

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
Held on Monday 6th June 2016 at 19.30pm in the Sycamore Room of the Lane End Village Hall**

ATTENDANCE: Councillors Detsiny, Coulter, Dunning, Harries, King, Osborn and Stewart.

DISTRICT COUNCILLOR: None.

CLERK: Hayley Glasgow

MEMBERS OF THE PUBLIC: 0

<p>1) Apologies for absence Cllrs Hunt, Sarney, Smith, Wright.</p> <p>2) Declaration of disclosable pecuniary interests by Members relating to items on the Agenda None.</p> <p style="text-align: center;">MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPEN</p> <p>3) Minutes - Approval of the Full Parish Council Meeting on 9th May 2016 Council approved the minutes.</p> <p style="text-align: center;">Approval of the Annual Parish Council Meeting on 9th May 2016 Council approved the minutes.</p> <p>4) Matters Arising Cllr Coulter gave an update on footpath 25. There was a meeting with the Clayton Road Residents Association on 31st May 2016. Persimmon Homes have suggested several amendments to the fence line. Cllrs Coulter, King and Stewart will look at the proposed plans and report back to Council with recommendations.</p> <p>5) Finance - i) Approval of payment of Accounts for June 2016 Council approved the accounts.</p> <p style="padding-left: 40px;">ii) To receive the Internal Auditors report Council noted the Internal Auditor report. No issues were raised.</p> <p style="padding-left: 40px;">iii) Consider the Annual Governance Statement Council answered the Annual Governance Statement. Council approved the Annual Accounting Statement.</p> <p style="padding-left: 40px;">iv) Sign off the accounts Year Ending 31st March 2016 Council approved the year end accounts.</p> <p style="padding-left: 40px;">v) To note the Asset Register Council noted the asset register.</p> <p style="padding-left: 40px;">vi) Revision to Salary Scales NALC has revised the recommended pay scales. The Clerk is currently on SPC 28 this has been increased from £12.71 per hour to £12.85 per hour. Council approved the recommended revised pay scale.</p> <p>6) To consider Donation Requests-</p> <p style="padding-left: 40px;">i) Twinning Association Council agreed to a donation of half of the travel costs up to a maximum of £500.</p> <p style="padding-left: 40px;">ii) Cadmore End Residents Association Council felt they did not have enough information to consider the request to plant trees in the Churchyard. The Clerk should ask the following questions: 1) Who owns the land. 2) Have they got permission from the land owner. 3) Will they put stakes out for everyone to see. This should</p>	<p>22/16</p> <p>Action – Cllrs Coulter, King & Stewart</p> <p>Action – Clerk</p> <p>Action – Clerk</p> <p>Action – Clerk</p>
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<p>be considered again at the July meeting.</p> <p>iii) Lane End Primary School Council thought the Learning Café was an excellent idea. Council felt that they were not in a position to make a meaningful contribution to this project and in any event doubted this fell within their sphere of responsibility.</p> <p>7) Clerks delegated Powers Other Parish Councils are using debit/credit cards & internet banking. The Clerk will ask those Councils for a copy of their financial regulations. This will be considered at the July meeting.</p> <p>8) Risk Assessment 2016/17 The 2 new AED Units should be added. Council approved the Risk Assessment.</p> <p>9) Lane End Playing Fields Cllrs Coulter, Harries and Stewart have looked in detail at the different surfaces for the MUGA. There is not a surface ideal for every type of sport that Council may wish to accommodate. Council agreed to ask the contractors to quote for both multi-use surface & 3G surface. Council has been advised that in preparation for this work to be undertaken they should undertake weed killing. There should be 2/3 treatments carried out before work on the MUGA is started. Council authorised the Clerk to arrange for the weed killing to be carried out. Council has received the draft submission from the architect for the Pavilion. Cllr Stewart will look through the draft and suggest any recommendations.</p> <p>10) To consider the quotations to replace the boiler at LEYCC Council need to be reassured that the quotes provided are based on identical specifications. If that is the case then, LEYCC are authorised to choose the contractor they would prefer. Council were insistent the boiler should be guaranteed for a minimum of 5 years. It is also imperative that spares for this new boiler are readily available. The Clerk will check this information and report at the July meeting.</p> <p>11) Mole and Picket Charities Council continue to be surprised that the Trustees have sought the advice of the Charity Commissioners. They have previously provided advice which was very clear.</p> <p>In a final gesture of goodwill Council will delay advertising for new trustees and instructing legal proceedings until Tuesday 21st June. By that date Council requires the current Trustees to have contacted the two newly appointed Trustees to arrange a meeting.</p> <p>12) Clerk's report</p> <ul style="list-style-type: none"> a) The Easement for the gas pipe at number 2 Ditchfield Cottages has been completed. b) Council has appointed The Christopher Hunt Practice to prepare building design plans for the Pavilion. c) Council has received the 2 x AED units. The Clerk is in contact with Londis and the Village Hall regarding the installation. d) The AED public meeting will be held on Tuesday 19th July at 7pm in LEYCC. e) Council has received several concerns about the poor grass cutting on Wheeler End Common. These complaints have been passed to WDC. f) The Clerk has asked BCC for a quote to put speed tubes on The Row. Awaiting a cost. g) Council were informed by the Police that a window at the Pavilion had been smashed. Nothing appears to have been taken but damage has been caused to the cage & window of the referees room along with the offenders gaining access to the changing rooms through the passage door leading to the one of the bar entrances. They have caused damaged to the plaster board around the door to the bar but not gained entry. h) Council also had a report that Lane End Doctors Surgery has had criminal damage to a window, It appears the offenders never got into the Surgery. I believe both incidents have taken place in the same sort of time frame overnight on the Saturday 21st May 2016. i) A tree branch has fallen and damaged some property at Forge Cottage. The Clerk will ask Peter Whipp to investigate and will notify SSE. 	<p style="text-align: right;">23/16</p> <p>Action – Clerk</p> <p>Action – Clerk / Cllr Coulter</p> <p>Action – Clerk</p> <p>Action – Clerk / Cllr Stewart</p> <p>Action – Clerk</p> <p>Action – Clerk</p> <p>Action – All</p>
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j) The allotment plans have now been completed. Council thanked Doug Clarke and agreed to pay £150 for his time.

13) Invitations to Meetings, Correspondence & Reports received

Council agreed to benches being installed on Ditchfield Common.
Council noted the report.

Action – Clerk

14) Matters raised by Councillors

Councillor Coulter raised concerns about the overgrown hedges on footpath 25. The Clerk will get a quote for siding out and to cut back the foliage. Council agreed to a budget of up to £1000.

Action – Clerk

15) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

Action - Clerk

New Applications

<u>16/06232/FUL</u>	4 Ridge Close Lane End	Householder application for conversion of existing integral garage and construction of detached garage No objection.
<u>16/06101/FUL</u>	Beeches Farm Marlow Road Lane End	Erection of single storey 5-bed dwelling to include basement accommodation & associated parking area to replace the existing part-underground dwelling at Beeches Farm Objection – not appropriate for the location.
<u>16/05206/FUL</u>	Court View Marlow Road Lane End	Amended Plans – Householder application for construction of two storey side extension No objection.

Closed Session: *In accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960*

NEXT MEETING: To confirm the next Parish Council Meeting will be held on Monday 4th July in the Sycamore Room.

There being no further business the Chairman closed the meeting 21.00.

Signed..... (Chair)

Dated.....

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