

**LANE END PARISH COUNCIL  
MINUTES OF THE FULL PARISH COUNCIL MEETING  
ON MONDAY 4<sup>th</sup> FEBRUARY 2019 AT 7.35PM IN THE SYCAMORE ROOM AT  
LANE END VILLAGE HALL**

**ATTENDANCE:** Cllrs Detsiny, Harries, Hunt, King, Nolan, Osborn, and Wright.

**CLERK:** Mrs Hayley Glasgow

**MEMBERS OF THE PUBLIC: 6**

<p>1) <b>Apologies for absence</b> Apologises received from Cllrs Dunning, Coulter, Sarney &amp; Stewart.</p> <p>2) <b>Declarations of any personal or prejudicial interests</b> None.</p> <p style="text-align: center;"><b>MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPEN</b></p> <p>A Parishioner raised concerns about cars blocking the pavements &amp; overgrown hedges. This consistently prevents people from using the footpaths safely. The Clerk will write to all properties of concern with hedges overgrown onto the footpath. There were also concerns raised about the hedge on Church Road outside the Conference Centre, Cllr Hunt will look at this.</p> <p>3) <b>Minutes</b> – Approval of the Full Parish Council Meeting on 7<sup>th</sup> January 2019 Council approved the minutes. The Chairman signed the minutes.</p> <p>4) <b>Matters Arising</b> Cllr Detsiny and The Clerk met with the website provider and have agreed some changes to the format. The majority of changes will be included within the free website makeover. There may be a small cost for additional improvements. A photographer will take photos of the Parish.</p> <p>The public meeting with the Doctors Surgery will be on Monday 25<sup>th</sup> March 2019 at 7.30pm at LEYCC. All members of the public are invited to attend. Questions must be emailed to The Clerk prior to the meeting. Cllrs Coulter and Detsiny will meet with Red Kite Housing Association and will discuss the tree behind Edmonds Parade shops. Council and The Police would like the lower branches to be felled to prevent anti-social behavior.</p> <p>5) <b>Finance</b> - i) Approval of the accounts for January 2019 Council approved the payments.</p> <p style="padding-left: 40px;">ii) Application for Grant by Lane End Sports Association Lane End Sports Association applied for a grant of £2,000 to help cover the legal fees associated with putting a new Memorandum and Articles of Association into place. Council approved the grant.</p> <p style="padding-left: 40px;">iii) Quotation SSE: to remove existing lantern that is damaged and supply and fit new LED lantern - £351.71 exclusive of VAT. Council approved the quotation.</p> <p>6) <b>Lane End Playing Fields</b> – i) Pocket Parks – for information Cllr Harries reported that Council had applied for Pocket Park Grant Funding of £15,000 to put a mini park at the Lane End Playing Fields. Cllr Nolan reminded Council that LEPC need to install disabled toilets, funds permitting.</p> <p style="padding-left: 40px;">ii) General update Cllr Harries reported that he is currently exploring a small community project grant with WDC and also lottery funding. Either grant would enable the committee to enhance facilities. He reported that there has been a small drop in income since Christmas but this is mainly due to the bad weather. There will be a new range of beers available at The Pavilion from this week. There is also a darts night on Fridays and everyone is welcome.</p>	<p style="text-align: right;">04/19</p> <p style="text-align: right;">Action – Clerk / Cllr Hunt</p> <p style="text-align: right;">Action – Clerk / Cllr Detsiny</p> <p style="text-align: right;">Action – All</p> <p style="text-align: right;">Action – Cllrs Coulter / Detsiny</p> <p style="text-align: right;">Action – Clerk</p>
--	--

7) **Parish Council website – mini bio’s**

Cllr Detsiny and The Clerk have agreed specific changes to the website with mh-p Internet ltd as part of the free website makeover. Councillors have been asked to provide The Clerk with a brief bio.

05/19  
Action – Clerk

8) **Appointment of Solicitor**

Councillors Detsiny and Coulter met with 2 different firms of solicitors; either would provide a good level of service. Blaser Mills were knowledgeable, professional and offered good advice. Council agreed to instruct Blaser Mills on future legal matters.

