

## LANE END PARISH COUNCIL

### MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 11<sup>th</sup> SEPTEMBER 2023 AT 7.30PM IN LANE END SPORTS PAVILION

**ATTENDANCE:** Cllr Coulter – Chairman, Cllrs Dunning, Graham, Harries, Hunt, Osborn.

**BUCKINGHAMSHIRE COUNCILLOR** – Cllr Ahmed.

**CLERK:** Mrs Hayley Glasgow

**MEMBERS OF THE PUBLIC: 4.**

#### 1) Public Questions

A Parishioner suggested that the Parish Council might like to invite a Parish Councillor from Penn Parish Council to advise on how they look after their woodland.

The Moorend Common Volunteer requested that that Parish Council consider allowing students from Berkshire College of Agriculture (BCA) to do some onsite training with their tutors on Moorend Common for chainsaw work. The trees would be marked prior to felling and all students would be fully insured under BCA insurance. Council unanimously agreed.

The Moorend Common volunteer reported as part of the Forestry Commission funding, we need to put up four deer exclusion zones. These are small areas which are fenced off to exclude the deer so that we can see what impact deer browsing is having on the woodland by comparing the foliage within and outside the fencing. Council unanimously agreed.

#### 2) Apologies for absence

Apologies received from Cllrs Achurch, Detsiny, Nicolson, Stewart and Wright.

#### 3) Declarations of any personal or prejudicial interests

None.

4) **Minutes – 4.1** - Approval of the Full Parish Council Meeting on Monday 10<sup>th</sup> July 2023  
Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

4.2 – Approval of the Closed Meeting on Monday 10<sup>th</sup> July 2023  
Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

#### 5) Matters arising from previous meeting

None.

#### 6) Clerk's Report / Invitations to Meetings, Correspondence & Reports received

1. Phone Box – no objections to removal.
2. There is a street lighting shield hanging in Ellis Way, reported to Enerveo.
3. Residents have raised concerns regarding the BT Depot on Marlow Road. It has been reported that workers are entering the site early hours of the morning and banging doors and talking loudly on phones. Residents have been woken up several times. Contacted BT, awaiting a response.
4. There is an issue with moles at the Pavilion, the contractor has been contacted.
5. A sign on the fence at Lane End Playing Fields has been damaged. A new one has been ordered.
6. I have submitted the CIL report.
7. The external audit has been received back. No comments or concerns have been raised.
8. Parishioners have complained about the lack of grass cutting on Harris Garden. It was agreed to ask the Village Hall to cut this and we will pay for this.
9. Councillors to check their DPI's are up to date.

10. There's a big oak tree on Middle Meadow, Moorend Common which has died. I have asked M Harding to look at this and see what can be done.
11. Request from Katy Dunn - The woodland officer advised pushing back and scalloping the edges of the meadows to create a more graduated edge for habitat value. We had the idea of collaborating with Berkshire College of Agriculture - offering their students the possibility of chainsaw training and saving the parish council money in buying in chainsaw operators. Would you be OK if we explored this possibility?
12. Our current Woodland Management Plan for Moorend Common expires in 2024 (this is different from the funding we applied for, but a valid WMP is required for LEPC to receive the funding). We can apply for funding to create the management plan.
13. As part of the Forestry Commission funding, we need to put up four deer exclusion zones. These are small areas which are fenced off to exclude the deer so that we can see what impact deer browsing is having on the woodland by comparing the foliage within and outside the fencing. Katy is looking into the costs.
14. The donation to the Lane End Players has been paid.
15. The pond surveys have been arranged.
16. Christmas in the Village will be on Friday 8<sup>th</sup> December 2023.
17. The AED units on the circuit website have been updated.
18. Reported various issues on fixmystreet.
19. Fixmystreet is available via an app on your mobile phone, it detects your location and you can take a photograph to upload and submit. It's the easiest way to report issues to Bucks Council.
20. Checked AED units.

#### **Invitations to Meetings, Correspondence & Reports received –**

1. Updates from Buckinghamshire Council:
  - a. An updated from Martin Tett
  - b. Money matters – tell us how you want your council tax spent
  - c. A safe haven in Buckinghamshire
  - d. Vote for Buckinghamshire Design Awards People's Choice winner
  - e. Council's new 'Energy Doctor' scheme is helping low-income households save money
  - f. Bucks Household Recycling Centres continue to get top marks from residents
  - g. News for Town and Parish Councils from Buckinghamshire Council
  - h. We're Proud of you Bucks! – Community Champions!
  - i. Latest news on Community Safety in Buckinghamshire
  - j. Buckinghamshire Council insists Day Travelcards must stay
  - k. Strengthening support for people living with dementia in Buckinghamshire
  - l. Buckinghamshire celebrates as six parks win coveted Green Flag Awards
  - m. Celebrating 21 years of Simply Walk
2. Other correspondence
  - a. Know your numbers and make a start to a healthy heart
  - b. Open Spaces Society enews
  - c. Police & Crime Bulletin Aug '23
  - d. Committee to consider next steps for local governance in Wycombe
  - e. Give teens a chance – Foster with Bucks
  - f. Latest News from the Chilterns AONB
  - g. Autumn Newsletter 2023 – CPRE
  - h. Keep Britain Tidy
  - i. Email from Resident re Community Allotment.

