LANE END PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETING
Held on 1st December 2008 at 7.30 pm in the Sycamore Room of Lane End Village Hall.

ATTENDANCE: Councillors Wright, Coulter, Davis, Detsiny, Dunn, Fitzpatrick, Lumbers, Mansell, Pullen, & Stewart.

CLERK: Mandy Dunning

MEMBERS OF THE PUBLIC: Mr R Monk, Mr P Philps and Mrs J Osborn.

Note: the meeting was recorded to assist with the capture of the minutes.

1) **Apologies:** To received apologies and to approve reasons for absence
Apologies received from Cllr Achurch as he is attending a friend's wedding, the apology was accepted.

2) **Declarations of Interest:**
   a) Register of Interests: Councillors were reminded of the need to update their register of interests within one month/28 days of any change.
   b) To declare any Personal Interests in items on the Agenda and their nature - none declared
   c) To declare any Prejudicial Interests in items on the Agenda and their nature - none declared

3) **Public Questions:** The meeting was adjourned for Public Question time.
Mr Monk made an observation on the new style Agenda. This observation was re-iterated by Mr Philps. Mrs Osborn suggested the use of acronyms in the Agenda should be avoided. The Meeting was then reopened.

4) **Minutes:** Approval of Minutes of 3rd & 17th November 08. Agreed as a true and correct record.

5) **Action point review: -** from pre reading summary to agree those actions discharged and carried forward**.**
Update: Cllr Detsiny stated that there was little chance of the leases for the Community Centre being signed before Christmas due to the ongoing delays with the County Council and these documents. The situation had been reported to the Youth & Community Centre's last Management meeting and Minuted accordingly. It is hoped that this will be addressed in February of the New Year.
Cllr Coulter stated that the wording of the action point regarding Cadmore End drainage required alteration with the removal of the reference to the delegated scheme. Cllr Wright confirmed those alterations and those that were carried forward.

6) **Finance:**
   - Approval of payment of Accounts for December 08.
     Cllr Detsiny stated that it was the proposal of the Finance Committee that the Expenditure for December be agreed. The Council resolved this unanimously.
   - To hear the 09/10 Precept recommendation of £105000.00.
     Cllr Detsiny provided some back ground information as to how the Finance Committee had arrived at this revised figure. He stated that it was the proposal of the Finance Committee that this figure be agreed. The Council resolved this amended figure this unanimously.

7) **Business Plan Presentation:** To receive a presentation on the future plans of LESA.
This item was deferred until January.

8) **Updated Committee Remits:** To consider the draft revised Committee remits (supplied as pre-reading- without debate) in support of the Revised Standing Orders. Cllr Wright requested that all Councillors consider the document and any suggested amendments and additions be with the Clerk by **15th December 08**.

Action: All Councillors.

9) **Adoption of Revised Standing Orders:** To understand and agree the amendments requested (supplied as pre-reading) and adopt the revised Standing Orders for a six month period. Cllr Coulter suggested that this be deferred until the Committee remits have been discussed and agreed, this to include the Committee Structure and any Delegated Powers Council chooses to allow. After a round table discussion Council resolved this way forward.

10) **Pedestrian Shelters x 2.** To endorse this project via the Delegated Budget scheme. (Report provided as pre-reading) Cllr Coulter proposed that the 2 shelters proposed be input into the Delegated Scheme as two individual applications. The Council unanimously resolved this. Submission to the scheme is to be made.

Action: Cllr Coulter.

11) Freedom of Information Act: To adopt the revised Act. The Council unanimously resolved the Adoption of the revised New Model. It was noted that there is still some work required to complete the publication scheme.	**Action:** Cllrs Wright, Detsiny & Clerk
12) Clerk's report: including Correspondence and Reports received. (List as pre-reading, which are available for inspection from the Clerk on request). The Clerk advised of two further items which needed to be brought to the attention of Council since the circulation of the pre-reading. Point 7: A further letter had been received from Mr Longman advising that due to adverse weather conditions the re-instatement work to the Councils land had yet to occur, however he assured the Council this would be done as soon as feasibly possible. Secondly the Clerk had received a letter from the Parochial Church Council's Treasurer querying the statues available to Council, this had arrived late on Friday evening and for expediency of reply this had already been shared with Madam Chair. A reply reiterating the limited powers available to Council was hand delivered on Sunday.	
13) Invitations to Meetings and Events received: To confirm attendees. Cllr Fitzpatrick attended the CAG (Community Action Group) on 25th November there were no takers for the Wycombe Partnership Stakeholder Conference on 9th December.	
14) Councillors reports and items for future agenda: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllr Fitzpatrick reported on the Code of Conduct Conference and the CAG meeting a copy of her report is associated with these Minutes. Cllr Detsiny updated Council of the current situation of the Clarion revamp. Cllr Detsiny updated Council on the outcome of his contact with Mr Dongray regarding Cllr McEnnis vote of confidence with the Chairman of the JCC. Mr Dongray had advised that this action was allowable in his capacity as in individual. Cllr Lumbers updated Council as to his response on the Bye Laws Consultation which he passed back to the Clerk for retention. Cllr Lumbers advised on his response from Andy McVeigh at County with regard to Oakshaw, it was hoped that they would view in February to coincide with the annual MCCC meeting. Cllr Lumbers advised that he would ask the Clerk to put this item on an Agenda in due course. Cllr Lumbers confirmed that the bench at Botany Brook has been installed but without any dedication to Dr Polland. Cllr Pullen stated he would enquire as to who could undertake a plaque with a view to the installation of same. Cllr Wright asked for a Parish Plan Coordinators report/update on the progress of the groups to be placed on the January Agenda. There being no further business the meeting closed at 8.55 pm Signed……. (Chair)	**Action:** Any Councillor wishing copies of the Conduct Conference hand outs to advise the Clerk. **Action:** Cllr Pullen