

**LANE END PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETING**

Held on 2nd March 2009 at 7.30 pm in the Sycamore Room of Lane End Village Hall.

ATTENDANCE: Councillors Wright, Achurch, Coulter, Davis, Detsiny, Dunn, Fitzpatrick, Lumbers, Mansell, & Pullen.

CLERK: Mandy Dunning

MEMBERS OF THE PUBLIC: Mr V Fletcher, Mr R Bates, Ms M Robinson, Mr R Dunning, Mr R Osborn, Mrs J Osborn, Mr B Edgley, Mrs A Edgley, Mr R Monk, Mr D Shufflebotham, Mr I Sparrowhawk, Mr G Bettison, District Cllr Teesdale.

<p>1) Apologies: To receive apologies and to approve reasons for absence. Apologies received from Cllr Stewart as he is suffering from jet lag post his trip to Australia.</p> <p>2) Declarations of Interest:</p> <p>a) Register of Interests: Councillors are reminded of the need to update their register of interests</p> <p>b) To declare any Personal Interests in items on the Agenda and their nature. Cllrs Lumbers and Pullen declared a personal interest in item 19 because of their connections with the PCC, Cllrs Dunn & Davis declared a personal interest in item 13 as the persons were known to them, Cllr Detsiny declared a personal interest in item 13 as he lives in the location, Cllr Wright declared a personal interest in item 6b, on the Agenda due to her husband's connections.</p> <p>c) To declare any Prejudicial Interests in items on the Agenda and their nature. None declared at this stage. (Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2))</p> <p>3) Public Questions: The meeting was adjourned for Public Question time. Mr Edgley said, on the subject of the Churchyard again, that he wished to express the pleasure of the PCC that the Parish Council had decided to seek the advice of the County Solicitors, and asked if a response had been received. This was confirmed. Mr Edgley enquired why it was in Closed Session. Madam Chairman explained that the Council needed to consider the content and agree the way forward, as stated on the Agenda, after this had occurred the PCC would be written to. Mr Edgley then said he did not consider that this was the correct way to run a Parish Council and stated that he would leave the room in a mark of protest to the 'secrecy' being undertaken. Mrs Osborn stated that at the January Meeting she had said that it would be beneficial if nothing further was heard about this matter until it was completely sorted, listening to Mr Edgley she found it slightly bullying of him, as it stated quite clearly on the Agenda 'consideration to next steps'. She thought that was a perfectly reasonable attitude to take, and felt it was a reasonable thing to do. Mr Edgley asked if Madam Chairman would like him to respond. Madam Chairman stated that it was not appropriate for an exchange across the Public Gallery, if there was a further question then that would be appropriate. Mr Edgley confirmed he had no further questions. Mrs Bettison asked for clarification as to why anything needed to be discussed in secret about the matter. Madam Chairman clarified, due to the legal nature, why it was a Closed Session. Mr Monk enquired whether the rumour, he had heard second hand, that the Council was considering purchasing a Chain of Office for the Chairman. He then asked why Public Questions was limited to 20 minutes. It was confirmed that 20 minutes was considered a reasonable amount of time for Public Questions. He remarked about the lack of notice given that the last meeting was held in the Hall next to the Sycamore Room. He was advised that no one had suggested that a notice be placed on the door that evening. The meeting was reopened.</p> <p>4) Minutes: Approval of Minutes of 2nd February & 2nd February Closed Session, and 16th February 09. All Minutes were agreed as a true and correct record. <i>(Note: Cllr Coulter requested that an addendum to these Minutes be added to the effect that his and Cllr Lumbers recorded non-attendance at the February meeting was not of their making, and having attended the notified venue at the designated time, but had arisen because they had been unaware of the circumstances that had necessitated the meeting to be relocated with no prior notice being possible, to the Village Hall.)</i></p> <p>5) Action point review: - from pre reading summary to agree those actions discharged and carried forward. Cllr Detsiny reported that in spite of innumerable promises the three leases were still not ready for signing. He stated that he had phoned BCC's Legal Department and left a message that it was now nearly six years since the leases were due to be signed. He would, on the 6th anniversary in June of this year present a 6th anniversary cake to the leaders of BCC and WDC and the head of BCC Legal department in an attempt to shame them into action. He hoped the Bucks Free Press might give this coverage.</p>	<p>Note: the meeting was recorded to assist with the capture of the minutes.</p>
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Cllr Detsiny wished to make it clear that the item regarding the Communications & Business Plan leads meeting was not to be indefinitely deferred but postponed until other high profile issues were off the table, he hoped that it would only need to be deferred for a month.

Cllr Pullen confirmed that he would enquire of the wording for the plaque from Cllr Lumbers and would then obtain it from Hatt's in Wycombe.

Cllr Fitzpatrick suggested that the Village Design Statement and the Emergency Plan be added to the APM Agenda with a view to them being approached in a similar way as the Parish Plan.

Cllr Wright confirmed those items discharged, amended and those that were carried forward.

Action: Cllr Pullen

6) Previously Deferred Items:

a) Business Plan Presentation: To receive a presentation on the future plans of Lane End Sports Association.