Action – Clerk

9) **Internal Auditor**

Unfortunately Chris Smith is unable to carry out this years internal audit. Sarah Long has been recommended to Council and currently undertakes audits for other local Councils. The fee would be £100 plus millage. Council approved to instruct Sarah Long for this year's internal audit.

Action – Clerk

10) **Clerk’s report**

The items below summarise the Clerks activities since the last meeting:

- i. Planning application comments submitted.
- ii. AED inspections carried out and on-line forms submitted.
- iii. I have reported several street lights to TFB / SSE that are not working.
- iv. Informed all tenants at Sandyfields allotments that a skip will be on site in February for their use to clear rubbish from the site.
- v. I have confirmed the precept with WDC.
- vi. I have changed payments to Castle Water to direct debit for all the allotment sites.
- vii. I have placed an order for 250 wheelie bin stickers. These will be distributed with the next edition of Clarion and Katy will write an article relating to this.
- viii. TFB have supplied a quotation of £804.00 to supply and install 6 '30 for a reason signs'. These can be attached to any lamppost. Need to advise how many signs and which locations we would like them at. Council agreed to order 12 signs, Clerk to check with TFB that the signs are reflective.
- ix. I contacted TFB re the results from the speed tubes, they gave the following details:

Action – Clerk

“Church Road is subject to a 30 mph speed limit. It’s quite rural and drivers forget its 30 mph.

In a TFB review of rural villages this road was considered to be 30mph due to a number of properties and the conference centre. However, TFB could increase the speed limit in the section that is not built up (considered rural). TFB decided rather than increase the speed limit for a small section they would leave it all at 30 mph.

The speed tubes tend to pick up the fastest speeds, TFB have no way of knowing if there is a real problem on the rest of the road – unless more tubes are laid in other locations but this would cost LEPC more money.

TFB advise that this road would not meet the criteria for a VAS. There are not enough vehicles using the road and no recent accidents recorded.

TFB advise that as the road has street light columns TFB would not install 30mph repeater signs.

TFB advise that traffic calming physical measures would not be an option. The road is not deemed to have excessive speeds and is not busy enough.

Mobile activated signs act as good reminder to drivers and this could be an option. There is a fee for assessing each site and there is a cost to buy them.

The webpage regarding moveable vehicle activated signs can be found here <https://www.buckscc.gov.uk/services/transport-and-roads/road-safety/vehicle-activated-signs/mobile-vehicle-activated-sign-mvas/>

It was also suggest LEPC could contact Thames Valley Police and ask if a speed van can be put in place on random occasions.

It was suggest that Community Speedwatch might be of interest, info at the following site: <https://www.buckscc.gov.uk/services/transport-and-roads/road-safety/how-to-tackle-speeding/>".

x. I wrote to WDC re the issues in Finings Road car park, their reply is as follows:

"Following your email below to Ms Caroline Hughes, this has been forwarded by Katrina Wood, as Caroline retired from the council last year.

The parking department has moved now from Environment division to the 'Regeneration and Investment' division and our Head of Service is Mr Peter Wright. ([peter.wright@wycombe.gov.uk](mailto:peter.wright@wycombe.gov.uk)).

The toilet facilities, as with Waste and Cleansing across the district however, have stayed with 'Environment' division and the new Head of Service Environment is Mr Nigel Dicker ([nigel.dicker@wycombe.gov.uk](mailto:nigel.dicker@wycombe.gov.uk)).

Regarding Finings road query, the original resident who brought the issues to WDC I believe was Ms Whitby (she copied the parish council into her email) was back a month ago in early December (9-12 Dec) when she wrote to our facilities management team. This email was passed onto both Parking services and also Environment services as it dealt with 2 issues.

The email was primarily about the toilet block and its use and an idea about possible redevelopment ideas, this was passed to Mr Dicker in Environment. The second issue was regarding people repairing vehicles in the car park which parking services are dealing.

We have responded to Ms Whitby pre-christmas, thanking her for the information and advised her that parking services are dealing with the occurrences in the car park.

You may appreciate that with Christmas in the middle, this has delayed issues, but it is also important to gather the facts and not jump to conclusions or make the situation appear greater than it actually is, based on the evidence found.

