## LANE END PARISH COUNCIL MINUTES OF THE FULL PARISH COUNCIL MEETING

Held on Wednesday 13th May 2015 at 19.42pm in the Sycamore Room of the Lane End Village Hall

ATTENDANCE: Councillors Detsiny, Coulter, Harries, Hunt, King, Osborn, Sarney, Smith, Stewart, Wright.

**CLERK:** Hayley Glasgow

Council.

MEMBERS OF THE PUBLIC: 1 1) Apologies for absence 21/15 Cllr Dunning Declarations of any personal or prejudicial interests 2) Cllr Detsiny declared an interest in planning application – Victoria Cottage. MEETING CLOSED FOR PUBLIC QUESTIONS **MEETING RE-OPEN** Approval of the Full Parish Council Meeting on 1<sup>st</sup> April 2015 3) Minutes -Councillors approved the minutes. Approval of the Closed Session Meeting on 1<sup>st</sup> April 2015 Councillors approved the minutes. Approval of the Annual Parish Meeting on 28<sup>th</sup> April 2015 Councillors approved the minutes. Approval of the Full Parish Council Meeting on 28th April 2015 Councillors approved the minutes. Approval of the Closed Session Minutes on 28<sup>th</sup> April 2015 Councillors approved the minutes. **Matters Arising** 4) Clerk advised the Cadmore End Cricket Club have not confirmed if they have a team in place. No further action taken on the donation request at the moment. Clerk will advise Mark Lockwood that the Parish Council will pay all invoices and reclaim Action - Clerk the VAT for any goods purchased for the Lane End Junior Football Team. 5) Approval of payment of Accounts for May 2015 Finance -Council approved the accounts. To receive the Internal Auditors report ii) Council noted the Internal Auditor report. No issues were raised. Consider the Annual Governance Statement iii) Council answered the Annual Governance Statement. Sign off the accounts Year Ending 31st March 2015 Council approved the Year End Accounts. v) To note the Asset Register Council noted the Asset Register. **Moorend Common** Action - Cllrs Cllr Osborn reported that there is an access gap in fence between Forge Cottage and Moorend Osborn. Common. Council should consider either installing additional fencing or an access gate. Stewart, Hunt

Cllrs Osborn, Stewart, Hunt and Smith will meet on site and make recommendations to

and Smith

Cllr Osborn reported that cobble setts have been installed on Parish Council land which 22/15 adjoins the land of Pond Cottage. Some soil has also been spread on Parish Council land from renovation works at Pond Cottage. The Chairman closed the meeting at 20.05 The property owner of Pond Cottage informed Council the cobble setts have been laid to stop oil tankers disturbing the soil. He also confirmed that soil has been put on Parish Council land but he ask the contractors to remove this. The Chairman re-opened the meeting at 20.12 **Action – Cllrs** It was resolved that Cllrs Osborn, Stewart, Hunt and Smith would visit Pond Cottage and Osborn, make recommendations to Council. Stewart, Hunt and Smith **Draft Grants and Donations Procedure** Council thanked Cllr Dunning for preparing the document. Council thought it was a very useful guide. Council already carry out the process of debating questions for each donation request. Each applicant is asked to complete a donation request form and is asked to submit a set of accounts. Council therefore resolved not to complete a formal proforma for each donation request. **Lane End Playing Fields** Action -On 22<sup>nd</sup> May Cllrs Coulter, Detsiny, Stewart, Osborn, Smith and the Clerk will meet with **Meeting** LEAG. A discussion will take place regarding the lease/license and a process for the future. scheduled A report will be given to Council at a future meeting. Clerk's report Council noted the report. The Clerk informed Council that: The Brownie unit in Frieth will be displaying signs around the village about a family fun day scheduled for 27<sup>th</sup> June. The Village Hall Committee pointed out that the public section of the noticeboard on Finings Action - Cllr Road was messy with all sorts of notices being put in and not taken out. Council resolved to **Hunt/Clerk** put a lock on the noticeboard. Any notices would be put up by the Clerk. Cllr Hunt will put the lock on and advise the Clerk of cost. Invitations to Meetings, Correspondence & Reports received **Action- Clerk** The Tree at Cadmore End has applied to TFB for a tourist sign to be installed giving directions to the pub. The Parish Council were asked to comment on this and thought it would set an unhealthy precedence with other public houses probably wanting to do the same. 11) Matters raised by Councillors Cllr Harries raised the issue of speeding vehicles on The Row. The Clerk will contact BCC to Action - Clerk obtain a quote to install a speed tube on The Row and also in another location. Cllr Hunt commented on the road surface outside the entrance to the Shanley Homes development on Finings Road. The road was dug up and a cable or service pipe was laid. The Action – Clerk subsequent filling of trench and re-tarmacking was of poor quality and it sank within a few days. Clerk will contact BCC. Cllr Coulter raised the issue of footpath 25. Council has received no further communication **Action - Clerk** from WDC. Clerk to email the case officer. Cllr Detsiny reported that WDC are working on the draft lease/transfer for the Finings Road car park.

12) Planning: To consider new applications and receive Wycombe District Council			23/15
New Applications			Action - Clerk
15/06033/CTREE	Lane End Village Hall Finings Road Lane End Victoria	Crown raise T1 Sycamore to 5-6 metres by removal or reduction of lower and drooping branches back to a suitable junction or growth point; crown raise T2 Sycamore to 3-4 metres by removal or reduction of lower and drooping branches back to a suitable junction or growth point; crown raise T3 Lime to 5-6 metres by removal or reduction of lower and drooping branches back to a suitable junction or growth point.  No Objection.	
15/06121/FUL	Cottage Frieth Road Frieth	Householder application for construction of single storey rear extension.  No Objection.	
15/06146/FUL	54 The Row Lane End	Householder application for construction of part single, part two storey rear extension and loft conversion incorporating x 4 new rooflights.  No Objection.	
Closed Session: 1 meetings) Act 1960 13) Clarion			
14) Orchard Allot			
NEXT MEETING: To confirm the next Parish Council Meeting will be held on Monday 1 <sup>st</sup> June in the Sycamore Room.			
There being no further business the Chairman closed the meeting 20.55.			
Signed	••••	(Chair) Dated	