

**LANE END PARISH COUNCIL**  
**MINUTES OF THE FULL PARISH COUNCIL MEETING ON**  
**ON MONDAY 4<sup>th</sup> JUNE 2018 AT 7.30PM AT LANE END VILLAGE HALL**  
**ATTENDANCE:** Cllrs Detsiny – Chairman, Coulter, Dunning, Harries, Hunt, King, Nolan, Osborn,  
and Wright.

**CLERK:** Mrs Hayley Glasgow

**MEMBERS OF THE PUBLIC: 6**

<p><b>1) Apologies for absence</b>  Cllrs Sarney and Stewart.</p> <p><b>2) Declarations of any personal or prejudicial interests</b>  None.</p> <p style="text-align: center;"><b>MEETING CLOSED FOR PUBLIC QUESTIONS</b>  <b>MEETING RE-OPEN</b></p> <p>A Parishioner raised the issue of several BCC street lights that still have not been repaired. Both the Clerk and Parishioners have reported the faulty street lights to BCC. The Clerk will contact BCC again and copy Cllr Jean Teesdale.  A Parishioner raised concerns about the street light that was knocked down next to Norths Garage due to a car accident last week. The Clerk will contact BCC regarding the repair.</p> <p><b>3) Minutes</b> i) Approval of the Full Parish Council Meeting on 14<sup>th</sup> May 2018  Council agreed the minutes were a true and accurate record. The Chairman signed the minutes.</p> <p>ii) Approval of the Annual Parish Meeting Minutes  Council approved the minutes.</p> <p>iii) Approval of the Annual Meeting of the Parish Council  Council approved the minutes.</p> <p><b>4) Matters Arising</b>  Cllr King met with a Parishioner regarding the speed of traffic on Church Road. He will advise The Clerk of locations for the speed tubes on Church Road and near Laceys Farm.  Cllr Wright and Cllr Harries continue to work on the allotments project.  Cllr Coulter reported that he is progressing the new signs at Lane End Playing Fields / Ditchfield Common.  The community litter pick day is on Saturday 7<sup>th</sup> July at 10am until 12 noon meeting at Lane End Playing Fields. It is hoped all Councillors will help.</p> <p><b>5) Finance -</b> i) Approval of the accounts for May 2018  Council approved the Income and Expenditure report.</p> <p>ii) Report on Budget Outcome for 2017-18  Cllr Coulter detailed the principle reasons for a significant underspend against budget and stated he would provide all the detail in a paper and would ask The Clerk to circulate it to all Councillors (this has now been done).</p> <p>iii) Clearance of Footpath 25  Council are responsible for the hedge clearance on footpath 25, the path running from Simmons Way to the High Street which also runs behind Lane End Primary School to Edmonds Parade shops. However, hedges owned by other land owners are not the responsibility of the Council. The hedge that runs at the back of Lane End Primary School is owned by BCC. The Clerk will write to Cllr Jean Teesdale and BCC asking them to cut the hedge back as the landowner they are responsible for this.  There is also a section of the hedge that is owned by Red Kite housing Association. The Clerk will write to Councillor Ian McEnnis and Red Kite and ask them as the land owner to cut the hedge back.  Persimmon Homes have started work on their planning obligations and taken down all the palisade fencing and are due to continue that work by removing the shrubs and rubbish.  Buckland Landscapes have provided a quotation to cut back all the hedges on the footpath. Council deferred this decision until the next Council meeting by which time Persimmon Homes should have completed their work, by then BCC and Red Kite should have also responded to Council's request.</p>	<p style="text-align: right;"><b>25/18</b></p> <p>Action – Clerk</p> <p>Action – Clerk</p> <p>Action – Cllr King</p> <p>Action – All</p> <p>Action – Clerk</p> <p style="text-align: right;"><b>26/18</b></p>
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<p>iv) Quotation for works - oak tree on Moorend Common Ridgeway Woodlands provided a quotation to make safe a tree on Moorend Common of £220.00. The Parish Council agreed the quote.</p>	<p>Action – Clerk</p>
<p><b>6) Planting of trees – Persimmon Development</b> WDC stated that there would be significant limitations to planting the trees/shrubs in tubs as suggested by The Parish Council and therefore this would not be an option. The Parish Council agreed to ask for a contribution for the works we are going to do on the village pond as an alternative.</p>	<p>Action – Clerk</p>
<p><b>7) To note the updated asset register</b> Council noted the report.</p>	
<p><b>8) Lane End Playing Fields- General update</b> Cllr Harries reported that the plans for the car park lighting are on-going. There was an end of season event held a couple of weeks ago and future events are planned. There has been a productive LESA committee meeting attended by Councillors Coulter and Harries. The clubhouse is currently a private members club. Parishioners and some Council members took the view that the licence should to be changed to be open for use by all of the village.</p>	
<p><b>9) To note the advice from BMKALC regarding the DPO</b> NALC’s Legal Briefing L06-18 set out guidance on the Government’s late stage proposed amendment to the Data Protection Bill in respect of amending the definition of a “public authority” for the purposes of the General Data Protection Regulation by seeking to exclude parish meetings, parish councils, from the definition. The briefing confirms that the Data Protection Act 2018, which came into force 25 May 2018, contains this amendment. As per L06-18 this means that in England, parish meetings and parish councils, do not have a duty to appoint a Data Protection Officer. It also means, as discussed in L06-18, that parish meetings, parish councils, may process personal data by relying on the “legitimate interests” condition in addition to the five existing conditions.</p>	
<p><b>10) Speed of traffic</b> Council noted that Cllr King will work on agreeing the locations of the speed tubes. Cllr King agreed that by the September meeting he would issue a report and recommendation regarding speeding in Lane End.</p>	<p>Action – Cllr King</p>
<p>Clerk to order '30 for a reason signs' and put on lampposts. Clerk to ask permission from BCC to attach the signs to their lampposts.</p>	<p>Action – Clerk</p>
<p><b>11) Clerk’s report</b></p> <ul style="list-style-type: none"> <li>i. Planning application comments submitted.</li> <li>ii. AED inspections carried out and on-line forms submitted.</li> <li>iii. I have sent out all the allotment privacy statements and consent forms for GDPR.</li> <li>iv. I have sent out emails to all the contacts re Clarion and consent under GDPR.</li> <li>v. I have asked Mike Henson to update Council's contact form on the website to comply with GDPR.</li> <li>vi. I have been working through the NALC / SLCC checklists re GDPR.</li> <li>vii. I have asked Pete Whipp to look at a possible dead tree on Moorend Common.</li> <li>viii. I have the litter pickers ready for the litter pick on Saturday 7<sup>th</sup> July, 10am until 12 noon starting at Lane End Playing Fields. I will store the litter pickers at the clubhouse.</li> <li>ix. WDC has asked if Council would like an annual safety inspection of the MUGA.I have asked for prices but as we are doing weekly inspections Council may not think its necessary.</li> <li>x. I received a complaint from a resident of Wheeler End Common that the person mowing the grass had mowed a path through the bluebells. I have referred them to WDC. They were concerned that the PC did not manage the grass cutting.</li> <li>xi. I have submitted the audit paperwork to the external auditor. I amended the assets register - removed the basketball ring and added the AED units. I also asked the accountant to re-code playground equipment into playing fields, this was an error made by Fish but was quickly resolved.</li> <li>xii. I have requested that Bucklands cut Ditchfield Common before the village fete.</li> <li>xiii. Re the easement at Forge Cottage, the owner has asked if Council can put this on hold for the moment.</li> <li>xiv. If Councillors haven’t already done so please can you submit the e-mail waiver and awareness checklist for GDPR. I will bring spare copies to the meeting.</li> <li>xv. Planning reference - 18/05920/OUT   Outline application (including details of access) for the erection of 2 x detached dwellings   Land Between Clinkard Place and Stables, Church Road, Lane End, Buckinghamshire. WDC confirmed that the site</li> </ul>	<p>27/18</p>

