

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 5th OCTOBER 2020 HELD VIA
ZOOM**

ATTENDANCE: Cllrs Detsiny – Chairman, Dunning, Harries, Hunt, Nolan, Osborn, Sarney, Stewart and Wright.

CLERK: Mrs Hayley Glasgow

BUCKINGHAMSHIRE COUNCILLOR: Ian McEnnis.

MEMBERS OF THE PUBLIC: 3

<p>1) Apologies for absence Apologies accepted from Councillors Coulter and Achurch.</p> <p>2) Declarations of any personal or prejudicial interests None.</p>	27/2020
<p>MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPEN</p>	
<p>3) Tree Works – i) Lane End Village Green At the previous Parish Council Meeting it was agreed that Councillor Achurch would seek alternative quotations for the tree works on the Village Green. Cllr Achurch has not been able to get a quotation as yet due to being let down by the contractor. A meeting is scheduled with a contractor within the next couple of weeks. Council agreed to postpone the decision until the November meeting.</p>	Action – Cllr Achurch
<p style="text-align: center;">ii) Land off Ridge Close</p> <p>As above, the quotation is outstanding and this will be discussed at the November Meeting.</p>	Action – Cllr Achurch
<p>4) Minutes – i) Approval of the Full Parish Council Meeting on 7th September. Council approved the minutes. The Chairman will sign the minutes at a later date.</p> <p style="text-align: center;">ii) Approval of the Closed Session Council Meeting on 7th September. Council approved the minutes. The Chairman will sign the minutes at a later date.</p>	
<p>5) Matters raised by Councillors None.</p>	
<p>6) Finance - i) Approval of the accounts for September 2020. Council approved the expenditure of £14,805.83. Council noted the income was £87,924.00, this includes the 2nd half of the precept. Council noted the current account closing balance of £187,763.36.</p> <p style="text-align: center;">ii) Expenditure against Budget. There is a forecast underspend of approximately £5100.00 at this current time. Over the next few months Council will be able to reassess the budget and this will give a better idea of the year end outcome.</p>	Action – Clerk Action – Clerk
<p style="text-align: center;">iii) To agree the Internal Auditor for 20/21. Council agreed to appoint Lucy Stupples to carry out the Internal Audit in 20/21.</p>	Action – Clerk
<p>7) Chalky Field i) Update re the Chalky Field Site Councillor Stewart reported that the approved developer has presented the Parish Council with a revised offer. Due to the commercially sensitive nature, this will be discussed in Closed Session.</p>	Action – Clerk
<p style="text-align: center;">ii) S106 agreement Councillors Detsiny, Coulter and The Clerk had a meeting with a resident of Chalky Fields regarding a possible variation to the S106 agreement. Chalky Field was sold to the Rural Housing Trust for an extremely small fee with the provision to build affordable housing in the Parish. Ownership of the site has now changed and residents now find it impossible to sell their homes as mortgages cannot be obtained under arrangement put in by the new landlord.</p>	Action – Clerk

