

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
Held on 10th May at 7.47 pm in the Sycamore Room.**

ATTENDANCE: Councillors Coulter, Detsiny, Dunning, Nicolson, Osborn, Pullen, Wright.

CLERK: Hayley Glasgow.

MEMBERS OF THE PUBLIC: 30

1) Apologies for absence.

Councillors Harris, Simmons, Smith

2) Declarations of any personal or prejudicial interests.

Cllr Dunning declared an interest in the donation for the Land End Junior Youth Club.

Cllr Osborn declared an interest in Ditchfield Common and GASP.

Cllr Detsiny declared an interest in GASP.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING RE-OPEN

3) Minutes: Approval of Full Minutes and Closed Session Minutes for Full Parish Council of 12th April 2011.

Approval of the Extraordinary Meeting Minutes of 26th April 2011.

Approval of the Annual Parish Meeting Minutes of 3rd May 2011.

The minutes were all agreed as a true and accurate record. The Chairman signed off the Minutes.

4) Action point review: from pre reading summary to agree those actions discharged and carried forward.

The parking area at the back of Norths Garage is Common Land and, although the Parish Council would not encourage parking there, it has been stressed to the owner that refusal of parking would not be acceptable.

The Parish Council recently met informally with two key Planning Officers from WDC. The Parish Council had expressed its view that a direct footpath from Edmonds Parade to the Village Centre would be highly desirable.

5) Finance : I) Approval of payment of Accounts for April 2011.

Cllr Detsiny pointed out two items of expenditure, the annual storage cost of archive records and Moorend Common works under the duty of care survey. Although these are expensive areas they are essential expenditures.

Council Approved the accounts.

Cllr Nicolson will shortly be taking over the responsibility of overseeing the Parish Councils finances.

II) Grass cutting of the village green.

In the past the village green had been cut voluntary by a Parishioner, unfortunately the Parishioner is no longer able to cut the village green, the Parish Council would need to consider paying for the village green to be cut. The Clerk presented two quotes to Council.

Council considered both quotes and agreed that Daniel Rooke would cut the village green every two weeks when required, estimating about 10 cuts per year.

III) Donation requests.

The Spending Priorities Group had met and considered all the donation requests that had been received.

All organisations who submitted a request for donations last year were asked to

Action –
Clerk to
advise
Daniel
Rooke.

<p>provide the Parish Council with accounts. Cllr Coulter detailed all donation requests received and put recommendations forward, donations recommended came to a total of £7,750.00. The Oasis Project have not to date submitted any accounts. The Parish Council believes this is a worthy project, the Clerk should request their accounts at the moment any donation has been held in abeyance. The Spending Priorities Group was conscious of the possible expenditure on Ditchfield Common and opposing the planned Sports Stadium. The Parish Council agreed to adopt the recommendations from the SPG.</p> <p>IV) Asset Register -To note the Asset Register dated 31/03/11. The Parish Council noted the Asset register.</p> <p style="text-align: center;">V) LEYCC fire maintenance contract. The Parish Council considered 3 quotes. Kingwood Security are currently offering the cheapest contract. The Parish Council agreed to appoint Kingwood Security.</p> <p>6) The sale of Ditchfield Common. Ditchfield Common has been put on the market for sale by the administrators of the Estate of the late Mr. Taylor, the guide price being £75,000. The Parish Council called an extraordinary meeting on the 26 April and there was very strong support that the PC should purchase Ditchfield Common. The Parish Council has received several offers of donations from Parishioner in order to assist the Parish Council in purchasing Ditchfield Common. In addition, the Parochial Church Council had offered to make a loan available to the PC subject to certain terms and conditions. The PC could also apply for a loan from other sources however it would have to obtain prior approval from the Secretary of State. Finally, the PC also has the option of drawing down on reserves. The Chairman asked the Parish Council for their views, there was full support to the notion of the Parish Council purchasing Ditchfield Common however Councillors had differing ideas on how money should be raised. The Chairman closed the meeting at 20.15 for public comments and questions. There was overwhelming support for the Parish Council purchasing Ditchfield Common. Jean Teesdale also commented that she would look at contributing if possible, the Chairman re-opened the meeting at 20.26. The Parish Council agreed in principle to try and secure Ditchfield Common as a community asset and to relay to the agent the PC's position. The PC agreed to commit 50% of any agreed purchase price from reserves, subject to a maximum sum of £25,000, and to seek community support from donations for any outstanding balance.</p> <p>The Parish Council resolved that it would discuss the process of negotiation with the appointed agents in closed session.</p> <p>7) Insurance Cover - I) To note the insurance cover and decide whether it is adequate. Council noted the Insurance and agreed to insure the play area at the playing fields. II) To agree the payment of the insurance premium. Council agreed to the payment, the Clerk will add this item of expenditure to the cheques list.</p>	<p style="text-align: right;">23/11</p> <p>Action – Clerk to write to all donation requests and organise donation cheques for the June mtg. Clerk to write to the Oasis Project.</p> <p>Action – Clerk to write to Kingwood Security.</p> <p>Action – Clerk to arrange insurance cover.</p>
---	--

8) Council Policy and Procedures

I) To consider the need for revisions to standing orders.

NALC have issued revised standing orders, the Clerk should purchase the revised version and report back to Council if the standing orders should be revised.

II) Procedural matters.

The Chairman advised Council that WDC no longer provide paper copies of planning applications these would now have to be downloaded from the internet.

Cllr Detsiny added that LEPC is an extremely busy Council and it should look to follow WDC's lead in that that the Clerk shouldn't give any documents in hard copy unless there is no access to a computer, no broadband or no printer available.

The Parish Council agreed this was a fair procedure, hard copies will continue to be supplied to Cllr Dunning and Cllr Pullen.

