

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING ON
MONDAY 7th DECEMBER 2020 HELD VIA ZOOM**

ATTENDANCE: Cllrs Detsiny – Chairman, Achurch, Coulter, Dunning, Harries, Hunt, Nolan, Osborn, Stewart and Wright.

CLERK: Mrs Hayley Glasgow

MEMBERS OF THE PUBLIC: 2

<p>1) Apologies for absence Cllr Sarney,</p> <p>2) Declarations of any personal or prejudicial interests None.</p> <p>There was a presentation from Councillor Mark Turner from Fawley Parish Council re the Rural Broadband Scheme. It was agreed that Councillor Tim Nolan would find out more information about the scheme and report back to Council at the February Meeting. Council thanked Mark Turner for attending the meeting.</p> <p>There was a presentation from Makyla Devlin from the South West Chiltern Area Community Board. The Parish Council thanked the Community Board for their approved donations for Lane End Football Club, Lane End Players and also their previous donation to LEYCC. Makyla Devlin was thanked for attending the meeting.</p> <p>3) To consider the following match funding donations</p> <p style="padding-left: 40px;">i) Lane End Football Club The South West Chilterns Community Board has agreed a donation of £465.47 towards the Lane End Men's Football Club. The Parish Council agreed to match fund this donation. The Football Team will receive a total donation of £930.94.</p> <p style="padding-left: 40px;">ii) Lane End Players The South West Chiltern Community Board has agreed a £675.00 towards the Lane End Players Nativity Performance. The Parish Council agreed to match fund this donation. The Lane End Players will receive a total donation of £1350.00.</p> <p style="text-align: center;">MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPEN</p> <p>4) Minutes –</p> <p style="padding-left: 40px;">i) Approval of the Full Parish Council Meeting on 2nd November Council approved the minutes. The Chairman will sign the minutes at a future meeting.</p> <p style="padding-left: 40px;">ii) Approval of the Closed Session Minutes on 2nd November Council approved the minutes. The Chairman will sign the minutes at a future meeting.</p> <p>5) Matters arising from previous meeting Residents of Chalky Field will draft a letter addressed to Buckinghamshire Council and this will be endorsed by The Parish Council.</p> <p>6) Finance -</p> <p style="padding-left: 40px;">i) Approval of the accounts for November 2020 Council approved the expenditure of £14,322.33. Council noted the income was £887.50. Council noted the current account closing balance of £166,821.74.</p> <p style="padding-left: 40px;">iii) Proposed draft budget & Precept 2021/22 Cllr Coulter reported that there is a projected underspend of £3,000/£4,000 v budget in the current financial year. It was suggested that Council should consider a small reduction in the 21/22 precept. For the last 3 years the Parish Council has been putting aside £15,000 into a street lighting fund for accommodate the changeover to LED lights and replace broken columns.</p>	<p>39/2020</p> <p>Action Cllr Nolan</p> <p>Action Clerk</p> <p>Action Clerk</p> <p>Action Clerk</p> <p>Action – Clerk</p>
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Council agreed not to budget £15,000 for the street lighting fund in 21/22.
It was also reported that there will be a significant decrease in expenditure at the playing fields.
There will however be an increase in grass cutting costs.
The Council agreed a balanced budget with both spend and income being £186,400. They agreed a £4700 reduction in precept; 20/21 £169,700 v £165,000 21/22

40/2020

7) Accessibility statement – website

Action Clerk

Council agreed to provide Accessible home-produced documents from 1st January 2021 but not to process home produced documents between 23rd September 2018 and 1st January 2021 because the work would impose a Disproportionate Burden on The Council.

The council will process documents supplied by third parties from 1st January 2021 including any scanned documents or documents containing handwriting.

Council agreed to pay an annual fee of £150.00 to the website provider to enable this.

8) Sandyfield Allotments

i) Access to allotment site

Council discussed improving the access into Sandyfield Allotments. Council agreed to move the access gate back into the allotments about a car width, fence both sides to secure the site. This would create a space to turn a vehicle if the allotment gate was locked, meaning a car would not need to reverse down the track onto the Marlow Road. This would make it very dangerous for both the reversing vehicle and oncoming traffic on the Marlow Road.

Council noted the opposition from allotment tenants.

Council unanimously agreed to proceed with the works on safety grounds.

