LANE END PARISH COUNCIL MINUTES OF THE FULL PARISH COUNCIL MEETING Held on Monday 10th June 2013 at 7.30pm at Cadmore End Village Hall

ATTENDANCE: Councillors Detsiny - Chairman, Coulter, Dunning, Hunt, King, Osborn, Sarney, Stewart, Wright.

CLERK: Hayley Glasgow

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Apologies for absence 17/13 Cllrs Simmons & Smith. Declarations of any personal or prejudicial interests Clerk declared an interest in agenda item 16 - Clerks Matters. **MEETING CLOSED FOR PUBLIC QUESTIONS**

There were several questions regarding the proposed transit site at Cadmore End. Councillor Detsiny stressed that as yet no planning application has been received and therefore the Parish Council would not be making any representation to Wycombe District Council at this current time.

MEETING RE-OPEN

Public questions closed 19.55, meeting re-opened.

- Proposed Transit Site at Highbarns, Marlow Road, Cadmore End Council noted the letter received and agreed to send a short letter in response stating they believed this proposal was likely to contravene a number of Council's polices.
- i) Approval of the Full Parish Council Meeting on 8th May 2013 Council approved the minutes.
- Matters Arising (v) 5) None

make recommendations at that meeting.

- Approval of payment of Accounts for May 2013 Finance: Council approved the accounts.
- To receive the Internal Auditors report Council approved the Internal Auditors report and noted his detailed recommendation ns.
- Consider the Annual Governance Statement Council agreed and approved the Annual Governance Statement. The Chairman and Clerk signed the statement.

Sign off the Accounts Year Ending 31st March 2013 iv) Council agreed and approved the Accounts Year End 31st March 2013. The Chairman and Clerk signed the accounts.

Allotments: Tenancy agreements The Clerk has received several requests for hen houses and runs to be kept on the allotment gardens. Council deferred this decision to the July meeting. Cllrs Sarney and Stewart will

Council has received several requests for one shed per plot to be permitted on the allotment gardens. WDC have confirmed this will not require planning permission so long as they do not exceed a maximum height of 4m or 22 cubic meters in capacity.

Council approved the amendment to the Tenancy agreements as stated above. The Clerk will issue amendments when invoices are issued in September 2013.

Action – Clerk to send all documents to External Auditor. Action – Cllrs Stewart / Sarney to make recommendations at July mtg.

Action – Clerk to update tenancy agreements.

ii) Clearance and Tree work at the Bunkers.

Council noted the removal of the Willow Tree and clearance of the bank at the Bunkers Allotment and were sad to hear it had been killed deliberately.

8) Cadmore End Common Grass Cutting

The Grass Cutting Working Group led by Cllr Stewart made the following recommendations to Council:

Council should reinstate the grass cutting of Cadmore End, Little Common (including the area opposite the Ship), Cadmore End Small Plots, Bolter End Common, the land adjacent to Finings Cottage and Finings Farm and Manchester Terrace.

The number of cuts should be reduced from the previous regime of three cuts per year to two cuts per year

This position should be agreed to hold for the next financial year and then reviewed when the grass cutting contract is next put out to tender at the end of 2014

The additional annual cost of reinstating the cutting of all of these areas is estimated to be £1,300 and this can be funded by drawing down on the savings already intimated and not therefore touching any planned expenditure in existing budgets or Council's reserves.

Council noted that the decision originally taken to no longer cut areas not owned by Council was done in good faith. Council agreed and approved the recommendations from the working group with one abstention.

9) Lane End Playing Fields – Children's play area

Cllr Stewart advised Council all remaining metalwork has been removed.

10) Moorend Common: i) Felling Trees

Council were informed of correspondence between a property owner at Moorend Common and the Clerk. A tree had fallen and damaged the roof of the property earlier this year. The tree was removed. There were also a number of other trees located on Council land removed without the consent of the Parish Council.

The property owner has reduced his demand from £1800 to £600. The Council whilst not admitting any liability has made an offer of £400. Council resolved not to increase this and to inform the owner that if this offer was rejected it would be withdrawn.

ii) Forestry Commission Grant

Natural England no longer fund works on Moorend Common. To apply for grants Council would need to employ professional assistance to complete the forms for funding; the forms are extremely complicated. The forms would be used to apply for funding for Moorend Common, Ditchfield Common and Oakshore.

Ross Osborn would be prepared to work alongside John Morris to apply for the grants. Mr Morris's fees would be in the region of £1000.

Council approved a payment of in the region of £1000 to apply for the grants and thanked Ross Osborn for offering to take the lead.

This sparked a debate about whether, given the Council owned a great deal of land/open spaces, it would be advisable to set up a working party to make recommendations to full Council as how best to manage these assets. Councillors Detsiny and Dunning will consider this and produce draft terms of reference for our September meeting.

11) Ditchfield Common Working Group

Cllr Osborn gave an update on the Ditchfield Common Working Group.

12) Clerk's report

Council noted the report.

13) Invitations to Meetings, Correspondence & Reports received Council noted the report.

Action – Clerk to write to Buckland Landscapes and the Cadmore End Residence Association.

Action – Clerk to send reply to letter.

Action – Clerk to advised Ross Osborn and completed grant form.

Action – Cllrs Detsiny & Dunning

14) Matters raised by Councillors	19/13	
Cllr Sarney asked if the Clerk could contact BCC/Red Kite regarding signs at Grays Dormer.	Action – Clerk to	
Cllr Coulter stated that Lane End is not currently receiving BT Infinity which could disadvantage the village. The Clerk should contact BT to ask their future plans and bring to a future agenda.	contact BCC/Red Kite. Action – Clerk to contact BT. Action – Clerk to contact BCC.	
Cllr Osborn asked if the Clerk can contact BCC regarding the lack of signs at the bottom of Horns Lane. There is a sign as you enter Horns Lane from Cressex but at the other end of the road there is no sign.		
15) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals (v)		
New Applications	Action – Clerk to	
Pre Planning Application – 2 Sycamore Cottages, Church Road, Lane End, Bucks, HP14 3HL – Proposed garage. No comment at this time.	owner.	
<u>Closed Session:</u> In accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960		
16) Clerks Matters		
NEXT MEETING: To confirm the Full Parish Council Meeting will be held on Monday 1 st July in the Sycamore Room of the Lane End Village Hall.		
There being no further business the Chairman closed the meeting at 21.45pm		
Signed(Chair) Dated		