

**LANE END PARISH COUNCIL  
MINUTES OF FULL COUNCIL MEETING**

**Held on 5<sup>th</sup> October 2009 at 7.30 pm in the Sycamore Room of Lane End Village Hall.**

**ATTENDANCE:** Councillors Coulter, Detsiny, Davis, Harris, Mansell, Nicolson, Pullen, Stewart .

**ACTING CLERK:** Sharon Henson

**MEMBERS OF THE PUBLIC: 12**

<p><b>1) Apologies:</b> To receive apologies and to approve reasons for absence Apologies received from Cllr Dunn due to work commitments.</p> <p><b>2) Declarations of Interest:</b></p> <ul style="list-style-type: none"> <li>a) Register of Interests: Councillors are reminded of the need to update their register of interests</li> <li>b) To declare any Personal Interests in items on the Agenda and their nature. Cllr Detsiny declared a personal interest in item 7 on the agenda – Moorend Common Bridleway</li> <li>c) To declare any Prejudicial Interests in items on the Agenda and their nature. Cllr Detsiny declared a prejudicial interest in item 8 on the Agenda – request for an easement for The Willows. He declared he would leave the table at that point.</li> </ul> <p><b>3)Public Questions:</b> The Chairman closed the meeting for Public Question time (maximum 20 minutes)Cllr Coulter advised the public that he would close the meeting during agenda items 6,7, and 13 to enable them to make comments. A representative from the Twinning Association asked that the Parish Council view their request for financial help favourably. They organise many events to raise funds however with representatives from St Pierre de Oleron visiting Lane End next year financial help would be appreciated. The French counterparts receive funding from their Departement. Mr Monk raised concerns over the development beyond Chalky Field on land owned by Mr Connell. Cllr Pullen was able to report that Wycombe District Council Planning Enforcement are involved in issues on the site. Cllr Coulter re-opened the meeting</p> <p><b>4)Minutes:</b> Approval of Minutes of Full Parish Council Meeting of 7<sup>th</sup> September and Off Camera Minutes of 7<sup>th</sup> September The Full Parish Council Meeting Minutes of 7<sup>th</sup> September were agreed as a true and accurate record. The Off Camera Minutes of the 7<sup>th</sup> September were agreed as a true and accurate record. The Chairman signed both sets of Minutes</p> <p><b>5) Action point review:</b> To agree those actions discharged and carried forward. The Acting Clerk read through the Action Point summary to see if any items could be updated/removed. The HSBC Bond will be completed by 2<sup>nd</sup> November. Cllr Stewart raised concerns about the state of the roof on the LESA building. Part of a much bigger issue and a strategy needs to be developed for short and long term action. Need professional help to decide on a long term strategy. Acting Clerk suggested Bucks Community Action and Bucks Playing Fields Association may be help. It was agreed that a project group should be created to progress this item as a matter of urgency. Initially the Surplus Funds Group would look at the problem. Cllr Mansell offered to sit on the LESA group. Cllr Coulter confirmed those items discharged, amended, those to be carried forward and items to be added.</p> <p><b>6) Finance:</b></p> <ul style="list-style-type: none"> <li><b>i) - Approval of payment of Accounts for October 09</b> Cllr Coulter confirmed all the papers that were for consideration. Council resolved to accept the expenditure for the month unanimously.</li> <li><b>ii)To begin discussions on the budget and precept for 2010/2011including a request form the Junior Youth Club and the Lane End Village Hall</b> Cllr Coulter reported that the Junior Youth Club, the M40 Group, Lane End Village Hall and Lane End Twinning Association had all made requests for financial help either through the Surplus Funding Group or through the Precept. The Village Hall needed to install a new heating system costing in the region of £15- 20,000 as well as improvements to the backstage area.</li> </ul>	<p>Action: Nov agenda</p> <p>Action: Clerk to contact WDC Planning Enforcement for the latest position</p> <p>Action: Cllr Davis</p> <p>Action: Cllrs to investigate and report back to Council</p> <p>Action: Group to meet asap</p>
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Cllr Coulter closed the meeting to allow Mrs Dunning, Secretary to the Junior Youth Club to provide background information to their request for help. They have an active membership of 8 – 13 year olds and have received a regular sum of £2000 from the Parish Council to pay for a professional support worker from Action for Youth. Without this financial help there would be no support worker and no Junior Youth Club.

Mrs Ball asked if further consideration could be given to updating the play equipment at the Sports Field. It was agreed that this issue would form part of the long term strategy for LESA.

Cllr Detsiny reminded everyone that to support all these very justifiable projects would make it necessary to increase the precept which would not be acceptable to all residents.

Cllr Coulter re-opened the meeting

### **iii) To consider the initial list of spending priorities**

From Councillors suggestions, correspondence from the various organisations and a report from the Parish Plan Community Group Cllr Coulter went through the list.

- a) LESA and the play area
- b) Focus should be on the younger members of the community
- c) Village Hall
- d) Traffic Calming
- e) Street lighting from Simmons Way, behind the Elga site to footpath 25
- f) Extend the Oasis Project
- g) Best Kept Village Competition
- h) Bus shelters
- i) A pedestrian link from the Edmunds Road Estate to the centre of the village, this would have to go through Lane End Business Park therefore a right of way would need to be established as well as CCTV and lighting
- j) Community Development Worker
- k) Create a 'New Neighbour' pack providing local information to new residents
- l) Establish a footway from Bolter End to Cadmore End.

Cllr Coulter asked for any further ideas to be sent to the Acting Clerk

Action: Ideas to Acting Clerk

### **7) To agree the final route of the proposed Moorend Common Bridleway**

Cllr Detsiny left the table

The proposal which had been developed and produced by the Moorend Common Wardens had been discussed at the September meeting. As a result of this it had been agreed that Councillors should carry out a site visit.

