

**LANE END PARISH COUNCIL  
MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 1<sup>st</sup> NOVEMBER 2021 AT 7.30pm  
IN LANE END YOUTH AND COMMUNITY CENTRE**

**ATTENDANCE:** Cllrs Detsiny – Chairman, Coulter, Achurch, Dunning, Graham, Harries, Hunt, Nicolson, Osborn, Stewart, Wright.

**Buckinghamshire Council:** Cllrs, Mr D Barnes, Mr Z Mohammed.

**CLERK:** Mrs Hayley Glasgow

**MEMBERS OF THE PUBLIC: 15**

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**1) Apologies for absence**

None.

**2) Declarations of any personal or prejudicial interests**

None.

**3) Minutes – Approval of the Full Parish Meeting on 4<sup>th</sup> October 2021**

Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

**4) Clerk Report / Invitations to Meetings, Correspondence & Reports received**

**Invitations to Meetings, Correspondence & Reports received – September 2021**

Any of the following documents can be requested from the Clerk

1. Finings wood walks and meeting with specialists.
2. BMKALC Training Events
3. Chair Designate appointed to Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board
4. Big Bucks Tidy Up
5. Introduction to the Town and Country Planning Association (TCPA)
6. Open Spaces Society
7. Together for Buckinghamshire, together for our planet
8. Update for Town and Parish Councils from Buckinghamshire Council
9. Latest news from the Chilterns AONB
10. CPRE Winter Newsletter

**Clerks Report October 2021**

The items below summarise the Clerks activities since the last meeting.

1. The Clerk will speak to Buckinghamshire Council regarding the speed of vehicles on Simmons Way. Action – Clerk
2. I have ordered the AED unit for Cadmore End Village Hall and have been liaising with residents re the best location. I have organised for JHC Electrical to do the install. The quote for the install was £255.00 plus VAT. Action – Clerk
3. A Parishioner has contacted Red Kite Housing Association several times (copied to LEPC) regarding the children's play area near Simmons Way.
4. The local businesses on the High Street have been contacted regarding the small Christmas trees being installed on the brackets. All have agreed, Cllr Hunt has ordered the trees. Action – Cllr Hunt
5. I have contacted SSE regarding a quote for structural testing for the street lighting columns. Awaiting quote. Action – Clerk
6. Emails received from residents re the proposed Planning Application 21/07913/OUT. Comments have been sent to the planning team.
7. I have arranged for Pete Whipp to meet South Bucks Tree Surgeons in the Parish and walk round the trees as per the tree safety survey. Pete Whipp is unable to quote for recommended works at this time. South Bucks Tree Surgeons will provide a quotation and can also offer a tree safety survey next year if required. Action – Clerk  
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8. The Lane End Village Fete will be on Saturday 4<sup>th</sup> June 2022.