Land Between Clinkard Place and Stables is outside of the Lane End Conservation Area, Therefore no permission is required for any tree management at the present time.

- xvi. Several street lights not working have again been reported to BCC and SSE.
- xvii. Lane End Village Fete is on Saturday 9<sup>th</sup> June.
- xviii. Some allotment plots are currently vacant.
- xix. Next Meeting – Monday 2<sup>nd</sup> July at 7.30pm at Cadmore End Village Hall.

**12) Invitations to Meetings, Correspondence & Reports received**

Council noted the report.

**13) Matters raised by Councillors**

The occupants of 8 Daisy Cottage have put a stoned area and a small fence onto Ditchfield Common. Clerk to write to the property owner and ask them to remove it. Cllr Detsiny reported that all Parish Councillors were asked to complete a poll as to whether they wanted 1 or 2 unitary councils. The result of the poll was 72% in favour of 2 councils. Only just over 40% of Councillors completed the online poll.

Action – Clerk

**14) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals**

Action – Clerk

**New Applications**

<u>18/06147/FUL</u>	23 New Road Bolter End	Householder application for demolition of existing single storey rear extension and construction of part two storey, part single storey side/rear extension No objection
<u>18/06288/PNP30</u>	Old Bank House Finings Road Lane End	Prior notification application (Part 3, Class O) for change of use of existing building falling within Class B1(a) (offices) to Class C3 (dwellinghouses) to create 1 x 4 bed dwelling No objection
<u>18/06304/FUL</u>	Kingswood House Bullocks Farm Lane Wheeler End	Householder application for construction of orangery to rear following demolition of existing conservatory and tiled canopy No objection
<u>18/06050/FUL</u>	Underwood Frieth Road Frieth	Householder application for erection of single storey front/side extension incorporating new front porch & single storey rear extension, creation of new decking area to side No objection

**Decided Applications**

None.

**14) Meeting to be closed in accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960 to discuss – Chalky Fields**

NEXT MEETING: Ordinary meeting will be held on Monday 2<sup>nd</sup> July in Cadmore End Village Hall.

**Meeting Closed 21.01**

**The Chairman.....Date.....**