

LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
Held on Monday 05th September 2011 at 7.30 pm in the Sycamore Room.

ATTENDANCE: Councillors Coulter, Detsiny, Dunning, Harris, Nicolson, Osborn, Pullen, Wright.

CLERK: Hayley Glasgow.

MEMBERS OF THE PUBLIC: 8

<p>1) Apologies for absence. Cllr Simmons, Smith & Stewart.</p> <p>2) Declarations of any personal or prejudicial interests. Cllr Dunning & Cllr Wright Declared an Interest in Agenda Item 8, Lane End Senior Youth Club. Cllr Coulter, Cllr Detsiny Cllr Nicolson & Cllr Osborn Declared an Interest in Agenda item 7, Ditchfield Common.</p> <p style="text-align: center;">MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPEN</p> <p>3) Minutes: Approval of the Full Minutes and Closed Session Minutes of 8th August 2011. The minutes were agreed to be a true and accurate record.</p> <p>4) Action point review: from pre reading summary to agree those actions discharged and carried forward. Councillors noted the Action Point Review.</p> <p>5) Finance: Approval of payment of Accounts for August 2011. Council approved the Accounts.</p> <p>6) Review of Standing Orders. The Chairman thanked Cllr Dunning for her assistance in preparing the Draft Standing Orders for Council to consider. Councillors agreed that the Draft Standing Orders were a very good starting point noting that the Clerk has received several helpful suggestions as to how they could be further improved. Council asked the Clerk to revise the Standing Orders to include, where appropriate the suggestions that had been made and to re-submit them to Council at the October / November Parish Council Meeting.</p> <p>7) Ditchfield Common. The meeting closed 19.56, to enable the Chairman to address, and receive comments from, members of the public. The meeting reopened 19.58 The Parish Council was invited to consider a proposed Memorandum of Understanding with the Parochial Church Council (PCC). This related to the proposal made by the PCC to assist in the purchase of Ditchfield Common by purchasing a proportion of the Common themselves for £10,000. By doing this the PCC also hoped that, in the years to come, if the existing 1997 Churchyard Extension should become full the land in the ownership of the PCC could potentially be used to facilitate a further extension to the Churchyard. The Memorandum sought principally to address the concern previously raised by the Parish Council that the arrangement might obligate it to both undertake and fund the costs of any future extension of the Churchyard. As such it stated that any decision at some future stage to extend the Churchyard would therefore have to be a joint decision to be taken by both the PCC and the Parish Council at that time and in the full knowledge of any obligations that this may place respectively upon them.</p>	<p>Action – Clerk to revise the SO.</p> <p>Action – Clerk to seek legal advice.</p>
---	---

It was agreed that in principle the Memorandum appeared to address this specific concern but it was felt that Council should seek further advice confirming that the signing of the Memorandum placed it under no obligation. In addition it was agreed that providing the advice confirmed this position then the Council would also need to seek clarification that this arrangement would not prejudice the Grant that has been awarded by the Chilterns Conservation Board.

The meeting closed 20.04 to enable Councillors to address, and receive comments from, members of the public. The meeting reopened 20.08

The Parish Council expressed their wish to thank the PCC for clarification of the proposal it had put forward and requested the Clerk to check the PC's legal position regarding the Memorandum and to report back at the October meeting.

8) Lane End Senior Youth Club.

The PC has received a letter from Ian McEnnis asking the PC for assistance in hiring a Youth Worker for the Senior Youth Club. The Lane End Senior Youth Club is not itself able to act as an employer and they have therefore asked if the Parish Council will act as the employer, but they will not require any additional funding beyond that which has already been agreed.

In principle the PC would like to help, however the PC would need to seek advice on their legal position and what the obligations might be.

It was agreed that the Clerk should check the legal position of the PC..

9) Clerk's report: including Correspondence and Reports received.

The Clerk reported that it does not appear that the Parish Council has paid for the use of water at Chalky Field Allotments. The PC has an obligation to pay for the water it uses and it was agreed that the Clerk should clarify the position with Thames Water. Councillors noted the Clerks Report.