<p>9. The Parish Council continues to be copied to emails re complaints about helicopter noise.</p> <p>10. Completed the pension regulator forms.</p> <p>11. Following the court of appeal ruling known as the McCloud Judgement, Buckinghamshire Council are required to gather certain historic data from all LGPS employers for the period 1 April 2014 – 31 March 2022. They have sent LEPC several forms to be completed. This is a working progress.</p> <p>12. I have booked the 2022 Parish Council Meeting Dates. This has been emailed to Cllrs.</p> <p>13. Date for your diary – Christmas in the Village is planned for Saturday 4<sup>th</sup> December 2021.</p> <p>14. Council agreed to pay the Clerk overtime.</p> <p>5) <b>Matters arising from previous meeting</b> None.</p>	<p>Action – Clerk</p> <p>Action – Clerk</p>
<p style="text-align: center;"><b>MEETING CLOSED FOR PUBLIC QUESTIONS</b></p> <p>A Parishioner reported that leaflets had been distributed and a Facebook Page has been set up – Friends of Finings Wood.</p> <p>Parish Councillors were invited for a walk in the woods, 10<sup>th</sup> November, 13<sup>th</sup> November.</p> <p>On 18<sup>th</sup> November there will be a meeting at Cadmore End Village Hall, 2 specialist speakers will be present. A letter has been composed which has been sent to the Clerk, asking the owner some questions.</p> <p>A Parishioner raised concerns re the speed of traffic from Marlow to Stokenchurch on Finings Road. The Chairman reported that the PC has paid for two traffic surveys to check the speeds. The Parish Council were surprised to learn that apart from a few exceptions, speeds were not excessive.</p> <p>A Parishioner will email the Clerk about the water main between Finings Road and Marlow Road. The water pipe is old and apparently leaks.</p> <p>A member of the Lane End Players thanked the Parish Council for their recent support. The Lane End Players have been recognized and invited to perform at an event in Marlow in April 2022. The Parish Council were very pleased to hear this.</p> <p>A Parishioner offered to assist the PC with a social media campaign re the spend priorities project.</p> <p style="text-align: center;"><b>MEETING RE-OPENED</b></p> <p><b>6) Spend Priorities Status</b></p> <p>Cllr Stewart presented a paper to Councillors. The Chairman set up a steering group to consider how best to manage the receipt of monies arising from the sale of Chalky Fields and, to determine the most appropriate way to seek commentary and proposals on any project expenditure from Parishioners, as we have previously intimated</p> <p>The sum of monies is yet to be determined and will be subject to finalisation on fees with our professional team, (legal and land valuers) but the receipts will be well in excess of £2.0m a not inconsiderate sum for a Parish Council to manage.</p> <p>LEPC are informed that capital receipts can only be allocated to capital projects. Council have yet to agree the stage payment of monies with Nicholas King Home.</p> <p>Therefore, to meet the expectations of interested groups and informed Parishioners, as the Parish Council must set in motion a program of events &amp; targets so that we are prepared and minded to instruct on any agreed meaningful project or intentions.</p> <p>It is anticipated that the receipts will be available in 2023, so we have some 12-15 months to broadcast the possible expenditure, analysis and agree on any viable projects, tender the work and instruct.</p> <p>The Steering Group considers that there may be a need to appoint/and or seek professional assistance but that would be dependent on the detail and scale of any agreed project.</p> <p>A snap shot of such a program would be:</p> <p>Advertise /Appraise and cost any viable project March -April 2022</p> <p>Agree scope of works/ Detailed specifications May- September 2022</p> <p>Tender the works September –November 2022</p> <p>Instruct and commission December 2022 onwards.</p> <p>Previous experience on mail shots and advertising gained through the early days of the playing field development should inform us that on the need to structure external enquires, and the Steering Group considers that any application for consideration should be submitted within agreed categories and these would be: Connectivity, Arts &amp; Education, Sports &amp; Leisure, Land Acquisitions.</p> <p>Council cannot of course exclude any ‘wildcard ‘proposals but these would be appraised and judged on their merits, as any other application.</p> <p>Popular topics raised to date under these banners are;</p> <p>Connectivity –Traffic management, speeding. car parking extension of footpaths, Street lighting.</p>	

Arts- Education - Contribution towards design and implementation of Theatre on The Row. Determine need to assist on improving facilities at Lane End Primary school.  
 Sports and Leisure- Creation of children's play area, provision of disabled toilet at the playing fields. determine possible bowling green location and feasibility  
 Land Acquisitions- Purchase Handleton Common to improve parking and access to playing fields Adoption of Village car park –Extension footpath adjacent to the care home.  
 It is suggested that Councillors will be allotted to varying categories to appraise the submissions made and at that time the need for professional advice identified for Council to approve or otherwise  
 The Group have considered the method for broadcasting our intent and have concluded that the most expeditious route would be via The Clarion (March issue) the format for which we are seeking advice. We must also clarify our duties under Statutory Rules for expenditure of these monies and it is anticipated that these information /recommendations will be issued at our December meeting.  
 Council approved to proceed with advertising and informing the Parishioners of LEPC's intent & programme and to seek their proposals and submissions by not later than end May 2022. A budget allowance of £10k is also requested to cover printing, posting advertising and any extraneous costs This approval to be agreed at latest at our December meeting.

