

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING ON
MONDAY 1st FEBRUARY 2021 HELD VIA ZOOM**

ATTENDANCE: Cllrs Detsiny – Chairman, Achurch, Coulter, Dunning, Harries, Hunt, Nolan, Osborn, Sarney, Stewart and Wright. Councillor Ian McEnnis.

CLERK: Mrs Hayley Glasgow

MEMBERS OF THE PUBLIC: 6

<p>1) Apologies for absence None.</p>	01/2021
<p>2) Declarations of any personal or prejudicial interests None.</p>	
<p>MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPEN</p>	
<p>3) Minutes – i) Approval of the Full Parish Council Meeting on 7th December Council approved the minutes. The Chairman will sign the minutes at a future meeting.</p>	Action Clerk
<p>4) Approval of the Closed Session Minutes on 7th December Council approved the minutes. The Chairman will sign the minutes at a future meeting.</p>	
<p>5) Matters arising from previous meeting It was reported that the bus shelters would be painted when the weather is better.</p>	
<p>6) Finance - i) Approval of the accounts for December 2020 (Retrospective). Council approved the expenditure of £18,119.30. Council noted the income was £2,381.99. Council noted the current account closing balance of £149,651.99.</p>	
<p>ii) Approval of the accounts for January 2021. Council approved the expenditure of £10,021.50. Council noted the income was £2,781.87. Council noted the current account closing balance of £139,477.90.</p>	Action Clerk
<p>7) Sandyfield Allotments – Turning Circle At the previous Parish Council meeting Council agreed to create a turning circle on safety grounds. Allotment tenants have objected to this and subsequently put forward an alternative proposal. Meeting Closed for an allotment tenant to brief Council re the alternative scheme. Meeting re-opened. It was agreed that a working party would be formed including allotment tenants' representatives, Cllr Stewart and the owner of High Barns would be invited.</p>	Action Cllr Stewart
<p>8) Rural Broadband Cllr Nolan had provided Councillors with a report regarding Ultrafast fibre-optic broadband with average speeds usually above 100Mb and going right up to 1 Gigabit (1000Mb). The report detailed objectives, background, process, timeline, finances, and benefits. Homes and businesses in rural areas of the UK may be eligible for funding towards the cost of installing gigabit-capable broadband when part of a group scheme using the Gigabit Broadband Voucher Scheme (GBVS). Lane End Parish Council would be one of the largest rural parish to apply for the scheme. If Council decides to progress with the project, residents and businesses need to “pledge” that they will sign up to a new full fibre (FTTP) connection to their premises within 1-2 months of the service being made available to them by Openreach. This is what will enable us to claim the Government vouchers and Bucks funding. But there is a legal commitment for residents to sign up for a minimum of 12 months. Council has already registered their interest with BT Openreach. Council agreed that this project is very important to the Parish and agreed to set up a small working group including Councillors Nolan, Coulter, Osborn, Mark Turner (whom has already been through the process) and Parishioners would include Ken Edwards and Mark Wallace. Councillor Stewart has agreed to work with the working group as a consultant. Council agreed a budget of up to £3000 to employ a project manager to oversee the process (about 1 day per week for 8 – 10 weeks) and an administration assistant (about half a day per week for 8 – 10 weeks)</p>	Action – Cllrs Nolan, Coulter, Osborn & Stewart

<p>for the initial phase up to April (the second phase fee will be significantly larger). Council agreed that the working group should monitor the project carefully over the next 3-6 months and this would be a standing item on the agenda.</p> <p>9) Agreements i) Rent for land usage The Grouse and Ale Public House pay the Parish Council an annual fee for the use of land outside with a seating area. Last year this was invoiced at £475.00. Council agreed to reduce this fee by 50% because of the pandemic and due to the public house not being able to operate for several months.</p> <p>ii) Wayleave agreement Council received a wayleave agreement in relation to increasing the height of the electricity poles slightly. The wayleave agreement fee would be £181.59 per annum for the Parish Council. Council agreed the wayleave agreement. The Clerk will sign and return the forms.</p> <p>10) Grass cutting Council agreed that with the current pandemic it is not feasible to go out to tender with contractors. Buckland Landscapes continue to provide a very good service and have offered the same contract with an 1% inflation increase. Council agreed to continue the grass cutting contract with Buckland Landscapes for a further year. Cllr Osborn put forward a proposal to amend the grass cutting regime at Ditchfield Common. Council agreed to this. The Clerk will advise Buckland Landscapes.</p> <p>11) Planting of new tree Buckinghamshire Council has confirmed that there are several types of trees that Council can plant to replace the fallen oak tree behind Ridge Close. It was thought that the tree may not be able to be planted until the Autumn. The Clerk will contact Bartlett Tree Services and find out the costs in planting the different types of trees. It was agreed that the Clerk and Councillor Osborn should choose a tree and agree a time to plant with the contractor.</p> <p>12) Street lighting i) Quotation for lantern replacement column 36 Simmons Way (Retrospective) Council approved to replacer the lantern.</p> <p>ii) Quotation for lantern replacement column 29 Bullocks Farm Lane (Retrospective) Council agreed to replace the lantern.</p> <p>13) Clerk's report</p> <ol style="list-style-type: none"> i. I have received complaints from allotment tenants at Chalky Field about broken chicken wire and a dog getting into the allotments from the field. I have spoken to the dog owner and arranged for the chicken wire to be repaired. ii. Wheelbarrow purchased to be used at Lane End Playing Fields. iii. I booked the tree works on the village green to be completed by Bartlett Tree Experts. iv. The Lane End Football Team has decided not to go ahead with the donation request. I have informed the Community Board. v. I have advised Mike Henson we would like to accept accessibility statement A for the website. vi. I have submitted the 21/22 precept request. vii. I have issued the new allotment tenancy agreement to all tenants. viii. I have chased unpaid allotment rents. ix. I have sent out all the invoices for Clarion magazine. x. One of the bollards on Ditchfield Common had broken. A new bollard has been installed. xi. The tree works at Sandyfield allotments have been completed. xii. I have set up a direct debit for the ICO. This will be £35 per year, automatically taken in January. 	<p>02/2021</p> <p>Action Clerk</p> <p>Action Clerk</p> <p>Action Clerk</p> <p>Action Clerk & Cllr Osborn</p>
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- xiii. I have renewed the WDALC subscription.
- xiv. I have renewed the SLCC membership.
- xv. I have been advised that it is likely the elections will go ahead in May.
- xvi. I have written to the Planning Inspectorate with a letter of support to the enforcement notice for 2 Sycamore Cottages.
- xvii. I have hired a skip for Lane End Playing Fields as requested.
- xviii. Several things reported on fixmystreet.