Cllr Davis introduced the Associations Members sitting in the Public Gallery, and then gave an overview and summary of the papers previously circulated. This had been placed on file.

Madam Chairman closed the meeting at 19:50 to allow Members to ask any questions of the Association representatives that they may have. The Members of the Association were thanked for their input and responses, and wished well in their activities. The Meeting was re-opened at 20.08

b) Sydney House – Wycombe District Council Development: Supplied as pre-reading.

Cllr Coulter checked that all Councillors had read the paper and re-iterated the reason for it.

He stated that the District Council's proposals may now be in doubt, but Council needed to proceed as if these were still currently on the table. Cllr Coulter summarised the proposals.

He explained that there had been a number of meetings held, however there had been no clear mandate from the Parish Council hence the paper. The seven principle proposals were outlined at the end of the paper and if endorsed he and Cllr Fitzpatrick could formally represent the Parish Council. Cllr Fitzpatrick stated a concern was that the activity at WDC appeared to have gone very quiet, and the current status was not clear. It was concluded that this was probably due to the current property market credit crunch status.

Madam Chair closed the meeting at 20:12 to allow both Cllr Teesdale & Mr Osborn to comment, and re-opened it again on 20:15.

Cllr Wright asked for Cllr Coulter and Fitzpatrick to be formally nominated to represent the Parish Council in this matter. This was proposed by Cllr Davis and seconded by Cllr Mansell and unanimously agreed. Cllr Wright then asked for the seven in principle proposals within the paper to be endorsed. This was proposed by Cllr Detsiny and seconded by Cllr Achurch and unanimously agreed.

7) Finance:

- Approval of payment of Accounts for March 09. The Clerk indicated there was a typographical error on the lists although the cheque was correct, and a new listing would be issued. Cllr Coulter asked if the electricity maintenance charge was always the same, the Clerk confirmed this had been the case.

Action: Clerk. Done

Cllr Detsiny drew Councils attention to cheque 2154, which was payment to BCC for the advice recently received.

Cllr Dunn proposed & Cllr Lumbers seconded the expenditure. The Council resolved the expenditure for the month unanimously.

On the Budget Management sheet Cllr Coulter tested his understanding on three entries these were clarified.

-Annual independent review of financial procedures; paper circulated post agenda issue.

Cllr Wright asked if all members had read the paper, this was confirmed. Cllr Coulter summarised the review by stating that there were effective financial controls in place.

The Council approved and resolved the completeness of the review for the required Audit purpose.

-S137 requests 09/10. Paper supplied as pre-reading. Cllrs Coulter & Davis concurred that the donations should be given only to local organisations. Cllr Wright believed that the total budget for 09/10 was £2000.00

Note: The Clerk has confirmed the budget is £4500.00

Council resolved the Oasis Centre should receive a donation of £1000.00 and that M40 CEG receive £500.00 from the 09/10 budget.

Action: Clerk to deal Done

Cllr Wright reminded Council that the Day Centre usually applied for an annual donation of £500.00; Council resolved that this should also be granted subject to the application being received.

- Grit Bin request Pusey Way

This request has come from a petition received direct to Cllr Wright, from the residents of Pusey Way, which had been passed to the Clerk to acknowledge and confirm location. This has now been confirmed. Council resolved that it should wait until the outcome from the Local Community Partnership April meeting was known on the three that the Clerk had requested.