<p>The Parish Council were very sympathetic to the residents concerns and agreed that subject to seeing the letter, the Parish Council would support a letter drafted by residents and/or their Solicitor to Buckinghamshire Council.</p> <p>8) Ditchfield Common - i) Car Park Maintenance (retrospective). Cllrs Osborn and Stewart have looked at the potholes in Ditchfield Common car park and asked a contractor to quote for the works to infill the potholes in the car park and track towards the church. The quotation of £1139.00 was emailed to Councillors in advance of this meeting and Council approved the works to go ahead before the weather begins to worsen.</p> <p>Council are aware of some parking issues in the Ditchfield Common car park. A request was made from a Parishioner for parking bays to be installed or a parking system instigated. Councillor Stewart discussed the possibility of installing a gate to help manage the problem. Cllrs Stewart and Osborn agreed to look at options in the future.</p> <p>ii) Lane End Players Performance. The Lane End Players have requested the use of Ditchfield Common on or near 20th December 2020 for an outside performance, weather and covid restrictions allowing. The Parish Council were very supportive of this. Permission was granted and Council wished them the best of luck.</p> <p>9) Christmas in the Village Due to the current situation of covid-19 Council has regrettably taken the decision to cancel this years Christmas in the Village event.</p> <p>10) Bus Shelters Council received a request for one of the bus shelters to be tidied up. There are six bus shelters in the Parish, and they were last painted in 2010. Council agreed that all the bus shelters need attention. The Clerk has received a quotation to sand and paint the bus shelters. Council asked the Clerk if she could obtain another quotation to fill in the sides with metal panels or Perspex etc. This will be discussed again at the November meeting.</p> <p>11) Allotments i) Draft tenancy agreement Cllr Wright presented a new draft tenancy agreement. Council agreed that the document was very well written and thanked Cllr Wright for the time he has spent on this. Council asked if he could make alterations to points 4, 5f & 5g. This will be reconsidered at the November meeting.</p> <p>ii) Allotment Entrance – Sandyfield. The owner of High Barns has asked if Council can move the gate at the entrance of Sandyfield Allotments into the allotments, about a car width. Currently, when tenants are locking or unlocking the gate they wait on the track. If another vehicle enters the track, they cannot get past or turn. Councillors Wright and Stewart will investigate this and report back at the November meeting.</p> <p>12) Electrical Charging point Cllr Nolan reported that given the growth of full electric vehicles (EVs) and plug-in hybrids (PHEVs) the Government is trying to encourage the development of a comprehensive nationwide network of Electric Vehicle Charging Points (EVCPs). This “roll out” is being accelerated as it is now UK law that the sale of new diesel and petrol cars will cease in 2035. Following discussions with Cllr Stewart and the teams at Buckinghamshire Council, the Parish Council proposed showing positive support and eagerness by submitting 4 locations within Lane End Parish for potential chargepoints; Edmonds Road carpark, Finings Road car park, Playing Fields carpark and the Village Hall carpark.</p> <p>It was agreed that Cllr Nolan would draft a letter to Buckinghamshire Council to be sent by The Clerk. Council thanked Cllr Nolan for the very comprehensive paper.</p> <p>13) Lane End Playing Fields- General update It was reported that the Pavilion are adhering to Government guidelines in relation to covid-19 and have a QR code in place for the track and trace app. The Pavilion is open on a Friday evening and on football match days. There are currently two members of staff at any time due to table service only.</p>	<p>28/2020</p> <p>Action – Cllrs Stewart & Osborn</p> <p>Action – The Clerk</p> <p>Action – Clerk</p> <p>Action – Cllr Wright</p> <p>Action – Cllrs Wright / Stewart</p> <p>Cllr Nolan. Clerk</p>
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14) Clerk's report

The items below summarise the Clerks activities since the last meeting.

