

**LANE END PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETING
Held on 4th May at 7.30 pm in the Sycamore Room of Lane End Village Hall.**

ATTENDANCE: Councillors Coulter, Detsiny, Harris, Mansell, Nicolson, Osborn, Pullen, Stewart..

CLERK: Hayley Glasgow.

MEMBERS OF THE PUBLIC: 5

1) Apologies for absence were accepted from:

Cllr Simmons

2) To declare any personal of prejudicial interest:

Cllr Detsiny declared a personal interest in items 7.1, 7.2, 7.3 – Moorend Common

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

3) Minutes: Approval of Minutes for the Full Parish Council Meeting of 06th April 2010 and Closed Session Minutes of 06th April 2010.

The minutes were agreed as a true and accurate record. The Chairman signed off the Minutes.

4) Action point review: To agree those actions discharged and carried forward

Cllr Coulter asked for two actions arising from the April meeting to be added. These related to a review of financial procedures to be completed by the June meeting and commissioning a survey of village car parking by a date yet to be confirmed.

5) Finance:

i) Approval of payment of Accounts for April 2010

Cllr Detsiny detailed the main items of expenditure. Council resolved to accept the expenditure for the month.

ii) **Year End Accounts:** Council noted the Draft Accounts for the Year Ending 31st March 10 (pre-reading) prior to their submission to Internal Auditor

Cllr Detsiny confirmed LEPC under-spent the budget in 2009 giving a better financial position for 2010.

6) Report from the Spending Priorities Group – To consider recommendations

Cllr Coulter advised the Spending Priorities Group had looked at projects which could be funded from reserves and projects, grants and donations funded from the precept. LEPC have received a number of requests.

Projects, grants and donations proposed to be supported from this precept, requiring a £2250 net addition to the approved budget.

Street Lighting – Church Road	£11,280
Oasis Project – Increase of the Grant within the Budget	£500
Lane End Day Centre	£500
Lane End Twinning association – 10 Year Twinning Event	£1,250
Lane End Y&CCA – Summer Play Scheme	£1,000
Chilterns Conservation Board – Matched funding for HLF Bid	£500

The Parish Council agreed this expenditure.

The Spending Priorities Group had discussed Lane End Playing Fields, LESA building and the play area. LEPC thought it might be beneficial to draw upon external advice and support. It was also discussed that if LEPC are going to draw upon external advice they should link the Village Hall with this so that both projects can be undertaken together.

Cllr Detsiny attended the Marlow and Chilterns Local Area Forum; he mentioned this project to Carole Burslem and Jean Teesdale, at the meeting LEPC were offered expertise from WDC and BCC to come

Action – Clerk to update Action Point Review

Action – Clerk to complete all letters of support and cheques for June meeting.

and look at the site and suggest a way forward.

Lane End Parish Council agreed that there is a great deal of sympathy towards the Village Hall, however if there were something else to go wrong the Village Hall finances might not be able to cope, it was proposed that a consultancy project should be looked into.

Lane End Parish Council discussed engaging in a joint project which they feel would be of mutual benefit to the community.

LEPC would offer a donation towards the heating and fire doors on the understanding that the Village Hall will contribute towards a consultancy project. Cllr Detsiny suggests that if the Village Hall agrees to join the consultancy then the Village Hall should make a small contribution.

The Parish Council agreed to do a consultancy project on the Lane End Playing Fields and get advice from WDC /BCC and will earmark reserves to assist. There is support for the Village Hall but there is concern that the sum is a little higher than LEPC is comfortable with.

It was agreed that LEPC will progress the proposed consultancy projects, research into agencies and in parallel bring in WDC and BCC. It will reserve a sum of up to £20,000 to support this process and we will look to make a donation of £18000 towards the fire doors and heating system at the Village Hall providing that the Village Hall agrees to join LEPC in a joint consultancy project looking at the development of the Village Hall facilities. Cllr Nicolson will take the lead with talking to the Village Hall Management Committee.

Action – Clerk to write WDC / BCC and contact consultancy firms.

Projects proposed to be supported from reserves – total proposed £70,800

Lane End Playing Fields – Consultancy Project	£10,000
Village Hall – Consultancy Project	£10,000
Village Hall – Heating and Fire Doors	£18,000
New Right of Way Edmonds Parade to Village Centre	£20,000
Traffic Survey at Village Entry Points	£5,000
Pelican Crossing at Cadmore School	£5,000
Car Parking Survey	£1,000

The Parish Council agreed this expenditure.

Clerk to issue a letter and cheques to all external groups supported.

7.1) Moorend Common – To consider the status of Moorend Common Conservation Committee

Cllr Coulter explained the paper and put this across to Council to be discussed.

Cllr Detsiny stated it is a nonsense that this key committee only meets once a year and that the committee hadn't met at all this year. It should meet regularly, 4 times a year, have a new Chairman, Parish Council representation and act in an advisory capacity to the Parish Council.

After the Natural England 5 year Management Plan the Parish Council would have a responsibility to take care of Moorend Common, Natural England could take the Council to task if it do not do so.

Natural England has suggested a way we can get future funding for the Common.

Cllr Osborn stated LEPC should look how to get the wider community involved and to get people excited about the Common.

LEPC resolved that it would look to putting the Moorend Common Conservation Committee back into place and updating the membership to reflect circumstances as they are. LEPC would want to retain MCCC as an advisory committee as the Parish Council would still have the ultimate responsibility for Moorend Common. MCCC should meet formally 4 times a year and the Clerk to LEPC should attend and take minutes. It was proposed that two LEPC representative should attend; representatives of the broader local community and up to two residents of the Common. In addition, Natural England, the Moorend Common Wardens, Lane End Conservation Group and the Chilterns Society Officer should also be invited to attend.