<p>The Clerk to advise the residents that exceptional funding has been applied for and should be in a position to confirm allocation early in the new financial year.</p> <p>8) County Pension Scheme: Discuss and approve discretions policy statement paper. Councillors confirmed that they had read the paper. Cllr Coulter stated that this paper appeared to put financial liability and onus on the Council as an employer to top up the benefits provided to the employee, plus a number of other grey areas required clarification. Council resolved that Cllr Coulter gain this clarification from the pension's team and feedback.</p> <p>9) Mill Pond Dipping request: To give consideration to and authorise request. The Clerk explained the request to Council which had come from a family support worker working for Sure Start in County. Council resolved that this should be granted subject to there being clarification on the insurance cover for the children, and also that the children would actually not be getting into the water.</p> <p>10) Dog Fouling issue: To give consideration to, and agree actions to be taken on way forward. Five suggestions had been put forward by local mothers as to the potential solution to this growing issue, which had been sent in advance to Cllrs Coulter & Fitzpatrick as this area could be covered by the Parish Plans groups they lead. (i) More Bins; (ii) Signage around the Village reminding Parishioners' that it is an offence; (iii) a prominent notice in Clarion including a telephone number of the WDC contact; (iv) something on the notice board along the lines of (iii); (v) Nappy sacks (provided by WDC) attached to the dog waste bins. Cllr Fitzpatrick asked for a vote of thanks to be given to Mrs Osborn for researching the legal situation on this matter, which is a subject that is annoying as well as hazardous to children. Council resolved that this matter should now be dealt with by them and that the following suggestions be investigated, to place a dog bin on the Village Green, an additional on footpath 25, and one on the motorway bridge towards Wheeler End. Initially the planning criteria and WDC consent to footpath 25 needed to be investigated. A further follow up article to go in the Clarion if the situation did not show improvement over time.</p> <p>11) Proposal for Street Lighting (Footpath 25 and Church Road): Give consideration to paper supplied as pre-reading. Cllr Coulter summarised the previous circulated paper. Council resolved unanimously to endorse the paper in principle, this subject to the funds being forth coming from the impending resolution of the land dispute. Once this occurs then quotation can be commissioned from SEC Ltd.</p> <p>12) Revels Parking Request: Consider and give approval to School Common parking request for 2nd Saturday in July. Cllr Wright declared a personal interest in this item. Council resolved unanimously to give permission, subject to the common being roped off to avoid direct access on to the B482 and subject to favourable weather and ground conditions.</p> <p>13) Voluntary Warden Replacement: Discussion and agreement of way forward. Pre-reading paper supplied. Cllr Detsiny declared a personal interest in this matter because he lives on the Common. Cllrs Achurch proposed and Lumbers seconded that the two volunteers named in the paper should be approved, Council resolved this unanimously. But noted that as their knowledge would be clearly less than the previous Warden they would need very clear direction from the Open Spaces Committee as to what was required. The outgoing Warden had agreed to 'hand hold' for a short period of time, however the responsibility sat with the Committee to ensure the new comers had the appropriate support. Cllr Fitzpatrick requested that a letter of thanks be sent to the retiring Warden.</p> <p>14) Complaints Procedure Review: To endorse policy paper supplied as pre-reading. Council resolved the word 'formal' should be added to the document heading, and also that a Member of the Finance and Administration be included as part of any review. The document with these adjustments was endorsed.</p> <p>15) Issues Raised by Parishioners: To endorse policy paper - to be supplied. No paper was supplied only an email document - which was circulated amongst Councillors at the meeting. Council resolved that the response referred to within the recommendations be drafted by the Clerk, and that a Procedure paper is produced to encompass the recommendations. Clerk to close the case in question, stating the recommendations had been considered and endorsed.</p> <p>16) Clerk's report: including Correspondence and Reports received (List as pre-reading, which are available for inspection from the Clerk on request) Point 7: Reiterated; Point 8: No takers; Point 9: No takers; Point 16: No takers; Point 18: Reiterated; Point 19: Cllr Mansell; Point 21: No takers; Point 22: Reiterated Point 24: Reiterated. Additionally:- Email letter from resident of Philps Close multiple queries, previously circulated and to be added to next Agenda.</p>	<p>Action: Clerk to deal Done</p> <p>Action: Cllr Coulter Done - figures/costs supplied obtained by Clerk.</p> <p>Action: Clerk to clarify Done. Insurance in place and no entry to water.</p> <p>Point (iii) Already done</p> <p>Action: Clerk. Done</p> <p>Action: Clerk to deal Done</p> <p>Action: Clerk Done</p> <p>Action: Clerk Done</p> <p>Action: Clerk Done</p>
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Column 36 Simmons Way repair and return of supply. Council resolved that the Clerk should process the orders for the repairs.

17) Invitations to Meetings and Events received: To confirm attendees.

Joint WDC,WDALC & Parish Chairs meeting Cllr Wright attending
Wycombe Planning Forum Cllrs Wright & Coulter have registered an interest in attending.
The Village Design & Emergency Plan will be added to the next agenda.
The Documents received during the month were passed to individual Councillors who expressed an interest.

18) Councillors reports and items for future agenda:

Councillor Detsiny read out the second paragraph of a letter The Clerk had received from a parishioner dated 30th January 2009 concerning the awarding of the contract to develop our web site. He described the innuendo contained therein as "A disgusting and unwarranted smear ". He believed LEPC should take no action on this since it was beneath contempt but wished Councillors to know that their integrity, The Clerk's integrity and the integrity of a parishioner who was not on The Council, had been called into question.

Cllr Fitzpatrick tendered her resignation from the Council with effect from the Annual Parish Meeting 11th May. She passed her letter of confirmation to Madam Chairman

Cllr Davis passed a copy letter between two Cadmore End residents, with regard to the proposed drainage scheme, to the Clerk.

Cllr Mansell requested permission to report on the training he attended recently at the next meeting.

Cllr Achurch advised that work had started at Woodpeckers, and the contractor's trucks were damaging the Common.

Cllr Lumbers advised that Mrs Philp had asked to be relieved of approximately 100 copies of the publication her late husband had published.

Cllr Davis remarked on point 13 of Clerks report, and was pleased that some action has occurred, he wondered if it would be possible for the SID's to be utilised as well.

Cllr Wright stated that she had been asked to clarify the status of the Clarion. She confirmed that it is a Parish magazine, although the Clerk is the Editor it is two separate jobs. The contribution for Clarion is separated out in the Clerks pay. None of the hours worked as Clerk are used in the production of the magazine.

Cllr Wright stated that the Clerks appraisal, pay and rent review should also be considered by the Finance & Admin Committee.

There being no further business the meeting closed at 10.15 pm

Signed..... (Chair)

Dated.....