10) Invitations to Meetings and Reports received.

Cllr Coulter reported that a letter from a Parishioner had been received which was addressed to all Councillors, a number of points were raised in the letter which refers to correspondence regarding Ditchfield Common and the Easement at Pond Cottage. All Councillors were provided with a copy of the letter.

It was agreed that the Clerk should reply to the letter on behalf of members of Council and that the Clerk will continue to reply to any similar correspondence received.

11) Matters raised by Councillors.

Cllr Dunning noted the Clerk has worked overtime which has now accumulated into a considerable number of excess hours. It was agreed that this will be discussed at the October FPCM in Closed Session.

Cllr Nicolson informed the PC that he has accepted a new job which may mean he will be moving and if this is the case he will need to resign from the PC. The PC congratulated Cllr Nicolson on his new role.

12) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

New Applications

11/06851/REN – Linden Cottage, Moor Common, Lane End – Proposed extension of time limit to permission granted under planning reference 08/06617/FU for the erection of single storey rear extension following demolition of existing extension & insertion of 2 solar tubes in front roof slope.

No objection.

11/06887/FUL – 27 Beech Avenue, Lane End – Householder application for erection of conservatory to side.

No objection.

11/06948/FUL – Stone House, High Street, Lane End – Change of use from B1(a) offices to veterinary practice.

Action –
Clerk to
check the
legal
position.

Action –
Clerk to
contact
Thames
Water.

In principle there is no objection but the Parish Council would have concerns about accessibility and lack of parking. If WDC were minded to allow this application they might want to consider adding additional short term parking bays as the village already has an over stretched car park.

11/06947/FUL – Kensham Farm, Watercroft Lane, Cadmore End – Installation of 72 no. 235Wp Amerisolar PV modules on the barn referred to as Linguard Barn and 66 no. 235Wp Amerisolar PV modules on the barn referred to as Redwing Barn.

No objection.

11/06806/FUL – The Cottage, Wheeler End Common, Wheeler End – Householder application for replacement of existing flat-roofed rear dormer with a pitched roof & replacement of existing flat-roof to garage with a pitched roof.

No objection.

Amended Applications

11/05302/FUL- Essex Works, Finings Road, Lane End – Erection of 1 x 3 bed and 1 x 4 bed detached cottage and 1 pair of 3 bed semi detached cottages with associated garden, garaging and parking.

The PC has previously submitted comments on this application and the amended application does not change our previous comments.

Decisions

Ref: **11/06059/FUL** *Decision:* **Application Permitted** *Date* **26/07/2011**

Address: 9 Clinkard Place Lane End Buckinghamshire HP14 3HQ

Proposal: Householder application for erection of detached single storey log cabin to rear.

Ref: **11/05301/FUL** *Decision:* **Application Refused** *Date* **02/08/2011**

Address: Wychend Bolter End Lane Bolter End Buckinghamshire HP14 3NB

Proposal: Householder application for construction of single storey rear extension.

Ref: **11/06307/FUL** *Decision:* **Application Permitted** *Date* **01/08/2011**

Address: 37 Widdenton View Lane End Buckinghamshire HP14 3EB

Proposal: Householder application for erection of part single/part two storey front extension incorporating conversion of garage to habitable rooms.

Ref: **11/06420/FUL** *Decision:* **Application Permitted** *Date* **12/08/2011**

Address: Cadmore End Church Of England School Marlow Road Cadmore End Buckinghamshire

Proposal: Application to replace a number of existing windows with new double glazed aluminium frame windows and installation of secondary glazing to five existing.

Ref: **11/06339/FUL** *Decision:* **Application Permitted** *Date* **10/08/2011**

Address: Eshcol Bolter End Lane Bolter End Buckinghamshire HP14 3NB

Proposal: Householder application for the construction of single storey rear and side extensions.

NEXT MEETING: To confirm that next Full Parish Council Meeting will be held on Monday 3rd October 2011 at 7.30pm in the Sycamore Room of the Lane End Village Hall.

There being no further business the Chairman closed the meeting at 21.07pm.

Signed..... (Chair)

Dated.....

