## LANE END PARISH COUNCIL MINUTES OF THE FULL PARISH COUNCIL MEETING Held on Monday 7<sup>th</sup> October 2013 at 7.30pm at Lane End Village Hall

ATTENDANCE: Councillors Coulter - Acting Chairman, Detsiny, Dunning, Hunt, King, Osborn, Sarney, Simmons, Smith, Stewart, Wright.

**CLERK:** Hayley Glasgow

**MEMBERS OF THE PUBLIC: 7** Apologies for absence 31/13 1) None Declarations of any personal or prejudicial interests Cllr Detsiny declared an interest in item 4 on the Clerks report. Cllrs Dunning and Osborn declared an interest in agenda item 5 iv - Donation request from LEYCC. MEETING CLOSED FOR PUBLIC QUESTIONS **MEETING RE-OPEN** i) Approval of the Full Parish Council Meeting on 2<sup>nd</sup> Minutes: September 2013 Council approved the minutes. ii) Approval of the Closed Session Parish Council Meeting on 2<sup>nd</sup> September 2013 Council approved the minutes. **Matters Arising** Action- Clerk Councillor Coulter advised that the Clerk had received further information from the Charities Commission regarding the Mole and Picket Charities. It would appear that the Parish Council has a responsibility for appointing the Trustees of the Charities. A meeting has been held between the current Trustees, Cllr Coulter and the Clerk. Subject to confirmation from the Trustees, Council would hope to have this on the agenda for the November meeting. Cllr Coulter has progressed the issue of car parking with WDC. The LAF (Local Area Forum) has produced the Transport Needs Questionnaire. The Clerk has arranged for this to be distributed throughout the village. Council would like to thank Ross Osborn for assisting in developing the questionnaire. i) Approval of payment of Accounts for September 2013 Finance: Council approved the payments. ii) Income against Expenditure report Council noted the report. Action - Clerk iii) Council Archives The Clerk advised that Council should consider re-organising the archive unit and invest in better storage such as filing cabinets allowing more room within the unit and saving Council additional hire charges for a larger unit. The Clerk estimated Council would need 4 filing cabinets and 5 boxes of suspension files, costing approximately £1000. Council approved the payment. Councillor Osborn and Ross Osborn have offered to assist the Clerk in re-organising the Council archives. Action - Clerk iv) Donation request from LEYCC Following the discussion from the September Meeting, Councillors were supplied with draft Interim Accounts for LEYCC. The accounts confirmed that expenditure is still exceeding income and that cash reserves have continued to fall. On the basis of interim accounts.

Council noted that if it did not provide some financial support it was possible that the LEYCC may not survive into the New Year. Council agreed to make a donation in the current financial

year of £4,000. Council also agreed that it would consider a further donation in the next financial year after a Business Plan has been produced. Council expressed a wish that it would like to assist LEYCC in producing a Business Plan. Cllr Detsiny will join the LEYCC	32/13
Committee and any other Councillors who are interested in joining the LEYCC Committee should contact the Clerk.	Action – Clerk
6) Allotments Rents and Lease Agreements The Clerk recommended a small increase to allotment rents and lease agreements. Council approved the recommendations.	
7) Christmas in the Village Cllr Smith requested a budget of £400 for advertising costs etc. Council approved the budget of £400 for the Christmas in the Village event.	Action - Clerk
8) Clerk's report The Clerk reported she had received a telephone call from the Parishioner currently renting	
the Orchard allotments and two fields adjoining the Marlow Road. Councillors were also given copies of a letter received at the Council office today. The Clerk recommended this is brought back to Council for discussion at the November meeting.  The Clerk received a letter regarding a piece of land opposite Folly Cottages, Moor End. The	Action – Clerk
small parking area has been covered with gravel and wood has been placed to make it look as if it is one parking bay. Council asked the Clerk to contact the Parishioner who has carried out the work asking them kindly to remove the wood but the gravel may remain if this helps with the mud in the winter months. The parking area is meant for all visitors and was not designed to be parking for one property.	Action – Clerk
The Clerk received a request for the Lane End Primary School PTA to use the Lane End Playing Fields for a fireworks display on 8 <sup>th</sup> November 2014. Council asked if the PTA can contact the Parishioners whom own the horses in the fields adjoining the playing fields. If permission is given by those Parishioners the Parish Council would be happy to formally consider the request.	
9) Invitations to Meetings, Correspondence & Reports received Council noted the report.	
10) Matters raised by Councillors  Cllr Smith attended a course regarding Data Protection Act. Councillor Smith advised she has a copy of the presentation if any Councillors would like to view it.  Cllr King advised that another Lane End Speed Awareness week has taken place. Police issued 62 motorists with fixed penalty notices  Cllr Detsiny advised the Clerk will issue an update regarding the PACE project shortly.	Action – Clerk Action – Clerk
11) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals	
New Applications	
13/07158/CTREE – Hide Away, Ditchfield Common, Lane End, Bucks, HP14 3HJ – Fell Silver Birch. Refer to tree specialists.	
13/07165/FUL – Rackleys Farm, Marlow Road, Cadmore End, Bucks, HP14 3PP – Conversation of barn to a self-contained dwelling. No objection.	
13/07209/FUL – Nineacres Lodge, Fingest Lane, Fingest, Bucks, RG9 6QA – Erection of detached 4 bed bungalow with detached double garage following the demolition of the existing bungalow and garage.  No objection.	
13/06922/FUL – Pound Farm, Marlow Road, Cadmore End, Bucks, HP14 3PF – Conversion and extension to existing barn (Barn 2) to provide 3xbed dwelling with amenity space and associated car-parking spaces with access via existing access and communal courtyard.	
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No objection.	33/12
13/06923/FUL - Pound Farm, Marlow Road, Cadmore End, Bucks, HP14 3PF — Conversion and extension to existing barn (Barn 3) to provide 4xbed dwelling with amenity space and associated car-parking spaces with access via existing access and communal courtyard.  No objection.	
13/07280/FUL – 2 James Road, Lane End, Bucks, HP14 3DW – Householder application for construction of single storey rear infill extension and part conversion of garage to an office. No objection.	
13/07301/CTREE – Tylers Corner, Ditchfield Common, Lane End, Bucks, HP14 3HJ – Fell Birch and Sycamore, -remove 3-4 thin stems of approx. 12 cm diameter on building side from Holly, reduce height of Beech by approx. 6 meters (50% overall height reduction) and reduce height of Cherry by approx. 4 meters (50% overall height reduction). Refer to tree specialist.	
13/07203/FUL – Rustlings, Park Lane, Lane End, Bucks, HP14 3LB – Demolition of outbuildings, remodeling and extension works to existing dwellings and erection of 2 x 4 bed dwellings with associated garages, parking and garden spaces.  Council agreed than an objection to the application should be made. It felt that this would be an overdevelopment of the site and had concerns regarding traffic, road safety and access. The overall site layout was also considered to be inappropriate.	
NEXT MEETING: To confirm the Full Parish Council Meeting will be held on Monday 4 <sup>th</sup> November in the Sycamore Room of the Lane End Village Hall.	
There being no further business the Chairman closed the meeting at 20.53 pm	
Signed(Chair) Dated	
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