

LANE END PARISH COUNCIL



**THE FULL PARISH COUNCIL MEETING TO BE HELD
ON Monday 5th June 2017 AT 7.30 pm AT SYCAMORE ROOM, LANE END VILLAGE HALL
MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND**

AGENDA

- 1) Apologies for absence (v)
- 2) Declarations of any personal or prejudicial interests (v)

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPEN**

- 3) **Minutes -**
 - i) Approval of the Full Parish Council Meeting on 9th May 2017 (p/c)
 - ii) Approval of the Annual Parish Council Meeting on 9th May 2017 (p/c)
- 4) **Matters Arising** (v)
- 5) **Finance -**
 - i) Approval of the accounts for June 2017 (p)
 - ii) To receive and note the internal auditors report (p)
 - iii) Consider and sign the Annual Governance Statement (p)
 - iv) Approve and sign the accounts for 2016/17 as at 31/03/17 (p)
 - v) Note and approve the Asset Register as at 31/03/17 (p)
- 6) **Risk Assessment 2017/18** (p)
- 7) **Lane End Playing Fields**
 - i) MUGA update
 - ii) Clubhouse update
 - iii) Management structure of playing fields update
 - iv) New lease
- 8) **Mole and Picket Charities** (v)
- 9) **Clerk's report** (p)
- 10) **Invitations to Meetings, Correspondence & Reports received** (v)
- 11) **Matters raised by Councillors** (v)
- 12) **Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals** (v)

New Applications

17/05927/FUL	Judlens, High Street	Erection of a block of 4x1-bed self-contained flats to rear with bin/cycle stores& amenity area
17/06100/FUL	8 Oak Tree Drive	Householder application for removal of existing garage, erection of single storey front & part single/part two storey side extension with alterations to fenestration, alterations &

		relaying to steps & creation of hard standing to front.
17/06021/FUL	23 New Road	Householder application for demolition of existing single storey rear extension and construction of part two storey, part single storey side/rear extension.
17/06096/FUL	2 Rustings Gate	Householder application for construction of single storey side/rear extension
17/06254/FUL	35 Beech Avenue	Householder application for erection of single storey rear extension
17/06371/FUL	Overland, Park Lane	Householder application for construction of single storey side/rear extension to provide annex
17/06379/CONSA	Land adjacent OS parcel 0345, Marlow Road, Cadmore End	Consultation on proposed diversion of public footpath (LE no 9)

Wycombe District Council planning decisions

17/05654/FUL Application Permitted Harecramp Farmhouse Chequers Lane Cadmore End Buckinghamshire HP14 3PH

Householder application for conversion of existing carport and store to habitable accommodation ancillary to main dwelling, including fenestration alterations

17/05455/FUL Application Permitted 38 New Road Bolter End Buckinghamshire HP14 3NA

Householder application for demolition of existing ground floor extension and construction of replacement two storey side extension, front porch, remove existing hedge and replace with a close boarded fence and replace and enlarge existing

17/05744/FUL Application Permitted Somervell Lammas Way Lane End Buckinghamshire HP14 3EX

Proposal: Householder application for construction of single storey rear extension

13) Meeting to be closed *in accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960* to discuss **Finings Road Car Park**

NEXT MEETING: Ordinary meeting will be held on Monday 3rd July 2017 at 7.30pm in Cadmore End Village Hall.

