

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 3rd FEBRUARY 2020 IN THE
PAVILION AT LANE END PLAYING FIELDS**

ATTENDANCE: Cllrs Detsiny – Chair, Achurch, Dunning, Coulter, Harries, Hunt, Nolan, Osborn, Sarney, and Wright.

CLERK: Mrs Hayley Glasgow

DISTRICT COUNCILLOR: None

MEMBERS OF THE PUBLIC: 9

<p>1) Apologies for absence Cllr Stewart.</p>	01/2020
<p>2) Declarations of any personal or prejudicial interests Cllr Hunt declared an interest in the planning application - Muzwell Farm.</p>	
<p>MEETING CLOSED FOR PUBLIC QUESTIONS - MEETING RE-OPEN</p>	
<p>Parishioners asked if improvements can be made to the Village Green. The Green has several old metal posts round 50% of the boundary and asked if these can be replaced with modern wooden posts around the same perimeter.</p>	
<p>Parishioners asked if a cattle trough can be placed behind the parking bay which they volunteered to plant and maintain throughout the year with seasonal colour.</p>	
<p>Parishioners asked if the 3 trees fronting Finings Road can be thinned and reduced. Can Council inspect the Willow tree adjacent to the private road.</p>	
<p>It was also asked if Parishioners could volunteer to paint the bus shelter on Finings Road.</p>	
<p>Parishioners in the first instance will obtain costings.</p>	Action – Clerk
<p>A Parishioner reported that The British Legion have been given a grant for V E Day celebrations and asked if The Parish Council had any planned events. There are two planned V E Day events that will take place at Lane End Playing Fields on 8th and 9th of May.</p>	
<p>It was noted that The British Legion and Scouts would be interested in becoming part of the events. The Clerk will advise LESA.</p>	Action – Clerk
<p>A Parishioner raised concerns about the huge amount of rubbish in Finings Road car park. The Clerk will report this to WDC.</p>	Action – Clerk
<p>Concerns were also raised about the public toilets in Finings Road car park. The toilets are owned by WDC and the Parish Council is aware that they are used by Parishioners and dog walkers on a regular basis. The Clerk will contact WDC regarding the cleaning up the graffiti. The Parish Council should also consider at a future meeting if they wish to consult with WDC about the possibility of closing the public toilets.</p>	
<p>A Parishioner questioned why Lane End Sports Association was a private members club when this should be a public facility (everyone is welcome to join LESA. There is a membership fee of £1 per annum and if visitors are not members they can be signed in as guests).</p>	
<p>3) Minutes – Approval of the Full Parish Council Meeting on 2nd December 2019 Council approved the minutes to be a true and accurate and record.</p>	
<p>4) Matters Arising The Clerk submitted the 2020/21 precept to WDC for £169,700.00. This is an increase of 1.94%. The Clerk advised that the insurance claim regarding the fallen tree behind Bassets Road has been accepted by the insurers. Council paid £250 excess for the claim to be settled. The Clerk has received a tree safety inspection report for the land lying to the north of Ridge Close. There are several suggested remedial works. The Clerk is in the process of obtaining quotations. The trees are subject to TPOs. This will be discussed at the March meeting. It was reported that the empty site on Edmonds Road has been sold.</p>	Action – Clerk

5) Finance - i) Approval of the accounts for January 2020

Council agreed the expenditure of £5690.63. It was noted the income received is £1812.00. The Closing Balance as of 26th January 2020 was £96,840.48
Council approved the Income and Expenditure Report.

ii) Expenditure against Budget Report 2019/20

The income is projected to be about £3900 above the budget figure. This is largely due to a VAT claim being slightly higher than anticipated; an Easement income and a slightly higher grant received from the Rural Payments Agency for Moorend Common.

Expenditure is projected to be £2300 above budget. Professional fees estimated to be £5000 over budget. There has also been an overspend to the Open Spaces and Commons budget due to the fallen tree behind Bassets Road.

Council noted the report.

iii) Proposed Budget 2020/21

The Precept approved by Council was £169,700.00, this is an increase of 1.94%.

The draft proposal gives a balanced budget. There were some variations to the budget lines that were noted: expenditure on playing fields has been reduced by £2k and grants and donations have been increased by £2k. Elections expenses have been budgeted based on a contested election of £5k. If the election is not contested the expenditure will likely be in the region of £2k.

SSE are no longer replacing old street lighting bulbs; these are being replaced with LED lanterns. Street lighting maintenance costs have decreased but installing new LED lanterns will increase costs.

Council noted the report.

Action - Clerk

6) Christmas in the village

Council received a lot of good feedback regarding CITV 2019. Parishioners liked the trees added to the shop fronts in the High Street and this is an idea that the Parish Council should re-invest in.

It was reported that some parishioners were disappointed that there was no Mummings play last year.

The Parish Council understands that the Lane End Players are happy to do a different play should they be invited in 2020.

Council asked The Clerk to ascertain feedback via the 'Lane End – What's happening and when' facebook page and ask if people would like an original Mummings play or something else.

Council agreed to increase the CITV budget to £1250.

7) New Model Parish Council Website

The Parish Council has an obligation to ensure its website complies to the accessibility legislation. The current website along with many other Parish Councils does not currently comply. Our website provider has introduced a new model website model that will comply with the latest government legislation. Council approved to move over to the new model website on the Town Package with a design and build management cost of £750 and an annual maintenance cost of £750.