We have been on site several times and unfortunately not found anyone to speak with connected with the vehicle(s) issue. We have served notice on a couple of vehicles that were evident that they were being worked on and advised that this must stop as it is unauthorised and we will take action if they are not removed or activities halted. There is no evidence of 'commercial' activity as such, more like a private issue. None the less, we have said it must stop regardless.

My officers visited again yesterday (Sunday 13 Jan) and again no persons were present. They did not find anyone living on site in a van and they found only 1 vehicle that had a wheel off and jacked up. There was a second vehicle in a separate section on a trailer which did not look connected to the repairs, it looked just parked ?, but again trailers are not allowed in our car parks without authorisation.

We will be taking action against these vehicles.

We are also now implementing a more regular patrol by officers over the coming weeks, albeit temporarily, in order to keep an eye on issues and to bring this under control. We do not normally patrol rural free car parks regularly, unless there is a reason to do so, as it is very labour intensive and costly with limited resources. However, we will continue to resolve this isolated issue.

Rest assured we are and have been dealing with the issues.

The potential toilet feasibility to change or their future issue is a corporate decision that Mr Dicker (HoS ENV) is handling".

Action – Clerk

- xi. I have again chased TFB re the street light outside Norths Garage. They will assess this shortly.
- xii. I have advised Bucklands Landscapes we would like to continue the grass cutting contract for a further year with a 3% inflation increase.
- xiii. I have reported the signs flashing by Cadmore End School, Archers Way and Park Lane. These have now been repaired.
- xiv. Next Meeting – Monday 4<sup>th</sup> March – Cadmore End Village Hall.

**11) Invitations to Meetings, Correspondence & Reports received**

Council noted the report.

**12) Matters raised by Councillors**

It was reported that approximately one year ago BT installed superfast broadband and laid underground cables across Church Road, outside McColls Newsagents. The road was never repaired to good order and it has sunk. Clerk will report this to TFB.

An allotment tenant at the Bunkers site asked if the hedge bordering the allotments on Church Road will be cut. In previous years Lacey's farm had cut the hedge free of charge but can no longer do this due to an increase in their workload. The hedge cannot be cut between March and September due to the nesting season. The Clerk will obtain a quote from Bucklands Landscapes. Council authorised a spend of up to £400 without prior agreement from the Chairman.

The Clerk will ensure the Paul Deriaz report is on the agenda for the March meeting in Closed Session.

Action – Clerk

Action – Clerk

Action – Clerk

Action – Clerk

**13) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals****New Applications**

19/05133/FUL	Hunters End Park Lane Lane End	Householder application for demolition of existing deck and erection of patio and single storey rear extension No objection
19/05094/FUL	32 The Row Lane End	Householder application for detached outbuilding to rear garden No objection
19/05095/LBC	32 The Row Lane End	Listed Building application for detached outbuilding to rear garden No objection
19/05103/CTREE	16 Oakwood Place Lane End	Reduce by 2m to reduce weight of limbs hanging over conservatory and increase light into garden to 1 x Oak (T1) Refer to WDC tree specialist
19/05057/FUL	Flintways Marlow Road Lane End	Householder application for single storey front porch extension, conversion of existing garage to form habitable accommodation and replacement of garage door with a window No objection

**Appeals**

Land between Clinkard Place, Stables, Church Road, Lane End

Application - for the erection of 2 x detached dwellings

Appeal reference: APP/K0425/W/18/3218162

Planning Application – 18/05920/OUT

Appeal comments:

Lane End Parish Council object to this application as per our original comments from August 2018.

The proposed access to the property's is situated very close to a sharp bend with limited visibility on both sides.

Before the application was submitted there were several large trees felled to assist in better visibility. I believe the remaining trees have now been issued with T.P.O.

Lane End Parish Council recently carried out their own independent speed surveys as we have received a number of complaints regarding speeding. These results show that the 30 MPH speed limit is broken frequently. (This data is available if required).

Action – Clerk

NEXT MEETING: Ordinary meeting will be held on Monday 4<sup>th</sup> March 2019 in Cadmore End Village Hall.

Meeting Closed: 20.35.

**The Chairman.....Date.....**