Action Cllr Stewart

ii) Potential of sale of land adjoining allotments

The Parish Council has received an expression of interest in purchasing a piece of land at the end of Sandyfield Allotments.

The Parish Council received a valuation for the land, and this will be discussed in closed session.

9) Lane End Playing Fields - General update

Cllr Harries reported that the 3G area was back in use but the Pavilion remains closed.

10) Clerk's report

- i. The bus shelters will be painted in dark green and are scheduled to be started in January.
- ii. Information re Councillor training courses.
- iii. The South West Community Board Meeting Dates are as follows :
23rd February 2021 at 6.30pm / 23rd June 2021 at 6.30pm / 22nd September 2021 at 6.30pm / 24th November 2020 at 6.30pm. Venues to be confirmed.
- iv. I have completed and returned the opt out forms of the LGPS for both employees at Lane End Playing Fields.
- v. I have received a letter of confirmation from LESA regarding taking responsibility for one of the Employees at Lane End Playing Fields employment costs in April 2021.
- vi. Unfortunately, Ridgeway Woodlands can no longer complete the tree works. The Clerk will seek other contractors to undertake the works.
- vii. I contacted South Bucks Tree Surgery to book the works for the tree at Moorend Common and this is scheduled for Monday 25th – Wednesday 27th January
- viii. Community Matters asked me to thank the Parish Council for their generous donation. .
- ix. Residents of Chalky Field are currently working on the draft letter to Buckinghamshire Council re the S106.
- x. The licence fee for The Orchard has been paid.
- xi. One of the residents adjoining the track of Muzwells Farm will be cutting the hedge back.

<p>xii. I am chasing unpaid allotment rents.</p> <p>xiii. I have received various reports of streetlights not working. All have been reported.</p> <p>xiv. Several things reported on fixmystreet.</p>	41/2020
<p>11) Invitations to Meetings, Correspondence & Reports received Council noted the report. An allotment tenant from Sandyfield Allotments has asked if she can keep bees at the allotments. The Clerk will confirm that she has bee- keeping experience or will undergo the necessary training and all other allotment tenants will need to be informed in case of allergies. A request was received to have a skip at Sandyfield Allotments. Council agreed to hire a skip in the next financial year.</p>	Action clerk
<p>12) Matters raised by Councillors Cllr Hunt reported that the track at Muzwells Farm has not yet been cut back. Cllr Osborn reported that it has been noticed there is an increase in lorries going down The Row. This may be due to works at Sydney House. Cllr Osborn reported that Buckinghamshire Council were patrolling the Finings Road car park but this seems to have stopped. There is an abandoned car in the car park and a green camper van that appears to be parked there all the time. Councillors thanked The Clerk for all of her hard work though out the year.</p>	Action Clerk
<p>13) Planning: To consider new planning applications</p> <p><u>20/08027/ADRC - The Haven Marlow Road Lane End -</u> Application for approval of details subject to conditions 4 (tree protection), 5 (landscaping design), 6 (ecological enhancement) and 8 (traffic noise) of planning approval ref: 20/05431/FUL) No objection.</p> <p>20/07936/FUL - Chiltern Cottage Church Road Cadmore End - Erection of a detached dwelling house and garage Objection – Cllr Stewart to draft comments.</p> <p><u>20/07925/FUL - Finings Cottage Finings Road Lane End -</u> Householder application for conversion of garage to habitable accommodation No objection.</p> <p><u>20/07906/CTREE - 12 Oakwood Place Lane End -</u> Dismantle x 1 Ash (T1) No objection.</p> <p><u>20/07803/CTREE - Blacksmiths Cottage Cadmore End -</u> Cut back hedge to manageable +height No objection.</p> <p><u>20/07756/FUL - Conifer Downs Finings Road Bolter End -</u> Householder application for construction of detached single timber garage No objection.</p> <p>Meeting to be closed in accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960 to discuss –</p> <p>14) Chalky Field (v)</p> <p>15) Potential of sale of land adjoining allotments (p)</p> <p><u>NEXT MEETING: Full Parish Council Meeting will be held on Monday 1st February 2021 venue or Zoom meeting link to be confirmed.</u> Meeting closed at 20.58.</p> <p>The Chairman.....Date.....</p>	Action Clerk