- i. Allotment rent invoices for all the allotment sites have been issued.
- ii. There are currently no allotment plots vacant.
- iii. The gate post at Moorend Common has rotted through and the gate has fallen over. To replace the gate post and re-hang the gate the quotation is £225.00. Works authorised.
- iv. I have written to the landowner adjoining Lane End Playing Fields as per closed session minutes.
- v. I contacted the Parish Councils Solicitors re the Chalky Field site as per the closed session minutes.
- vi. Came & Company has confirmed the insurance policy renewal for 20/21.
- vii. I have written to Buckinghamshire Council re the kebab van street trading application.
- viii. I have contacted Buckinghamshire Council regarding the issues at Finings Road car park.
- ix. I have contacted Buckinghamshire Council regarding the installation of wooden bollards on Harris Garden. Awaiting their reply.
- x. I have issued new safety inspection forms for Lane End playing fields/3G pitch area, Pavilion and car park. I have asked the playing fields managers to complete these once a week. These will be held on file.
- xi. The lock on the noticeboard at Finings Road broke. This has been repaired.
- xii. Not many Councillors were in favor of a children's fayre in September. Therefore, I declined this request and advised that we would welcome them when in safer times.
- xiii. It was pointed out to me that there has been some subsidence beside a drain cover just as you enter the carpark off Finings Road, just by the electricity substation. I have organised for the pothole to be filled.
- xiv. The Moorend Common grant ends in December 2020. The clerk will email John Morris re other available grants.
- xv. Trees – Moorend Common, The contractor has been given a date for the electricity shutdown to make a start on the extra work - 6 October. This still leaves some to be done at a later date but that's TBC.
- xvi. There was recently a car accident on Clay Lane and Parishioners contacted Council to ask if a mini roundabout could be installed at the bottom of Clay Lane to make the road safer. This does not fall within our Parish boundary. I have contacted Great Marlow Parish Council, copied Cllr Teesdale re this issue.
- xvii. I have received various reports of streetlights not working. All have been reported.
- xviii. Several things reported on fixmystreet.

15) Invitations to Meetings, Correspondence & Reports received

Council noted the correspondence received.

16) Matters raised by Councillors

None.

17) Planning – to consider new planning applications:

20/07545/FUL - Grovewood House, Bolter End Lane – Application for erection of detached 3 bay carport/store to front.

<p>No objection.</p> <p>20/07537/FUL – Park View, Bullocks Farm Lane, Wheeler End – Application for a single storey rear extension. No objection.</p> <p>20/07305/ADRC – Chiltern Cottage, Church Road, Cadmore End – Application for approval of details subject to condition 4 (Foundation details) of planning ref: 20/06032/FUL. No objection.</p> <p>20/07295/MINAMD – Sidney House, Denham Road, Lane End - Proposed non-material amendment to permission of demolition of existing buildings & erection of 2 x terraces of 3, 2 x terraces of 4 & 1 terrace of 5 two storey 2-bed dwellings with car ports (19 dwellings in total), associated access, 27 additional parking spaces (8 of which to serve properties in Denham Road), bin stores, cycle parking, amenity space and landscaping granted under planning ref: 17/06891/FUL Sidney House Denham Road Lane End Buckinghamshire. No objection.</p> <p>20/07284/VCDN – Field North West of Keepers Cottage, Chequers Lane, Cadmore End - Variation of condition 2 (plan) attached to PP 20/05570/FUL (Change of use of part of field from Agricultural to allow erection of container for storage of equipment including mowers & formation of a triangular area of level field with a grass landing strip for the purpose of flying model aircraft) to allow for the allocated land to be as shown on the appended drawing 2020/02D Field North West Of Keepers Cottage Chequers Lane Cadmore End Buckinghamshire HP14 3PQ. The Parish Council objects to this planning application for the following reasons :</p> <ul style="list-style-type: none"> • The activity appears to have been moved closer to the public footpath. • The change of location would have an impact on local residents with regards to noise levels. • The new location brings the aircraft into close proximity to overhead cables. • There are currently no toilet facilities mentioned. With the site available for use throughout the day there is the strong possibility that club members will require toilet facilities. • The site is extremely wet and boggy with no cars having driven over it at the moment. Council are concerned about the state of the land once vehicles have driven across the site. <p>20/07272/CTREE - Fell 1 x Pine tree (Spruce) Studio House High Street Lane End Buckinghamshire HP14 3JG. No objection.</p> <p>Meeting to be closed <i>in accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960</i> to discuss –</p> <p style="text-align: center;">18) Chalky Field</p> <p><u>NEXT MEETING: Full Parish Council Meeting will be held on Monday 2nd November 2020 venue or Zoom meeting link to be confirmed.</u></p> <p>Meeting closed at 21.16.</p> <p>The Chairman.....Date.....</p>	<p>30/2020</p> <p>Action - Clerk</p>
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