14) Invitations to Meetings, Correspondence & Reports received

Emails were received in relation to poor parking around the Parish. Although Council were sympathetic to this, Council does not have any powers to assist in relieving parking issues and therefore asked that individuals contact Buckinghamshire Council and The Police.

An email was received from the Lane End Players in relation to a potential outdoor stage area at Lane End Playing Fields. Council will form a project team to include representatives from the Parish Council and the Lane End Players and discuss this in more detail.

An email was received from the Lane End Players expressing how disappointed they were that the nativity play could not go ahead due to the lockdown which was imposed a few days before. The Lane End Players managed to cancel some of their commitments at no cost but had still incurred costs of £617.00 for making sets and costumes etc (these will be used at a later date). The Parish Council agreed to pay their agreed donation of £675.00 with this month's back payments.

15) Matters raised by Councillors

Cllr Coulter reported that a contract has been completed by the Solicitor on behalf of the Parish Council and we hoped exchange of contracts in February.

Councillor Harries thanked Councillor Stewart for all his hard work and many hours re the refurbishment of the social area at the Lane End Pavilion.

Cllr Osborn reported that Parish Councils would each be given a dedicated Parish Liaison Office in line with the Parish Charter and it would be good if the officers would meet representatives from the Parish Council to better understand our requirements.

16) Planning: To consider new planning applications

21/05169/FUL - 15 Clayton Road Lane End

Householder application for construction of single storey rear extension and insertion of new door to garage.

Council Comment - No objection.

21/05154/FUL - Chiltern Meadow Cadmore End

Householder application for construction of single storey garage.

Council Comment - No objection.

21/05011/FUL - Land Adjacent The Finings Finings Road Lane End

Construction of detached dwelling and separate double garage with addition of 2 x parking spaces.

Council Comment - No objection.

20/08281/ADV - The Old Ship Marlow Road Cadmore End

Display of 1 x acrylic wall-mounted static illuminated sign for The Old Ship.

Council Comment - No objection.

21/05089/CTREE - Cadmore End Church Of England School Marlow Road Cadmore End

Remove hangers x 1 Beech (515) and remove crossing branches x 1 Beech (522).

Council Comment - No objection.

20/08461/FUL - Brierley Park Lane Lane End

Householder application for construction of single storey side extension, front hip to gable roof conversion to create habitable second floor with two rear roof dormers.

Council Comment - No objection.

20/08160/FUL - Ambrosia Park Lane Lane End

Householder application for construction of single storey rear extension.

Council Comment - No objection.

20/08410/CTREE - The Village Green Finings Road Lane End

Action clerk

Action Clerk

Reduce crown height by approximately 3-4 metres and reduce crown spread by approximately 1-2 metres to secondary or tertiary points and raise lower branches to a height of 2-2.5 metres, thin crown to remove approximately 20% and reduce crown spread by approximately 1-2 metres, the reduction will be to secondary or tertiary points 2 x Beech and Horse Chestnut group (G2).
 Council Comment - No objection.
20/08416/CTREE - Rose Cottage High Street Lane End
 Fell x 1 Weeping willow.
 Council Comment - No objection.
20/08279/CTREE - 1 Sycamore Cottages Church Road Lane End
 Re-pollard by 2 - 3 metres x 1 Ash (T1).
 Council Comment - No objection.
20/08265/FUL - 3 Philips Close Lane End
 Householder application for construction of single storey rear extension and front porch.
 Council Comment - No objection.
20/08192/FUL - Land Rear Of Ditchfield Cottage, Spindleberry & Sun Rise Ditchfield Common Lane End
 Demolition of various outbuildings and erection of new tractor/mower barn and hardstanding.
 Council Comment - No objection.
20/08244/VCDN - E J Churchill Shooting Ground Park Lane Lane End
 Variation of condition 4 (Operating hours) attached to PP W/91/6245/RT
 Condition Number(s): 4. Conditions(s) Removal:
 To allow shooting activities to take place on Sundays between 09.00am and 05.30pm.
 Council Comment – Objection, The Parish Council are concerned that noise from shooting on a Sunday will be detrimental to Parishioners health and wellbeing.

NEXT MEETING: Full Parish Council Meeting will be held on Monday 1st March 2021 venue or Zoom meeting link to be confirmed.

Meeting closed at 20.58.

The Chairman.....Date.....

04/2021