Cllrs Coulter, Stewart, Davis and Nicolson carried out a one and half hour site visit walking the proposed alternative route and met with five parishioners.

Cllr Coulter closed the meeting

Mr Livesey asked what the procedural process would be. Cllr Coulter read out the proposal to the members of the public.

Cllr Coulter re-opened the meeting

Councillors gave their individual views on the subject and it was resolved that the general consensus was that the proposed alternative route was acceptable but that no final decision would be taken until BCC had presented the Risk Assessment document. If low then the Parish Council would proceed. The money from the Chilterns Conservation Board has to be spent by March and we would need to advise them in November if we decided not to proceed with the project.

Action: Nov agenda

Cllr Coulter closed the meeting

Mr Livesey highlighted the amount of funding required by local organisations who had shown a proven need and suggested that this project had not really shown a proven need and perhaps the cost could be reduced by not surfacing the new bridleway. Cllr Coulter stated that as the decision with conditions had already been made it could not now be changed.

Cllr Coulter re-opened the meeting

### **8) Easement Request: To agree to the request for an Easement for The Willows**

Cllr and Mrs Detsiny had submitted a draft easement and plan and the Acting Clerk read out a statement from them. It was agreed in principle that we would grant an easement as their request was no different from previous applications which had been granted. Acting Clerk will send papers to Parrott & Coales for verification. Cllr Detsiny rejoined the table.

Action: Clerk to submit papers to Parrott & Coales

**9)To confirm the exact locations for the salt/grit bins in Edmunds Road, Finings Road and Ivy Place**

Suggestions for the site were sought from the members of the public and the previous Clerk. A replacement bin is required in Edmunds Road as the previous one had been burned. The Ivy Place bin is to be adjacent to the footway opposite Ivy Place and it was suggested that the Finings Road bin be placed near the entrance to the woods beyond Lammas Way where the water runs across the road and the road freezes more readily due to the tree overhang. Acting Clerk will speak to BCC Engineer and seek his professional advice.

Action: Acting Clerk to contact BCC

**10)Clerk’s Report:** including Correspondence and Reports received. List as pre-reading, which are available for inspection from the Clerk on request. The Acting Clerk read out a list of correspondence which had been received since the production of the meeting papers.

Action: Nov agenda

BCC reminder to produce bids for highways/transport schemes by 31<sup>st</sup> December.

Submission from Mrs Jane Osborn to be considered as a Co-opted Councillor. Cllrs Coulter, Detsiny and Davis to meet with Mrs Osborn.

Action: Nov agenda  
Action: Cllrs Coulter, Detsiny,/Davis to arrange meeting

The Acting Clerk reported that the centre door of the Edmunds Parade Notice Board had been totally vandalised and that Greenbarnes had supplied a price of £237.01 for a replacement for the Parish to fit. It was agreed that the Acting Clerk could place an order under delegated powers.

**11) Invitations to Meetings and Events received:** To confirm attendees.

The Acting Clerk highlighted events on the list for Councillors to attend. Councillors to obtain further information from Acting Clerk.

Action: Acting Clerk

Cllr Mansell will attend the Rural Forum

BCC Local Community Partnership Agenda for meeting in Hambleden Village Hall on 13<sup>th</sup> October 7pm. Cllrs Coulter and Detsiny to attend particularly as there is an item on Youth which may provide some funding for our youth projects.

Action: Acting Clerk to submit Agenda by email

**12) Councillors reports and items for future agenda:**

Cllr Mansell asked if Lane End Players need to pay for advertising in Clarion as they contributed significantly to the community. To be investigated .

Action: Acting Clerk to provide further information

Cllr Detsiny reported that the advertisement for the new Clerk had appeared in the Bucks Free Press , 21 people had expressed an interest and 11 people had submitted a job application form. 4 candidates are to be interviewed on 8<sup>th</sup> October.

Action: Agenda item

Cllr Detsiny suggested that Cllr Nicolson be asked to join the Finance Committee. Cllr Detsiny requested a Finance Committee meeting be held prior to the November meeting.

Action: Agenda item  
Action: To set date

Cllr Detsiny asked if a decision had been made on the Muzwell Farm planning application. The Acting Clerk reported that permission had been given but the notice had not been posted on the WDC website but would be available in time for the Planning Committee meeting on 19<sup>th</sup> October

Action: Acting Clerk

Cllr Coulter reported a telephone conversation he had with Dr Pickard who runs the Lane End Pharmacy. Dr Pickard stated that the Doctors Surgery has made an ‘exceptional route’ submission, which has been granted, to run a ‘100 hour a week’ pharmacy which he believes could affect the viability of the Lane End Pharmacy. Dr Pickard expressed concern that the Doctors Surgery Pharmacy would not attract enough business which, if it closed, could mean that the parish would have no pharmacy for e period of time as it might take 6 months to re-establish a pharmacy. Dr Pickard is appealing against the Primary Care Trusts decision.

**13)Planning:**

**09/06617/FUL – Kirkwood, Cadmore End – demolition of existing dwelling and erection of 1 x 4 bed detached dwelling with attached garage and basement – amended plans submitted to re site access – no objection.**

Action: Acting Clerk

**14) The report on Parking in Lane End will be discussed at the November meeting.** Cllr Mrs Teesdale has received correspondence on the subject and would like to be involved.

Action: Cllr Coulter to issue report prior to November meeting

**To confirm that a Planning Committee Meeting will be held on Monday 19<sup>th</sup> October 2009 from 7:30 pm in the Sycamore Room of Lane End Village Hall. .**

There being no further business the Chairman closed the meeting at 9.15pm

Signed..... (Chair)

Dated.....