#### **7) Finance**

##### **7.1 Approval of the accounts for August 2023 (Retrospective)**

Council approved the expenditure of £9,057.39. Council noted there was no income received. Council noted the current account closing balance of £118,155.84 as of 24<sup>th</sup> July 2023.

7.2 Approval of the accounts for September 2023

Council approved the expenditure of £23,459.17. Council noted there was no income received. Council noted the current account closing balance of £109,719.86 as of 29<sup>th</sup> August 2023.

7.3 To consider the PC holding funds on behalf of The Finings Wood Group

Council unanimously approved holding the funds on behalf of the Finings Wood Group.

7.4 To consider the Insurance Renewal Quotation

Council unanimously approved the quotation for the insurance Premium for one year of £6,187.94.

7.5 To consider the quotation for hedge works at Bolter End Lane

Council approved the quotation of £1,040.00 from Buckland Landscapes for the works.

7.6 To consider the quotation for hedge works at Bunkers Allotments

Council decided to defer this decision until the next Parish Council meeting.

7.7 To consider the quotation for the foliage clearance at the pond

Council approved the quotation of £790.00 from Buckland Landscapes.

7.8 To consider the quotation for the hedge works at Chalky Field

Council approved the quotation of £390.00 from Buckland Landscapes.

7.9 To consider the donation request from Lane End Village Hall

Lane End Village Hall requested a donation of £1,250.00 towards funding a survey of the building.

Council unanimously decided to not approve the donation request. It was the view of Council-that the Village Hall has more than sufficient funds to be able to carry out the survey works.

7.10 To consider the donation request from a new Baby/Toddler group

Council decided to defer this decision until the next Parish Council meeting.

8) **To discuss the Network Access Agreement**

Council approved the Network Access Agreement.

9) **To discuss the Wayleave Agreement**

Council approved the Wayleave Agreement.

10) **Matters raised by Councillors**

Cllr Hunt reported that Christmas in the Village will take place on Friday 8<sup>th</sup> December in Lane End Village Hall.

11) **Planning:** To consider new planning applications\*

\*Planning applications may have been updated after the agenda has been issued and therefore won't be listed on the agenda but may still be discussed. Please contact The Clerk for further details.

12) **NEXT MEETING:** The next meeting will be held on Monday 2<sup>nd</sup> October 2023 at 7.30pm in the

Meeting closed at 20.26.

Signed..... Dated.....

**Meeting to be closed** – *Exclusion of Public and Press, to exclude public and press in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the item set out in Agenda item 15, due to the confidential nature of this item.*

*It is proposed by the Chairman that the Public and Press be excluded from the remainder of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential*

13) **Chalky Field**

## **Appendix – New Planning Applications.**

23/07084/FUL

1 Manchester Terrace High Street

Householder application for construction of single storey rear extension and erection of 2.1m high brick and flint garden wall with timber gate to side.

No objection.

23/06957/FUL

Abefeld Fingest Lane

Householder application for construction of two storey front, side and rear extensions, single storey rear extension, rear patio and fenestration alterations following demolition of existing side extensions and conservatory.

No objection.

23/07108/MINAMD

1 Oakwood Place Lane End

Proposed non-material amendment to permission Householder application for removal of 2 x external doors, installation of new first floor window, replacement of existing external double doors, replacement of 3 x existing windows and continuation of first floor cladding granted under planning ref: 23/05181/FUL

No objection.

23/07096/CONBT

Wycombe District Bucks

Notification of proposed removal of public payphone at 6 different locations across Wycombe District. (NB. Please note that this is a consultation, not a formal planning application.)

No objection.

23/06962/FUL

Latron Park Lane Lane End

Householder application for partial removal of existing boundary wall and gates, replacement of existing gravel base with suitable material and dropped kerb to front

No objection.

23/06890/CLE

Skilmoor House Church Road Cadmore End

Certificate of lawfulness for existing change of use of paddock as residential garden

No objection.

23/06945/NOTR

Bolter End Farm Finings Road Lane End

Change of use under Class R for 120.4 sq.m. of agricultural building and 119.8 sq.m. of curtilage from agriculture to a flexible commercial use falling within use class E

No objection.

23/06794/CTREE

Hill Farm Cadmore End Cadmore End

Reduce by approx 5.5 metres and shape x 1 Ash (T1), reduce by approx 7.5 metres to 7.3 metres and shape x 1 Ash (T2) and reduce by approx 4.5 metres and shape x 1 Eucalyptus (T3)

No objection.

23/06683/FUL

3 Panleigh Cottages Church Road Lane End

Householder application for single storey front and rear extensions with dwelling alterations, rear raised patio and block paved frontage for parking

No objection.

23/06653/FUL

16 Wrights Close Lane End

Householder application for construction of single storey rear extension. Fenestration alterations

No objection.

23/06623/CLP

12 Coronation Crescent Lane End

Certificate of lawfulness for proposed use of the land for siting a mobile home for use ancillary to the main dwelling  
No objection.

23/06515/CLP

Garden Cottage 3 Chequers Lane Cadmore End

Certificate of lawfulness for proposed replacement of existing wooden doors with bifold doors on shed/storage barn to facilitate use of building as gym  
No objection.

23/06662/TPO

The Stable House Marlow Road Cadmore End

Ground to 2.4 metres high as dead x 1 Oak  
No objection.

23/06526/FUL

Kings Corner Moor Common Lane End

Householder application for change of use and extension of existing garage to form an annex ancillary to the main dwellinghouse  
No objection.