commission a survey. Cllrs Dunn and Mansell agreed to undertake the work with volunteers from the community and report back to the Parish Council with their findings.

**10) To discuss the footpath from the High Street to Simmons Way –street lighting and tree and undergrowth clearance and street lighting in Church Road**

It was agreed in principle to proceed with lighting along the footpath (25) at maximum cost of £10,000. It was agreed to investigate ways of lowering the prices submitted, however a quotation from a second supplier is expected before any final decisions will be made. Both projects totalled nearly £18,000.

It was resolved to place an order with Ridgeway to clear the trees along footpath 25 at a cost of £1750 plus VAT.

Mr Osborn will be asked to look at the trees overshadowing lights along Church Road.

**11) To consider projects to be submitted to the Bucks CC Delegated Budget Scheme**

Councillors to submit suggestions. This year we bid for two pedestrian refuges to be installed by end March 2010. The total amount available for use in our Local Area Forum is £30,000. Items such as speed reduction and traffic calming were two ideas put forward.

**12) Clerk's report:** including Correspondence and Reports received

The Acting Clerk went through the previously submitted list. The Acting Clerk was given permission to contact Edge Designs to expand our accounts category.

Under delegated powers the Acting Clerk had purchased Marler Hayley Display Boards for Council use.

The Chilterns Commons Project has asked for a letter of support and any financial support. Clerk to send letter of support. Finance to be on December Agenda and put to Finance Committee

**13) Invitations to Meetings and Reports received:** To confirm attendees & agreement on Consultations received

Cllr Mansell will attend the BRAG meeting on 23<sup>rd</sup> November.

**14) Councillor's reports and items for future agendas:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Cllr Detsiny reported that the Acting Clerk was prepared to spend 3 hours per week to mentor the newly appointed Clerk.

Cllr Coulter asked that the Grass Cutting Contract be put on the December Agenda. We are able to involve Natural England for funds to support the Commons Maintenance budget.

**15) Planning: To consider new applications and receive Wycombe District Council decisions and Appeals**

**09/06841/FUL – Cedryn, Moor Common** – householder application for construction of two storey, part single storey side and rear extension – no objection

**09/06938/FUL – Dairy Farm House, Bullocks Farm Lane** –householder application for the construction of part single storey, part two storey front extension on south east elevation – no objection

**09/06991/FUL – The Dairy, Ellis Way** – householder application for construction of single storey front extension – no objection.

Decisions

**09/05712/FUL -Muzwell Farm** –change of use of part of barn to workshop within use class B1- Permit with many conditions.

Action: Cllrs Dunn and Mansell. January Agenda

Action: Clerk to place order and arrange access to the school. Mr Osborn to look at trees in Church Road

Action: Councillors to submit suggestions to Clerk

Action: Clerk and December agenda

Action: December agenda. Clerk to investigate the Natural England money.

**09/06415/FUL – Hillcrest, Cadmore End Common** – construction of front and rear extension – perm  
**09/06426/FUL Merivale** – extending existing crossover and dropped kerb – permit  
**09/06589/CTREE – Bakers Piece** – fell 1 silver birch – to make a TPO  
**09/06588/CTREE – 1 The Square** – remove 2 sycamore – split decision – TPO on one tree and not to make a TPO on the other.

**NEXT MEETING:** To confirm that a **Planning Committee Meeting will be held on Monday 16<sup>th</sup> November 2009** from 7:30 pm in the Sycamore Room of Lane End Village Hall and the next Full Parish Council Meeting will be on Monday 7<sup>th</sup> December at 7.30pm in the Sycamore Room of Lane End Village Hall

There being no further business the Chairman closed the meeting at 9.30pm

Signed..... (Chair)

Dated.....