

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
ON TUESDAY 4th JUNE 2019 AT 7.30PM AT CADMORE END VILLAGE HALL**

ATTENDANCE: Cllrs Detsiny, Dunning, Harries, King, Nolan, Osborn, Sarney & Stewart.

CLERK: Mrs Hayley Glasgow

DISTRICT COUNCILLOR: Ian McInnis

MEMBERS OF THE PUBLIC: 10

<p>1) Apologies for absence Cllrs Coulter, Hunt, Wright.</p> <p>2) Declarations of any personal or prejudicial interests</p> <p>3) Minutes – i) Approval of the Full Parish Council Meeting on 13th May 2019 Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.</p> <p>ii) Approval of the Closed Session Parish Council Meeting Minutes on 13th May 2019 Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.</p> <p>iii) Approval of the Annual Parish Meeting Minutes of 13th May 2019 Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.</p> <p>iv) Approval of the Annual Parish Council Meeting Minutes of 13th May 2019 Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.</p> <p>4) Matters Arising Cllr Stewart confirmed that following the last PC meeting, he met with the Access Officer of WDC. He agreed with the proposals subject to the incorporation of some minor adjustments to comply with building regulations for disabled access and the partially sighted. Adjustments are: Gradient of ramp increased to 1.15 (previously 1.12). Nosings to steps to be non-slip and in a contrasting colour.</p> <p>The Officer welcomed our immediate intentions to provide disabled access, and to provide ambulant disabled toilet facilities and further welcomed our assurance that provision of a full disabled toilet facility would feature in the next phase of development. He recognises that practical and financial constraints we faced in immediately making such a full revision, and accepted that intent was in accordance with current legislation.</p> <p>Council would not face any legal challenge under the Equality Act as our proposed actions would be deemed supportive and non-discriminatory.</p> <p>The Officer further recommended that we set out our future intentions for full disabled toilets in our regular meetings and these should be recorded in the minutes. It would be helpful if the Tenants (LESA) record that this revision would be listed as a high priority on their part.</p> <p style="text-align:center">MEETING CLOSED FOR PUBLIC QUESTIONS</p> <p>Three Parishioners questioned Council's decision to spend £37,000 on a patio with disabled access to The Pavilion and ambulant toilets. Council felt it was a very worthwhile investment for the benefit of the community and confirmed the work would proceed.</p> <p>Council agreed to meet with The Police to discuss the vandalism and general parking issues in The Village Hall Car Park.</p> <p style="text-align:center">MEETING RE-OPEN</p> <p>5) Finance - i) Approval of the accounts for May 2019 Council approved the accounts.</p>	<p style="text-align:right">22/19</p> <p style="text-align:right">Action – Clerk</p>
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ii) To receive the Internal Auditors report

Council received the Internal Auditors report and were pleased that everything was in order. No issues were raised. Council thanked Cllr Coulter for his assistance with finances and The Clerk as the RFO.

iii) Consider the Annual Governance Statement

Council agreed the Annual Governance Statement and this was signed by the Chairman.

iv) Sign off the accounts Year Ending 31st March 2019

Council approved the accounts. This was signed by the Chairman.

6) **Lane End Playing Fields** - General update

No further updated to report.

7) **Mole and Picket Charities**

Cllr Nolan presented a paper. Its purpose was to update Council on developments over the last eight months and to seek approval to again approach The Trustees for an informal meeting. Council agreed.

It was likely this matter would be raised again in July.

Action – Cllr Nolan

8) **Lane End Marlow Bus Service**

Councillor Detsiny updated Council on progress to establish whether TFB would be prepared to trial a Lane End – Marlow bus service.

He reported that he now had active support from Stokenchurch Parish Council; Marlow Doctors; Lane End Primary School and Bucks NHS Trust.

He asked Council's permission to have The Clerk draft a minute of this meeting that could be shown to TFB verifying our support. Council agreed.

Stokenchurch Parish Council would like the route extended to Stokenchurch and this may make a service more financially viable.

9) **Clerk's report**

- i. Planning application comments submitted.
- ii. AED inspections carried out and on-line forms submitted.
- iii. The Clerk checks the AED every 2 weeks. Councillor Nolan has offered to be the back up for this.
- iv. I have reported several street lights to TFB / SSE that are not working.
- v. I have signed and returned the agreement to Deriaz Campsie.
- vi. I have submitted the rural payments claim for Moorend Common to the Rural Payments Agency.
- vii. Armed Forces Day is at Wycombe Air Park on Saturday 29th June from 12 noon until 6pm.
- viii. A Parishioner has expressed an interest to join the Parish Council. Council is currently full; elections are May 2020.
- ix. All plots on Bunkers and Chalky Field allotments are fully occupied. There are vacant plots at Sandyfield Allotments.
- x. There are 3 sections of fencing installed to fill in the gaps at Bunkers allotments. Council asked The Clerk to get a price for a hedge to be re-planted.
- xi. Red Kite has confirmed they will not remove the tree at Edmonds Parade because their policy states no healthy trees should be removed. I have asked Red Kite to look into removing the lower branches. This may help with anti-social behavior.
- xii. I have asked Ridgeway Woodlands to carry out the annual tree inspection.
- xiii. I have received the electricity contract confirmations from SSE for the street lighting. This is for a fixed period of 36 months.
- xiv. The "30 for a reason" signs have now been installed.
- xv. Next Meeting – Monday 1st July – Lane End Village Hall.

Action – Clerk /
Cllr Nolan

Action – Clerk

10) Invitations to Meetings, Correspondence & Reports received

Council noted the report.

11) Matters raised by Councillors

The hedge running from Cadmore End School to the ex-Bluebell Public House is overgrown. The Clerk will again report this via fixmystreet. Councillors will do the same.

Cllr Harries suggested a meeting re Sandyfield Allotments. The Clerk, Cllrs Harries, Wright and Detsiny will attend. Date to be confirmed.

Cllr Osborn reported that she is working with Cllrs Sarney, Stewart, Wright and a member of the Village Hall Committee re plans for parking. This will be discussed at a future meeting.

It was reported that hedges on footpath 25 are overgrown. The Clerk will look into this.

Action – Clerk

Action – Clerk,
Cllrs Harries,
Wright, Detsiny

Action – Clerk

Action - Clerk

12) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

New Applications

<u>19/06252/CTREE</u>	Watercroft Cottage Watercroft Lane Cadmore End	Removal of dead tree covered in Ivy (A) and prune branches back on 1 x Beech Tree (B) as they are interfering with overhead cables No objection.
<u>19/06227/CTREE</u>	Withurst Church Road Lane End	Reduce apical growth to 1 x Cypress (T1), crown lift all canopies to statutory clearance over highway 1 x Mixed Oak & Beech (G1) Fell 1 x Beech (G1), crown lift to approximately 2m to 1 x Yew (T2) and fell 1 x Walnut Tree (T3) No objection.
<u>19/06195/FUL</u>	17A The Row Lane End	Householder application for construction of single storey side and rear extensions, new front porch, alterations to roof and insertion of 3 x front and 1 x rear dormer windows in connection with loft conversion, construction of new chimney and new detached garage/store to front (alternative scheme to pp 18/08055/FUL) No objection.
<u>19/06121/FUL</u>	2 Lammas Way Lane End	Householder application for construction of new enlarged front porch and enclosure No objection.

NEXT MEETING: Ordinary meeting will be held on Monday 1st July 2019 – Lane End Village Hall.

Meeting Closed: 20.54

The Chairman.....Date.....