

LANE END PARISH COUNCIL



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**To all Members of the Full Parish Council**

You are hereby summoned to attend a Full Parish Council Meeting of Lane End Parish Council to be held in the Sycamore Room of the Village Hall on Monday 6<sup>th</sup> July 2009 at 7:30 p.m. for the purpose of transacting the following business.

- 1) **Apologies:** To receive apologies and to approve reasons for absence
- 2) **Declarations of Interest:**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests
  - b) To declare any Personal Interests in items on the Agenda and their nature
  - c) To declare any Prejudicial Interests in items on the Agenda and their nature(Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2))
- 3) **Public Questions:** : The meeting will be adjourned for Public Question time (maximum 20 minutes)
- 4) **Minutes:** Approval of Off Camera Minutes of 5<sup>th</sup> May, FPCM 1<sup>st</sup> June, OC Minutes 1<sup>st</sup> June & Committee Minutes 15<sup>th</sup> June
- 5) **Action point review:** - from pre reading summary to agree those actions discharged and carried forward
- 6) **Finance:** - Approval of payment of Accounts for July 09
  - 6.1 **Junior Youth Club:** Annual S137 request (budget already agreed)
  - 6.2 **Debts to Council:** Notification of, and collection arrangements for
- 7) **Vacancy Co-Options:** (See Clerks report point 4) Agreement to fill vacancies by this process.
- 8) **Local Community Partnership Group:** Agree new nominated representatives.
- 9) **Delegated Budget Submissions:** Cllr Coulter to update.
- 10) **Committee Structure & Delegated Powers:** To receive final revised proposals (pre-reading supplied)
- 11) **Election of Committee Chairs, Vice Chairs & agreement on Committee Membership**
- 12) **Parish Plan Community Group Report:** To receive, consider content and agree to Groups further enquiries/actions regarding costs.(pre-reading supplied)
- 13) **Cadmore End Drainage:** To discuss and agree next steps
- 14) **Community Led Planning:** Bucks Community Action 'Parish Plan' updates to proposed central database.
- 15) **Lane End Sports Association Draft Lease:** To consider lease duration and annual rental prior to submission to final check by Solicitors
- 16) **Youth & Community Centre Leases:** Sign off prior to return to District.
- 17) **Use of Village Green for Children's Party and Bouncy Castle:** Agreement to request (during School Holidays - exact date to be confirmed)
- 18) **Use of School Common for 39<sup>th</sup> Chiltern Marathon Checkpoints:** Agreement to request for 13<sup>th</sup> September
- 19) **Lane End Sports Association:** Cllr Stewart's report back from site visit, post grant request.
- 20) **Street Dreams Project:** Cllr Detsiny to update
- 21) **Additional hard standing at Chalky Field:** Endorsement of site visit recommendation.
- 22) **Clerk's report:** including Correspondence and Reports received (List as pre-reading, which are available for inspection from the Clerk on request)
- 23) **Invitations to Meetings and Reports received:** To confirm attendees, & agreement on Consultations received
- 24) **Councillors reports and items for future agenda:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.  
(Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

**NEXT MEETING:** To confirm that the next **Planning Committee Meeting will be held on Monday 20<sup>th</sup> July 2009** from 7:30 pm in the Sycamore Room of Lane End Village Hall.

**Closed Session:** In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2

- 25) **Agreement to content of responses for Parishioners regarding PCC:** Circulated as pre-reading
- 26) **Clerk's Correspondence:** To receive, give consideration to, and agree responses
- 27) **Agreement to content of Outstanding Minutes:** Circulated as pre-reading

Signed

*M J Dunning*

Clerk

30<sup>th</sup> June 2009