Deirdre Hansen
Acting Clerk to Lane End Parish Council
**(p) Paper Included (v) Verbal report (p/c) previously circulated.*

Tuesday 30 May 2017

ACCOUNTS SUBMITTED AND RECEIVED IN May FOR PAYMENT IN June 2017

EXPENDITURE	Cheque No	Total	VAT	NET	Description	Budget Number
Direct Debits						
EON	DD	£715.78	£119.30	£596.48	electricity invoice 01/04/17-30/04/17	210/001
BT Group	DD	£52.00	£8.67	£43.33	phone line	103/002
Total Direct Debits		£ 767.78	£ 127.97	£ 639.81	Direct debits taken in May	
Expenditure : Cheque Payments						
Polaris groundcare	100929	£1,032.00	£172.00	£860.00	Goalmouth renovations	120/004
Mark Wakley	100930	£2,065.00	£0.00	£2,065.00	Playing fields landscaping	125/005
<i>Above cheques signed between meetings and cashed</i>						
SCH (supplies) Limited	100931	£3,270.00	£545.00	£2,725.00	Punch tractor and triangular brush	120/004
Chilterns Woodlands Project	100932	£150.00	£0.00	£150.00	claiming countryside stewardship grant	190/002
Mr L Johnson	100933	£75.00	£0.00	£75.00	internal audit 2016/17	105/001
Mr C. Stewart	100934	£196.40	£0.00	£196.40	Clr Playing fields proj exp.	125/005
Buckland Landscapes	100935	£1,010.96	£168.49	£842.47	Grass cutting April	190/001
Buckland Landscapes	100936	£348.00	£58.00	£290.00	Grass Cutting - Devolved Services BCC April	200/001
Mrs K Dunn	100937	£400.00	£0.00	£400.00	Clarion editor	160/001
Mrs H Glasgow	100938	£1,538.16	£0.00	£1,538.16	Clerk-salary	101/001
Mrs H Glasgow	100939	£100.00	£0.00	£100.00	Clerk June Expenses -office rent	103/001
Mrs H Glasgow	100939	£5.00	£0.00	£5.00	Clerks exp June-broadband	103/008
BCC Pensions	100940	£506.28	£0.00	£506.28	Pension cheque	101/003
D Hansen	100941	£982.06	£0.00	£982.06	Acting clerk salary May plus April O/T	101/001
D Hansen	100942	£50.00	£0.00	£50.00	Acting clerk expenses- office rent	103/001
D Hansen	100942	£5.00	£0.00	£5.00	Acting clerk expenses- broadband	103/008
D Hansen	100942	£53.55	£1.26	£52.29	acting clerk expenses- travel	102/001
D Hansen	100942	£105.38	£0.00	£105.38	course fees C Harries and K Wright	111/001
D Hansen	100942	£21.24	£0.00	£21.24	stamps	103/005
D Hansen	100942	£14.98	£2.50	£12.48	stationary	103/004
Total cheque paymentst		£8,832.01	£775.24	£8,056.77		
INCOME						
		Total	VAT	NET	Description	Budget number
Total Income		£0.00	£0.00	£0.00	Income banked in May	

ACCOUNTS SUBMITTED AND RECEIVED IN May FOR PAYMENT IN June 2017

Current Account : Opening Balance	£153,104.53
Less Presented Cheques	-£126,782.01
Less Direct Debits	-£767.78
Plus Income Received	£0.00
Current Account : Closing Balance	<u>£25,554.74</u>

Bank Statement Balance b/f :	05/05/2017
Cheques cleared in :	May
Direct Debits taken in :	May
Income banked in :	May
Bank Statement Balance c/f :	05/05/2017

Current Account : Closing Balance	£25,554.74
Less Approved Expenditure	-£8,832.01
Less Unpresented Cheques	-£764.52
Current Account : Effective Balance	<u>£15,958.21</u>

Expenditure listed above excluding Direct Debits
 Cheques that have not cleared the bank
 True money available after expenditure & unpresented cheques

Summary : All Accounts :

Current Account : Effective Balance	£15,958.21
HSBC Bank : Reserve Account	£66,682.27
Barclays Bank :	closed
All Accounts : Total Effective Balance	<u>£82,640.48</u>

Note : Unpresented Cheques

CCB	100918	£150.00
LEYCC	100919	£148.75
BCC Pensions	100922	£465.77
Total Unpresented Cheques		<u>£764.52</u>