LANE END PARISH COUNCIL

MINUTES OF THE PLANNING OPEN SPACES & FIANACE COMMITTEES.

<u>Held on 16th March 2009 starting at 7:30 pm in the Sycamore Room of</u> Lane End Village Hall

ATTENDANCE: Planning - Councillors Pullen, Wright, Achurch, Coulter & Stewart.

Open Spaces - Councillors Lumbers, Achurch, Fitzpatrick, Pullen & Wright

Finance - Councillor Detsiny, Coulter, Lumbers & Wright

CLERK: Mandy Dunning

1) Apologies: To receive apologies and to approve reasons for absence.

Apologies received from Cllr Davis as he had a very early start (3:00 am) the following day Cllr Mansell was not present

Cllr Dunn was not due to be in attendance

2) Declarations of Interest:

Conduct para 12(2) refers)

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Personal Interests in items on the Agenda and their nature. None made.
- c) To declare any Prejudicial Interests in items on the Agenda and their nature. None made. (Councillors with prejudicial interests must leave the room for the relevant items Code of

3) Planning:

The Clerk advised of two additional applications that had been received after the issue of the Agenda, for The Surgery Finings Road & Kensham Farms.

Therefore in summary:-

- a) New Applications 4. See attached notes
 - comment made to:

The Surgery

No objections made to the remainder.

- b) Results 5. See attached notes
- c) Enforcements None

4) Open Spaces:

-Woodpeckers damage to common & track. Agreement on actions to be taken.

Some remedial works had been undertaken by the contractors, however to ensure no further damage the Committee resolved to acquire a roll of Barrier Fencing and approximately 15 road pins to secure same. Total costs $\pounds 49.10 + \text{vat}$. Cllrs Lumbers, Achurch and Cllr Wrights husband will undertake the work with the acquired materials to protect the area from further erosion.

-RoSPA Risk Assessment Play area. Agreement to inspection via WDC

The Committee resolved to take advantage of this offer as it reduced the cost of the inspection to £64.00.

-Fly Tipping at Playing Fields. Agreement of future disposal arrangements.

The Clerk reported that there had been another incident of fly tipping, and that investigations had revealed that there was a company called 'Junk Truck' who would remove the equivalent of half a skip worth of rubbish/waste for £65. The Committee resolved that the company should be used as a one off test to see if this would meet Councils requirements.

-Duty of Care Tree Inspection. Way forward agreed.

The report from the contractor had been circulated as pre-reading and subsequently three quotations, £460 x2, & £780 +vat respectively had been received for the works in priority order. The Committee resolved that the works should occur in the new financial year as one activity. The Clerk to approach the contr5actor to confirm requirements and enquire whether undertaking the work in this way would attract a discount.

The Clerk also reported that the quotation for the creation of the new bridleway had been received (£780 + vat) however this work was not scheduled to occur until later in the year. -Allotment plot 20 Chalky Field. Agreement to future use.

The Clerk reported that although intended to be a plot, the temporary access to the allotments

Note: The meeting was recorded to assist with the capture of the Minutes

This session closed at 7:50

Action: As named. Done

Action: Clerk to deal Done

Action: Clerk to discuss with Mrs Collis & deal as appropriate. Done

Action: Clerk to deal Done

across this area, had heavily compacted the soil, additionally there was a tree in the corner of the plot.

It had been suggested that this area be made into a hard standing for vehicles accessing the allotments, as the turning circle provided despite being extended was insufficient. It was noted that this would incur a cost. The Clerk further advised that if the plot was returned to an allotment, there would still be a cost to Council. The Committee resolved that the area should become a hard standing and that the Clerk should approach the site contractors to see if they could assist in this occurring, with costs being borne by Council.

5) Finance:

-Long Term Cash Reserves. Recommendation to Full Council

The Committee resolved that it would be prudent for Council to place some monies, once the land dispute settlement was resolved, in a high interest deposit bond for a minimum of 6 months with a different bank. This because a safeguard is required for amounts above £50,000.00.

The Committee discussed the potential opportunities available once the settlement had been received, and concluded that the capital sum should not be used to support the ongoing costs to Council, but for significant and high profile projects to the benefit to the Community. This in addition to the drainage project for Cadmore End and the street lighting for Church Road and footpath 25 which is already planned.

Cllr Lumbers reminded the Committee that the SSSI would require increasing attention as time goes on, as it returns to its former status.

The Committee agreed that it was its responsibility to provide Council with the process and principles by which projects would be selected and assessed. This would provide the platform for Council to consider and agree how the capital sum would be used to benefit the Community. The Committee resolved a paper should be raised detailing the process and principles for Council to consider.

-Archive Storage Solution. Costs and recommended action.

The Committee resolved that to utilise the services of an external 'safe' storage organisation was the appropriate way to proceed in principle, and that a visit should be made to the sites identified to ascertain which was the most appropriate to utilise based on the Clerks recommendation, with an expenditure limit of up to £900.00 pa.

-Procedure & Policy document review.

The supply of documents that had been previously raised, but not adopted, by the previous Vice Chairman, were put forward to be considered by Cllrs Wright & Detsiny. The Committee resolved that once considered and amended as necessary, these would be put to Council for adoption.

Cllr Detsiny asked for the 'Discretionary Pension Scheme' item to be moved to Closed session the Committee concurred.

-Forge Cottage. All Councillors were aware of the current situation as the Clerk had circulated the latest communication from the Solicitor. The Committee resolved that Council had a duty to protect public funds, and on this basis the burden of additional incurred mesne charges and legal fees should be shared by both parties, this to ensure no further legal costs were incurred by either side, as a gesture of goodwill.

There being no further business the meeting closed at 9:00

Closed Session: In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2

- -Discretionary Pension Scheme policy statement agreement on way forward (from point 5.)
- 6) Clerks Annual Pay (background data supplied by Cllr Wright)
- 7) Clerks Periodic Rent Review
- 8) Clerks Appraisal

There being no further business the session closed at 9:30.

Action: Clerk to deal Done

This session closed at 8:25

Cllr Davis Apologies reiterated

Action: Cllrs Wright & Coulter to investigate options available. Done

Action: Cllr Detsiny

Action: Clerk to deal – In progress.

Action: Clerk to deal. Done.

Action: Cllr Wright to communicate outcomes.