**7) Rural Broadband**

Cllr Nicolson gave an update. The Rural Broadband Group continue to work with Fibre and Wireless. F&W gave a presentation at the last PC meeting. F&W have just started to ramp up communication.  
 The Parish Council would soon urge Parishioners to register their interest.  
 F&W will be looking to sponsor events in the Parish and try and get to know the community.

**8) Finance - Approval of the account for October 2021**

Council approved the expenditure of £12,030.55. Council noted the income was £437.00. Council noted the current account closing balance of £168,615.64 as of 25<sup>th</sup> October 2021.

ii) Expenditure against budget

Cllr Coulter reported on the current status of the budget. Council noted the following comments:

- The review of the budget could show a surplus of £5k this year.
- Income is over by £5k, because of an insurance claim.
- Expenditure is broadly on track. The clerk's salary suggests we are £4k below budget. NALC hasn't agreed an increase at this current time.
- Playing Fields £3.5k is currently under budget.
- Highways is £3.5k over budget because of the insurance claim.
- Allotments is £3k over budget due to asbestos removal.
- Street lighting, £2.5k under budget.
- AED unit £3k over budget as this wasn't budgeted for.
- Donations are over budget due to a donation to Lane End Live.
- We budgeted for contested election but the election was uncontested. Would have been £5k if contested ;actual cost was £500.
- Misc expenditure above due to money the PC haS invested in the Rural Broadband project.
- The budget is roughly balancing.

Overall financial position - The PC have approx £40k available to spend over and above the reserves required.

iii) Quotation for Col 2, Cadmore End - Obsolete lamp and cover bowl missing

Council agreed the quotation of £373.57 plus VAT.

Action – Clerk

iv) Street lighting – Structural Column Testing

To carry out visual and non-destructive structural testing to 247 no. lighting columns as listed in the inventory. The specialist contractor will provide a report with the condition of the lighting columns.  
 Quotation received of £3,211.00 exclusive of VAT.

Action – Clerk

The Parish Council noted the quotation but understood that 30 streetlights are mounted to pole brackets and therefore these would not need to be included in the quotation.  
 Council approved the quotation minus 30 columns .

v) Renewal of Licence at The Orchard (v)

Council agreed to renew the Licence Fee of £650.00 for the Licence to Occupy The Orchard 29.08.21 – 29.08.22.

31/21  
 Action – Clerk

**9) Platinum Jubilee initial thoughts**

Cllr Detsiny reported that there are two primary suggestions 1) Plant trees and plaques at the five Ends. The trees are free of charge. 2) The other idea was to provide some financial support for street parties. Councillors were invited to comment. Councillors supported the idea of planting trees at the five Ends but did not support funding street parties.

**10) Grass Cutting**

The Parish Council were provided a quotation from Buckland Landscapes for the annual grass cutting contract commencing 1<sup>st</sup> April 2022. Buckland Landscapes quoted a 3.5% increase. The Parish Council agreed they did a very good job and knew the area well. The Parish Council agreed this quote.

Action – Clerk

**11) Allotments**

M H Groundcare provided a quotation to take the pine tree down to stump level at Bunkers. The Parish Council agreed the quotation of £2100.00.

Action – Cllr Stewart / Clerk

The Parish Council agreed that Cllr Wright would oversee the allotment tenants, welcoming new tenants and alerting the Clerk to uncultivated plots. The Parish Council will trial an allotment deposit fee to encourage tenants to leave their plots in good order.

**12) Matters raised by Councillors**

Cllr Dunning reported that the planned resurfacing works on Shotfield Road had been postponed due to bad weather. The Clerk will contact the LAT.

Action – Clerk

Cllr Detsiny reported that Cllr Graham has circulated an excellent paper on Environmental Policy. This will be on December agenda.

Action – Clerk

Cllr Wright reported that from the Blue Flag down to Cadmore End the verge is very badly overgrown. A Parishioner has contacted TFB about this issue.