Action – Clerk

8) LEYCC – Summer Ball – 13th June

LEYCC are trying to raise much needed funds and have arranged a summer ball to be held at Harleyford Estate in Marlow on 13th June. The tickets are £40 per head and the Chairman encouraged Councillors to attend. It would be great if Council were able to make up a table of 10. Councillors were asked to advise The Clerk if they can attend.

9) Chalky Field update

It was reported that the Chalky Field site went up for sale with bids to be in by 11th January. Council are working with Deriaz Campsie who collated the bids and Council have received 14 offers.

Due to the commercially sensitive nature, all bids will be considered by Full Council in closed session this evening, with a view to shortlist 3 developers.

Council intends, at the appropriate time, to carry out a consultation to advise parishioners of the funds received and ask for ideas from them as to how they would like the proceeds spent.

10) Lane End Playing Fields - General update

It was reported that a new committee was elected and is now a legally functioning body. The committee has discussed fixed opening hours and will advertise these.

There is a steady income stream and LESA are on their way to be self-sustainable.

11) Clerk's report

The items below summarise the Clerks activities since the last meeting.

1. It was agreed that The Clerk will begin to work on the tender documents for the grass cutting contract.
2. The 20/21 precept has been submitted to WDC for the amount £169,700.00.

3. There was a report of a dangerous and leaning streetlight on Widdenton View. I reported this to SSE as an urgent repair.
4. There are overhanging branches over a gas tank in land adjoining Moorend Common. The tree is situated on PC land. I have asked a tree surgeon to provide a quotation to remove the branches.
5. The Council have written to WDC opposing the street trading application at Edmonds Parade.
6. A repair has been done to an overflowing toilet at LEYCC. It was reported that the syphons are the incorrect size for the toilets and would recommend that the syphons are changed to the correct size to prevent further overflow. The cost for this would be in the region of £130 for parts and labour. If the plates need to be changed the parts and labour costs will increase. Council authorised this expenditure.
7. The claim for damaged to the shed roof and patio slab has been resolved through the insurance company for the fallen tree behind Ridge Close. Council had to pay the £250 excess.
8. The updated GDPR Policy has been added to the website.
9. The updated Privacy Policy has been added to the website.
10. WDC have been advised that Council had no objection to the payphone on the junction of Mount Pleasant being removed.
11. Serco has completed the repair of the fence and gate at Chalky Field.
12. Letters have been sent to allotment holders with outstanding allotment rents.
13. Advertisers have been invoiced for the spring edition of Clarion. Chase letters have also been issued.
14. AED inspections carried out and on-line forms submitted.
15. I have reported several streetlights to TFB / SSE that are not working.
16. Next Meeting – Monday 2nd March 2020.

Action - Clerk

12) Invitations to Meetings, Correspondence & Reports received

Council received a letter regarding the speed of traffic on The Marlow Road from Stokenchurch, through Cadmore End to Lane End. Council agreed to pay TFB to install speed tubes and conduct a survey. Council noted the report.

Action – Clerk

13) Matters raised by Councillors

The Lane End Conservation Group usually organise a community litter pick in March, date to be confirmed. Concerns were raised about access onto Handleton Common and vehicles appear to be driving across the grass. Council asked The Clerk to contact The West Wycombe Estate to ask if they might install some extra wooden bollards to prevent this.

Action – Clerk

It was noted that several objections were sent to WDC re the mobile food van application.

District Councillor Jean Teesdale will not be standing in May and Council felt that we should show thanks in some way for all the hard work and contributions Cllr Teesdale has made to the parish over the years.

14) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals (v)

Action Clerk

New Applications

20/05160/FUL	28 New Road Bolter End	Householder application for construction of single storey rear extension (retrospective) No objection.
<u>20/05033/FUL</u>	The Old Ship Marlow Road Cadmore End	Erection of single storey side extension to west and east sides with pitched canopy over south side French doors, alterations to the new car park and associated access with erection of 1.20 m high rail estate fencing and entrance gate -Alternative scheme to 15/08478/FUL No objection.

<u>19/08039/CTREE</u>	Grubwood Cadmore End High Wycombe	Fell 1 x Cypress (T1) and reduce all round by 1 metre all round and remove ivy from canopy to T2 (unknown) No objection.
<u>19/07962/FUL</u>	The Haven Marlow Road Lane End	Erection of a detached dwelling and new crossover Council objected on the ground of overdevelopment. ***planning application withdrawn***
<u>19/07574/FUL</u>	The Peacock Bolter End Lane Bolter End	Change of use from Public House (Use Class A4) to residential (Use Class C3) residential dwellings (1x 3 bed & 1 x 2 bed) with associated alterations and parking No objection
<u>19/07731/FUL</u>	Elleslea Bolter End Lane Bolter End	Householder application for single storey rear extension and internal alterations including first floor window to side elevation No objection
<u>19/07599/FUL</u>	29 Beech Avenue Lane End	Householder application for the erection of a replacement conservatory. No objection
<u>19/07557/FUL</u>	Muzwell Farm Barn Moor Common Lane End	Conversion of existing barn to 1 x 3 bed dwelling house with associated external alterations, detached bin store and landscaping (Alternative scheme PP/19/05621/FUL) No objection.
<u>19/07265/FUL</u>	Wheeler End Common Wheeler End	Construction of bunds and installation of two removable timber posts (Retrospective) No objection.

Meeting closed 20.55.

Meeting to be closed in accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960 to discuss –

15) Chalky Fields

NEXT MEETING: Full Parish Council Meeting will be held on Monday 2nd March 2020 in the Lane End Sports Association.

The Chairman.....**Date**.....