9) Co-option of Councillor.

Council agreed to advertise a vacancy and seek co-option. It was agreed that Cllr Coulter, Cllr Detsiny and Cllr Osborn should meet with anybody who expresses an interest and report back to Council.

10) Parish Noticed board – Cadmore End.

In principle Council agreed to installing a Parish Notice board in Cadmore End, the Clerk will look into costs and also discuss with residents ways to keep the costs down and whether they would agree to install the notice board.

11) Wycombe Community Stadium.

Cllr Collingwood who has been very helpful through the LAF has been made the elected leader. LEPC are now far more positive that the stadium will be looked at fairly and in detail.

Cllr Detsiny noted that GASP has raised a very high profile without a high expenditure.

The Parish Council thanked Cllr Jean Teesdale and Cllr Ian McInnis for all their help to date in opposing the planned Community Stadium.

12) Clerk's report: including Correspondence and Reports received.

The Clerk detailed points within the Clerks report.

13) Invitations to Meetings and Reports received: To confirm attendees & agreement on Consultations received.

Council noted the reports.

14) Matters raised by Councillors.

Cllr Dunning expressed how sorry she was to hear that Alfred Plumridge had passed away.

Cllr Nicolson pointed out that normally at the Annual Parish Council Meeting the Council appointed an internal auditor but, at this stage, the PC have not re-appointed as there has been an issue with a closing balance in previous years.

Cllr Coulter detailed that the deadline for submitting bids under the delegated budget scheme is the end of May. Councillor Coulter asked the PC if they would like to submit a bid for the double yellow lines on The Row.

Council agreed to submit the bid.

24/11

Action –
Clerk to
order
standing
orders from
NALC and
look at
completing a
revised
version.

Action –
Clerk to
advertise
vacancy.

Action –
Clerk to look
into prices
and discuss
with
Cadmore
End
residents.

Action –
Clerk to
submit bid.

15) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals
New Applications

24/11

11/05745/FUL - Springbank House, High Street, Lane End - Redevelopment for mixed use residential and commercial purposes comprising 42 dwellings (3 x 1 bed flats, 8 x 2 bed flats, 24 x 3 bed houses and 7 x 4 bed houses) (including affordable units) and 1,114 sq m of B1, B2 or B8 commercial floor space together with revised access to Marlow Road, new access to Simmons Way, new pedestrian footpath link and landscaping.

The Parish Council would wish to strongly support this application, however the Parish Council has concerns that the commercial units would not be purchased/rented and would be left empty or not built. The Parish Council would prefer the scheme to be entirely residential. If an entire residential site would not be acceptable, the Parish Council would urge the consideration of other employment options such as a care home for the elderly.

There are also concerns over the possible closure of part of Footpath 25 adjacent to the proposed development and if it were closed it would only increase the need for a new right of way from Edmonds Parade to the Village centre. There may be community opposition to this possible closure and if it is to be closed the Parish Council would ask for the section next to the development that would be retained to be significantly enhanced or that a new route of access is created through the commercial part of the development to replace it.

The Parish Council has reservations over parking and would ask that WDC ensure there will not be overspill parking on to the Marlow Road or Simmons Way.

11/05792/FUL - 1 Simmons Way, Lane End - Householder application for erection of single storey side extension.

No objection.

11/05762/FUL - 2 High Street, Lane End - Change of use of ground floor to bedsit accommodation.

Objection as to the suitability of residential use, outside space and parking would be an issue. The Parish Council would prefer this to state a commercial unit.

11/05910/FUL – Eves, Nursery Drive, Lane End - Householder application for construction of front garage extension.

Objection – impact on neighbouring property, the properties step down and this would be out of character with the street scene.

11/05971/FUL - Beckett House, 2 Fingest Cottage, Finings Road, Bolter End - Householder application for construction of detached single garage with log store, garden store & replacement oil tanks.

No objection.

Decisions

Ref: **11/05245/REN** *Decision:* **Application Permitted** *Date* **01/04/2011**

14 Beech Avenue Lane End Buckinghamshire HP14 3EQ

Proposal: Proposed extension of time limit to permission granted under ref: 08/05854/FUL for 'Householder application for erection of first floor side extension & new front porch'.

Ref: **11/05201/FUL** *Decision:* **Application Permitted** *Date* **28/03/2011**

3 Widdenton View Lane End Buckinghamshire HP14 3EB

Proposal: Householder application for erection of two storey side/single storey side/rear extension & new front porch.

Ref: **11/05226/FUL** *Decision:* **Application Permitted** *Date* **28/03/2011**

The Beacons Cadmore End High Wycombe Buckinghamshire HP14 3PL

Proposal: Householder application for construction of single storey front extension

Ref: **11/05256/FUL** *Decision:* **Application Permitted** *Date* **05/04/2011**

9 Slayter Road Lane End Buckinghamshire HP14 3JQ

Proposal: Householder application for raising of roof, construction of two x rear dormer windows in connection with loft conversion and construction of first floor rear extension.

Ref: **11/05492/TPO** *Decision:* **Application Permitted** *Date* **21/04/2011**

HTS Management Centre Church Road Lane End Buckinghamshire HP14 3HG

Proposal: Remove lowest lateral branch and dead wood to Oak Tree (T784) and crown loft and remove dead wood to Spruce Tree (T782).

Closed Session: *In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2*

16) The sale of Ditchfield Common (Continuation from Agenda Item 6).

NEXT MEETING: To confirm that next Full Parish Council Meeting will be held on Monday 6th June 2011 at 7.30pm in the Sycamore Room of the Lane End Village Hall.

There being no further business the Chairman closed the meeting at 21.40.

Signed..... (Chair)

Dated.....

--	--