Cllr Graham circulated a paper from the Playground Scoping Group. Councillors were certain that a new playground would be a priority when the proceeds of Chalky Fields were received.

Action - Clerk

**13) Planning:** To consider new planning applications (see Appendix)

NEXT MEETING: The next meeting will be held on Monday 6<sup>th</sup> December 2021 at Lane End Youth and Community Centre.

Meeting closed at 20.50.

**The Chairman.....Date.....**

**PLANNING APPENDIX**

21/08099/ADRC	Land Rear Of Ditchfield Cottage,	Application for approval of details subject to Condition 5 (Drainage) of planning ref: 20/08192/FUL
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	Spindleberry & Sun Rise Ditchfield Common Lane End	No objection.
	Sharps Corner Cottage Finings Road Lane End	Householder application for construction of single storey side extension, external staircase and balcony No objection.
21/08052/TPO	Woodside Cottage Marlow Road Cadmore End	Fell as high risk to neighbouring persons and their property x 1 Beech No objection.
21/07922/CLP	Chequers Croft Bullocks Farm Lane Wheeler End	Certificate of Lawfulness Proposed for erection of single storey rear extension No objection.
21/07895/FUL	Glebe Cottage Cadmore End High Wycombe	Householder application of conversion of existing detached garage to annexe and construction of link extension No objection.
21/07875/VCDN	Thistle Do Cadmore End High Wycombe	Variation of condition 2 (plan) attached to 21/05512/FUL (Householder application for construction of 2x front and 1x rear dormer windows and hip to gable roof extension with associated external alterations) to allow for additional front dormer window No objection.
21/07858/FUL	Meadowsweet Bolter End Lane Bolter End	Householder application for construction of 2 x rear roof dormers and 2 x side roof lights in connection with loft conversion and fenestration alterations No objection.
21/07913/OUT	Land South Of Finings Road Lane End	<p>Outline application for redevelopment to provide 15 dwellings with associated access and parking with landscaping reserved Council . One should be aware that this enables a developer to see whether a proposal is likely to be accepted before going into the expense of drawing up a detailed planning submission. Therefore there could be reserved matters subject to more detailed planning permission applications which can include;</p> <p>Appearance; How the buildings or place will look including externally</p> <p>Means of access. Routes to and from the site including how they link up with pathways, roads outside the site.</p> <p>Landscaping. Alterations or protection of amenities to the site and surrounding area</p> <p>Layout; overview of buildings, routes and open spaces both within and neighbouring the site</p> <p>Some elements of scale. This can include the height, width and length of each proposed building</p> <p>The site referred to as RUR 1 was originally designated as a 19 dwelling development which was commuted to 10 dwellings by the Planning Inspectorate. Although many of the objections submitted focus on the lesser number we are advised that this is not set in stone if the architects show competence in their proposals</p> <p>The objections to the development are many and varied, (40 as of 1/11/2021) . A number demonstrating a greater depth of knowledge on the subject matter, which is beyond this Parish Council's level of expertise</p> <p>We are pleased that the developers of the site have appointed Shanley Homes as their preferred bidder, they have demonstrated locally their good quality design &amp; sustainability commitment</p> <p>This application has been 'Called In' at the behest of our three Councillors to the Bucks Planning Committee. Lane End PC will also object and refer to the Planning Committee.</p>

		<p>Lane End Parish Council have consistently objected to this development and further object to the proposed increase in dwelling, 50% more than recommended by the Planning Inspector. We therefore request that this application is called in for further consideration by the Buckinghamshire Council Planning Committee.</p> <p>A Lane End Parish Councillor will attend the Planning Committee and use the allotted time to oppose the development.</p>
21/07855/MINAMD	The Old Ship Marlow Road Cadmore End	<p>Proposed non-material amendment to permission erection of single storey side extension to west and east sides with pitched canopy over south side French doors, alterations to the new car park and associated access with erection of 1.20 m high rail estate fencing and entrance gate -Alternative scheme to 15/08478/FUL granted under planning ref: 20/05033/FUL</p> <p>No objection.</p>