In the first instance the Clerk should contact existing members of the MCCC to see if they are interested in becoming part of a reinstated committee.

Clerk to contact existing members before June meeting and have as an agenda item for the June Meeting.

Action – Clerk to contact existing members of MCCC.

7.2) Moorend Common Management agreement - To consider the letter from Natural England, proposed future financial agreement

The Parish Council discussed that Natural England have suggested engaging in the high level stewardship scheme.

<p>The Parish Council resolved to express an interest and the Clerk should write a letter expressing an interest and ask Graham Stevens from Natural England to attend a meeting and brief the Parish Council</p>	<p style="text-align: right;">07/10</p> <p>Action – Clerk to write to NE.</p>
<p>7.3) Moorend Common – To consider the Green Gym Proposal The Moorend Common Wardens recently organised for a group of people called the Green Gym Club to come and do some voluntary (FOC) work on the little footpath that runs from the lay-by at the top of Church Road, onto Middle Meadow. It is a short stretch of path, but it suffers terribly from drainage problems and becomes incredibly boggy and wet. To combat the problem the Green Gym Club has proposed a cost effective plan. The Parish Council agrees that this is a worthwhile proposal. The Parish Council resolved to accept proposal. Clerk to send Emily Davis an email.</p>	<p>Action – Clerk to send Emily Davis an email.</p>
<p>8) LEPC Website – To consider suggested improvements Cllr Detsiny stated that the Clerk, Katy Dunn and Mike Henson had met to discuss future plans for the website. Although not everyone agrees with the exact way forward a lot of good suggestions were made. The Parish Council agreed that the website is a little static, a bit unexciting and doesn't really involve the community. Council agreed to spend up to £500 on developing the website and get a small group of the Parish Council which will work on changes, the Clerk will report back at future meetings.</p>	<p>Action – Clerk to organise a meeting for the website to be updated.</p>
<p>9) Hatchet Wood Farm – To Consider proposed temporary signage It was discussed that the temporary signs have already been placed in the village and this is merely a formality to seek the Parish Councils approval. Council agreed on the temporary signage, Clerk to send letter to ACIS.</p>	<p>Action – Clerk to send letter of approval for temporary signage.</p>
<p>10) Bus Shelters: To consider the recommendations Cllr Stewart recommended that the bus shelters should be rubbed down, re-painted and the panels should be taken out. The broken panels should be disposed of and the other panels should be stored securely. The Parish Council agreed to the above, Clerk to liaise with Cllr Stewart.</p>	<p>Action – Clerk to organise the work and liaise with Cllr Stewart.</p>
<p>11) Wycombe Air Park: To consider reply from WDC and decide if further action is needed WDC have offered to have a meeting with the Parish Council to discuss the consultation process on possible future plans for Wycombe Air Park. Council resolved to arrange a meeting with WDC. Clerk to contact WDC to find a suitable date.</p>	<p>Action – Clerk to contact WDC.</p>
<p>12) Insurance – To agree to renew the insurance policy Council resolved to renew the insurance policy with the existing company. Clerk to write letter.</p>	<p>Action – Clerk to contact Insurance Company.</p>
<p>13) LEYCC Sign - to consider erecting more direction signs for the LEYCC It was discussed that BCC are not willing to install another sign therefore the Parish Council cannot assist with this request. The Parish Council agreed to respond to LEYCC and explain this is against BCC policy therefore LEPC cannot help, but LEYCC should look to take this up with BCC if they wish. Clerk to contact LEYCC.</p>	<p>Action – Clerk to contact LEYCC</p>
<p>14) Clerk's report: including Correspondence and Reports received The Clerk detailed some urgent matters.</p>	
<p>15) Invitations to Meetings and Reports received: To confirm attendees & agreement on Consultations received Cllr Mansell gave the Clerk a list of reports he requires.</p>	<p>Action – Clerk to deliver reports to Cllr Mansell.</p>
<p>16) Matters raised by Councillors Cllr Harris and Cllr Pullen had attended a meeting with LESA. Cllr Harris and Cllr Pullen have offered to be the Parish Council representatives on the LESA Management Committee Clerk to write to LESA. Cllr Detsiny attended the Marlow and Chilterns Local Forum, they have taken note that the bus services in Lane End aren't as good as they should be, Cllr Detsiny would like to form a</p>	<p>Action – Clerk to contact LESA.</p>

small working party.

Cllr Mansell reported that he has a sign from the Simmons Way play area which he found on the Ground, Clerk to advised WDC.

Action – Clerk to contact WDC.

17) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

New Applications

10/05743/FUL – West Barn – Application for a Single storey extension

No objections

10/05750/FUL - Oak Cottage - Application for erection of pergola with gate in front garden area (retrospective)

No Objections

Decisions

10/05321/FUL – Keepers Cottage – Demolition of existing dwelling & erection of 4 bed detached replacement dwelling on land to south west of existing dwelling

Application Refused

10/05109/FUL - The Osborne Arms - Construction of single storey rear extension

Application Permitted

NEXT MEETING: To confirm **The Full Parish Council Meeting will be held on Monday 7th June 2010** at 7.30 pm in the Sycamore Room of Lane End Village Hall.

There being no further business the Chairman closed the meeting at 22.20pm

Signed..... (Chair)

Dated.....